

MINUTES

GOVERNING BOARD SPECIAL MEETING

ARARAT CHARTER SCHOOL

6555 Sylmar Ave., Van Nuys

June 3, 2017

9:30am

Regular Meeting

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda or non-agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

Americans with Disabilities

The Ararat Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at

818-994-2904, or agharibi@araratcharterschool.com.

All efforts will be made for reasonable accommodations.

I. OPEN SESSION

A. CALL TO ORDER:

Meeting was called to order by Board Chairperson, Shakeh Avakian at 9:38 am.

B. ROLL CALL

	Present	Absent
Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marlena Gonzalez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lorena Gonzalez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Henderson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Silva Karayan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hermine Mahseredjian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input type="checkbox"/>	<input checked="" type="checkbox"/>

C. APPROVAL OF MINUTES OF BOARD MEETING OF April 15, 2017

Moved by: Mr. Henderson Seconded by: Prof. Mahseredjian Vote: Approved Unanimously

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Mr. Alex Gomez from LAYSD Charter School Division was on the conference call throughout the open session.

B. FOR INFORMATION: CHAIRPERSON’S REPORT. (Attachment)

- 1. Update on Facilities:** there was a phone conference between RedHook representative, Mr. Henderson and Principal. Different options are available to build a school that will include all of the amenities that the Board is looking for. Mrs. Kristin Dietz from Edtec will assist with the budget and financial projections and by next meeting Board will have more information to share. If school becomes creative, we may be able to utilize smaller space that could still accommodate all of the school’s needs.
- 2. Update on Teacher Salary Table Increase:** Finance Committee reported on the discussion that took place during the committee meeting. There is another meeting scheduled for June 24, 2017 at 8:30 am.

C. FOR INFORMATION: PRINCIPAL’S REPORT. (Attachment)

This is a presentation of information that has occurred since the previous Board meeting. (Per attached report)

- 1. Update on School Calendar of Events**
 - Friday April 28, 2017 LAUSD SELPA Option 3 Orientation meeting
 - Thursday, May 4, 2017 Spring Picture Make-ups
 - Friday May 5, 2017, 2nd Grade Field Trip to Fire station

- Thursday May 8, 2017-1st Grade Field Trip to Underwood Family Farms
- Saturday May 13, 2017- Annual Public Lottery
- May 22 thru May 26- Scholastic Book Fair-Campus 1
- Thursday May 25, 2017-Early Dismissal for Open House
- Wednesday May 31, 2017-Last Award Assembly
- Thursday June 8, 2017-5th Grade vs. Staff Kickball game
- Monday June 12, 2017- Spring Programs
- Tuesday June 13, 2017- 5th Grade Culmination Program

Field Trips:

- 2nd Grade- Walking Field Trip to Fire Station-Friday May 5, 2017
- 1st Grade- Underwood Family Farm-Monday May 8, 2017

2. Update on Annual Public Lottery

Lottery Schedule 8:00am-3:00pm

Grade	# of Applicants	# of seats of available
TK/K	146 applicants	52
1 st grade	45 applicants	0
2 nd grade	31 applicants	0
3 rd grade	22 applicants	0
4 th grade	16 applicants	0
5 th grade	8 applicants	0

Diversity Update

Grade:	PHBAO
K	36
1st	10
2 nd	9
3rd	10
4 th	3
5th	1

- 69/268 or 26 % of applicants were PHBAO
- 7 or 3% of PHBAO were accepted to ACS for 17-18 school year
- 7 accepted were in Kindergarten

3. Update on State Testing

Update on Summative Assessment Testing

2017-2018 CAASPP Testing Windows

- Students in grades 3-5 will be testing in English Language Arts and Math on the computer
- Each student will test for one hour per day for a period of seven days
- Update on score results for 16-17

3rd Grade	April 25 thru May 4
4th Grade	May 8 thru May 17
5th Grade	May 22 thru June 1

Update on new state testing accountability system (Dashboard)

The Dashboard is a new website that shows how local educational agencies and schools are performing on the indicators included in California's new school accountability system. The Dashboard is the next step in a series of major shifts in California K-12 schools, changes that have raised the bar for student learning, transformed testing and placed the focus on equity for all students. The Dashboard provides information that schools can use to improve.

The Dashboard is made up of easy-to-use reports that show local educational agency or school performance on six state indicators and four local indicators (six for county offices of education). Users can search to see the reports for any local educational agency or school.

