



MINUTES



GOVERNING BOARD MEETING ARARAT CHARTER SCHOOL

January 19, 2023

6:30 pm

Regular Meeting

Ararat Charter School is inviting you to a scheduled Zoom meeting.

Topic: ACS Governing Board Meeting

Time: January 19, 2023 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89811767716>

Meeting ID: 898 1176 7716

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Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.

The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the School's Governing Board may be reviewed by any interested persons on Ararat Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or emenjivar@araratcharterschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Instructions for Presentations to The Board by Parents and Citizens

The Ararat Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Governing Board ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas and all relevant documents are available to all audience members at the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda or non-agenda items.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your "Request to Address the Board" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

I. OPEN SESSION

a. Call to Order

This meeting was called to order by Board Chairperson, Ms. Avakian at 7:19 pm.

b. Roll Call

Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rosemarie Shamieh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nayri Horvat	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Karim Merzian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vache Shirvanyan	<input checked="" type="checkbox"/>	<input type="checkbox"/>

II. GOVERNING BOARD FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953(e)

The Charter School Governing Board determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Recommend approval

Motion by: Mr. Merzian
Seconded by: Dr. Velarde
Vote: Approved Unanimously

III. APPROVAL OF MINUTES OF THE BOARD MEETING OF JANUARY 19, 2023

Recommend approval

Motion by: Mr. Merzian
Seconded by: Ms. Shamieh
Vote: Approved Unanimously

IV. APPROVAL OF CHECK AND CREDIT CARD REGISTERS

Recommend approval

Motion by: Mr. Merzian
Seconded by: Ms. Shamieh
Vote: Approved Unanimously

V. COMMUNICATIONS

a. **Public Hearing/Oral Communications:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give directions to staff following a presentation.

b. **Principal's Report**

This is a presentation of information that has occurred since the previous Board meeting.

1. **Assessments**

CASSPP Comparison Data with State and Resident School were presented by the principal.

2. **English Learner Instruction**

No updates

3. **Special Education**

No updates

4. **General Education**

No updates

5. **School Fiscal Plans**

No updates

c. **DIRECTOR OF OPERATION'S REPORT**

This is a presentation of information since the previous Board meeting. (Per attached report)

1. **Enrollment**

<i>Grade</i>	<i># of Sections</i>	<i>Projected Cohort</i>	<i>Current Cohort</i>
TK	1	12	12
K	3	52	54
1st	2	52	55
2nd	2	52	51
3rd	2	52	54
4th	2	52	51
5th	2	68	63
Total	14	340	340

2. Attendance

Grade	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage
	Month 1	Month 2	Month 3	Month 4	Month 5
	08/15/2022 to 09/09/2022	09/12/2022 to 10/07/2022	10/10/2022 to 11/04/2022	11/07/2022 to 12/02/2022	12/05/2022 to 12/30/2023
K	89.18%	89.33%	92.79%	83.25%	86.67%
1 st	93.28%	92.66%	92.98%	89.85%	90.18%
2 nd	94.83%	95.01%	94.77%	89.13%	86.80%
3 rd	94.02%	91.18%	93.38%	84.52%	93.65%
4 th	91.04%	94.04%	96.20%	90.88%	93.53%
5 th	91.44%	93.73%	96.53%	88.10%	93.51%
K-5th	92.11%	92.53%	94.41%	87.45%	90.65%

3. Prop 39 Related Information

A proposal from the LAUSD Prop 39 Department encouraging the school to engage in an Alternative Agreement with the following criteria:

- The space allocation will be the same as the 2022-2023 school year
- The current 2021-2022 P2 ADA will not be taken into the consideration
- The agreement could be reached as early as February 2023.

4. State and Local Mandated Reports

California Longitudinal Pupil Achievement Data System (CALPADS) is the longitudinal data system used to maintain individual-level data, including student demographics, discipline, attendance, special education services, and other data for state and federal reporting. CALPADS also includes statewide assessment data, enrollment data, teacher assignment data, and other elements required to meet federal No Child Left Behind (NCLB) reporting requirements.

