



# AGENDA



## GOVERNING BOARD MEETING ARARAT CHARTER SCHOOL

**March 17, 2022**

**6:30 pm**

***Regular Meeting***

Ararat Charter School is inviting you to a scheduled Zoom meeting.

Topic: ACS Governing Board Meeting

Time: Mar 17, 2022 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89304131675>

**Meeting ID: 893 0413 1675**

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Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English, and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.

**The Board reserves the right to mute or remove a member of the public if comments or actions disrupt the Board meeting.**

**Access to Board Materials:** A copy of the written materials, which will be submitted to the School's Governing Board, may be reviewed by any interested persons on Ararat Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or [cmenjivar@araratcharterschool.com](mailto:cmenjivar@araratcharterschool.com). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

***Instructions for Presentations to The Board by Parents and Citizens***

The Ararat Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Governing Board ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope you will visit these meetings often. Your participation assures us of continuing community interest in our School. The following guidelines are provided to assist you in the ease of speaking/participating in our meetings.

1. Agendas and all relevant documents are available to all audience members at the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda or non-agenda items.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items. The Board may give direction to staff to respond to your concern, or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your "Request to Address the Board" form, and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is appropriately agendized and publicly noticed, the Board can respond, interact, and act upon the item.

**I. OPEN SESSION**

- a. **Call to Order**
- b. **Roll Call**

**II. APPROVAL OF GOVERNING BOARD FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953(e)**

The Charter School Governing Board determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

**III. APPROVAL OF MINUTES OF BOARD MEETING OF FEBRUARY 17, 2022**

**IV. APPROVAL OF CHECK AND CREDIT CARD REGISTERS**

**V. COMMUNICATIONS**

**a. Public Hearing/Oral Communications:**

*Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give direction to staff following a presentation*

**b. Principal's Report**

*This is a presentation of information since the previous Board meeting.*

1. **Update on English Learner Instruction**
  - Update on Annual ELPAC Testing administered to all English Learners
2. **Update on Special Education**
  - Update Staff recruitment for Behavior Intervention Implementation (BII)
3. **Update on School-Wide Assessments**
  - No Update
4. **Update on Intervention and Enrichment**
  - Scheduled in-class small group intervention on Campus 1 and 2
5. **Update on School Plans**
  - LCAP
  - ESSER III
  - Extended Learning Opportunity Program (ELOP)
  - Universal Pre-Kindergarten (UPK)

**c. Director of Operation's Report**

*This is a presentation of information since the previous Board meeting. (Per attached report)*

- 1. Update on Attendance**
  - Year to date monthly attendance report by grade level.
- 2. Update on Enrollment**
  - Latest student enrollment report by grade level.
- 3. Update on 2022-2023 Prop 39 Facilities Request Application**
  - Report on the Prop 39 Application Process for 2022-2023 school year.
- 4. State and Local Mandated Reports**
  - Update on any mandated reports submitted to the Authorizer, County, State, or Federal entities.
- 5. 2022-2023 Classroom Configuration**
  - Report on grade levels, cohorts, and sections with enrollment forecast.
- 6. COVID-19 Related School Compliance Items**
  - Update on the most recent COVID-19 protocols and requirements.
- 7. Update on Legislation**
  - Update on any State or Federal legislations that impacts the Charter School.

**VI. DISCUSSION, INFORMATION, AND POSSIBLE ACTION ITEMS**

*After the presentations, the Board will consider which items will be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.*

- a. Update on Facility Purchase**
  - Update from the Governing Board Facilities Committee in regards to efforts for purchasing a private site.
- b. Update on Material Revision to Charter Petition**
  - Update on the submission of the Elementary Expansion Material Revision to LAUSD.
- c. Results of School-wide Surveys:**
  - Presentation on the survey results of the following topics: Long Standing Programs, New Programs, Professional Development Needs, and ELOP.
- d. Universal Pre-Kindergarten Program (UPK)**
  - Update on UPK Implementation for 2022-2023 School year.
- e. Employee Stipends**
  - Recommendation and discussion about employee COVID-19 Stipend. (See Table)
  - Recommendation and discussion on annual stipend of \$5000 for employees who utilize their BCALD.
- f. Selection of External Financial Auditor**
  - An external financial auditor must be selected to review and audit the 2021-2022 school year. The selected Auditor's information is to be submitted to CDE by the end of March.
- g. E-Rate Service Provider Selection Process**
  - The Criteria and top three service providers as well as the School's recommendation to select Internet Service provider and the IT Manager.

**VII. FINANCIAL REPORT**

*This is an update on what has transpired since the previous board meeting. (Per attached report)*

- 1. Budget to Date**

**VIII. CLOSED SESSION**

*Adjourned to Closed Session to consider and/or take action upon any of the following items:  
Public Employee Employment (G.C. 54957)*

**Title:**

- **Conference with Legal Counsel**
- **Pupil Discipline**
- **Appointment, Employment, Evaluation, and Discipline of Personnel**
- **Real Estate Negotiations**
- **Public Security**

**IX. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

*The Governing Board will report out any action taken in closed session if any*

**X. ACTION ITEMS/CONSENT AGENDA ITEMS**

*After the presentations, the Board has considered which items to be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.*

- a. **Approval is Requested for The Employee Stipend Policy**
- b. **Approval is Requested for the Selection of the External Financial Auditor**
- c. **Approval is requested for the Selection of the E-Rate Vendors**

**XI. FUTURE AGENDA ITEMS**

*The Board will discuss items for future Board meeting agendas*

**XII. NEXT BOARD MEETING DATE**

April 21, 2022, at 6:30 pm

**XIII. ADJOURNMENT**