4. Update on SELPA Option 3

- Attended orientation meeting on April 28, 2017 with RSP teacher.
- MOU for SELPA Option 3 received on May 15, 2017
- **By May 19, 2017, 5:00 PM - Return Paperwork:**
 - Sign and email the Participant Agreement for Option 3 to Dixon Deutsch (dixon.deutsch@lausd.net).
 - Sign and deliver original copies of the MOU for Option 3 to the Charter School Division and Charter Operated Programs offices.
 - *Both documents will be made available at the orientation meeting on April 28, 2017.*

5. Update on Audits, Reviews, & Mandated Reporting

CRDC Update- Submission deadline extended for all schools. CRDC was submitted on May 12, 2017.

The CRDC collects a variety of information including student enrollment and educational programs and services, most of which is disaggregated by race/ethnicity, sex, limited English

proficiency, and disability. The CRDC is a longstanding and important aspect of the ED Office for Civil Rights (OCR) overall strategy for administering and enforcing the civil rights statutes for which it is responsible. Information collected by the CRDC is also used by other ED offices as well as policymakers and researchers outside of ED. 2015-16 Civil Rights Data Collection is due April 28, 2017

D. FOR INFORMATION: FINANCIAL REPORT

This is an update from what has transpired since the last board meeting.

1. Budget to Date Update from Edtec: Mrs. Dietz presented March 2017 financial report with the following details:

- April Forecast Update
- Financial Summary
- Revenue Forecast Changes
- Expenses Forecast Changes
- Cash Flow Forecast
- Balance Sheet Summary
- Exhibits
- Check Register – April
- Cash Flow Projections
- Budget vs. Actual Detail

Forecasted Operating Income of \$136,691 after depreciation.

- A decrease of \$32K seen in the school's operating income
- Forecast for Compensation and Benefits has been left conservative, with 76% of forecast having been spent through April

Revenue forecast decreased by \$149 to \$3.52M

Local Control Funding – decrease of \$841

- LCFF Entitlement: Decrease tied to decrease in Gap funding rate per May Revise
- LCFF Gap Funding Rate: 55.28% -> 55.03%

Federal Revenue- no change

Other State Funding – increase of \$344

- Prior Year State Apportionments: Increased to actuals-PY Lottery true up-\$344

Local Revenue- increase of \$348

- Interest: Increased to match actuals

Donations & Fundraising – no change

Year-to-date, ARARAT has received \$2.77M of their forecasted \$3.53M expenditures, which accounts for 79% of the school's forecasted revenue

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Principal recommends approval of all consent agenda items.

Approval of Check Register

Recommend approval:

Motion by: Prof. Mahseredjian
Seconded by: Mr. Henderson
Vote: Approved Unanimously

IV. ACTION ITEMS

A. Approval is Requested for the renewal of Charter Life Employee Health Benefits

Recommend approval: Kaiser Rate to be kept as a base line for the health insurance.

Motion by: Prof. Mahseredjian
Seconded by: Mr. Henderson
Vote: Approved Unanimously

B. Approval is Requested for 2017-2018 MOU LAUSD SELPA Option 3

Recommend approval

Motion by: Prof. Mahseredjian
Seconded by: Mr. Henderson
Vote: Approved Unanimously

V. INFORMATION ITEMS/POSSIBLE ACTION:

- A. Update on LAUSD Preliminary Budget for 2017-2018:** Recommendation – ACS will switch the pay scale to be comparable to surroundings district including LAUSD as long as the effect on the total budget provides no less than 5% net income and no less than 5% of expenses for 2017-18 school year.

Recommend approval

Motion by: Mr. Henderson
Seconded by: Ms. Gonzalez M.
Vote: Approved Unanimously

A. Update on COLA Considerations for 17-18 school year – see section A

- B. Redevelopment of School Website –** Board is asking for 3 bids to be presented for next meeting to choose from.

C. Association Update : None

VI. CLOSED SESSION

Adjourned to Closed Session at _____ to consider and/or take action upon any of the following items:

PUBLIC EMPLOYMENT

Title: Assistant Principal

Conference with Legal Counsel – Existing Litigation - Government Code Section 54956.9 (a) - OAH Case No. 2017010823

- **Certificated Employment contracts, 2017-18**
- **Classified Employment contracts, 2017-18**

VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in closed session, if any.

The meeting was reconvened to open session at _____ .

V. FUTURE AGENDA ITEMS

The Board will consider items for future Board Meeting Agendas.

VI. NEXT BOARD MEETING DATE:

June 24, 2017, 9:30 am at the ACS 1 Campus

VII. ADJOURNMENT

The meeting was adjourned at _____