CALPADS Fall 1 Primary Data Submitted (as of October 5, 2023 - Census Day):

- Enrollment counts
- English language acquisition status
- Immigrant Counts
- Free/reduced-price meal-eligibility
- Special Education
- Dropouts 2021-2022

5. Ararat Program for Extended Learning (APEX) Overview

- Report on enrollment and program overview

6. Update on Legislation

- Update on any State or Federal legislation that impacts the Charter School

d. Financial Report

This is an update from what has transpired since the last board meeting since the last board meeting. (Per attached report)

1. Budget to Date Ms. Jean Yang reviewed the financial report that entailed the following items:

State and Local Updates

- Beginning in 23-24 Prop 28 increases education funding in CA by \$1B
- 8.13% COLA increase
- \$300M LCFF equity multiplier
- Decrease Arts, Music, Discretionary Block Grant to 65% of entitlement
- \$200 per 12th grader for cultural enrichment

2. 1st Interim Financial Actuals

- 1st Interim net income \$456,798
- Net income 208k, decreased 248k since previous forecast
- Net income 208k, decreased mostly due to ADA adjustment
- Forecasted year-end cash flow 4.6M 150 days cash on hand
- Current ADA 299.47 compared to forecast of 307.4

VI. DISCUSSION, INFORMATION, AND POSSIBLE ACTION ITEMS

After the presentations, the Board will consider which items will be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

a. Update on Facility Purchase and Facilities Committee

No update

b. Update on WASC Committee Visit and the Final Report

The Western Association of Schools and Colleges committee final visit report was reviewed and presented. Ararat has garnered a 6-year WASC Accreditation.

c. Update on the 2021-2022 Annual External Fiscal Audit Report

There were no findings in the prior year audit.

d. Emergency Connectivity Fund (ECF) Audit by Censeo Consulting

Censeo Consulting LLC has reached out to conduct an audit on the Emergency Connectivity Funds federal grant, that qualifies the school for up to \$27,000.

e. Review of the 2021-2022 School Accountability Report Card (SARC)

The 2021-2022 School Accountability Report Card was reviewed and presented.

f. 2022-2023 Charter School Division Oversight Date

The Charter School Division Oversight visit is scheduled to visit on Wednesday, February 1, 2023.

g. 2023 Health Benefits Enrollment Plan

The 2023 Health Benefits Enrollment Plan was reviewed and discussed.

h. Update on Tuition Assistance Policy Revisions

The revised Tuition Assistance policy and agreement was reviewed and presented.

VII. CLOSED SESSION

*Adjourned to Closed Session to consider and/or take action upon any of the following items:
Public Employee Employment (G.C. 54957)*

Title:

- **Conference with Legal Counsel**
- **Pupil Discipline**
- **Appointment, Employment, Evaluation, and Discipline of Personnel**
- **Real Estate Negotiations**
- **Public Security**

VIII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in closed session, if any

IX. ACTION ITEMS/CONSENT AGENDA ITEMS

After the presentations, the Board has considered which items to be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

- a. **Approval is Requested for the 1st Interim Actuals Financial Report**
- b. **Approval is Requested for the 2023 Health Benefits Enrollment**
The Governing Board did not approve the 2023 Health Benefits Enrollment.
- c. **Approval is Requested for the 2021-2022 School Accountability Report Card**
- d. **Approval is Requested for the Revised Tuition Assistance Policy and Agreement**

Recommend approval

Motion by: Ms. Shamieh
Seconded by: Mr. Shirvanian
Vote: Approved Unanimously

X. FUTURE AGENDA ITEMS

The Board will discuss items for future Board meeting agendas

- 2023-2024 Bell Schedule
- Promotion Policy
- APEX Program
- Board Committees
- Contracted Long-Term Sub to Full-Time
- Source for New Music Program

XI. NEXT BOARD MEETING DATE

February 28, 2023, at 6:30 pm

XII. ADJOURNMENT

The meeting was adjourned was at 11:40 pm.