

# AGENDA

## GOVERNING BOARD REGULAR MEETING

### ARARAT CHARTER SCHOOL

6555 Sylmar Ave., Van Nuys

**July 18, 2015**

9:30 AM

### *Regular Meeting*

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

#### **Americans with Disabilities**

The Ararat Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at 818-994-2904, or [agharibi@araratcharterschool.com](mailto:agharibi@araratcharterschool.com).

All efforts will be made for reasonable accommodations.

**I. OPEN SESSION**

**A. CALL TO ORDER:**

Meeting was called to order by Board Chair, Berjouhi Koukeyan at \_\_\_\_ am.

**B. ROLL CALL**

	Present	Absent
Shakeh Avakian	<input type="checkbox"/>	<input type="checkbox"/>
Lorena Gonzalez	<input type="checkbox"/>	<input type="checkbox"/>
John Henderson	<input type="checkbox"/>	<input type="checkbox"/>
Sylva Karayan	<input type="checkbox"/>	<input type="checkbox"/>
Berjouhi Koukeyan	<input type="checkbox"/>	<input type="checkbox"/>
Hermine Mahseredjian	<input type="checkbox"/>	<input type="checkbox"/>
Aret Oz	<input type="checkbox"/>	<input type="checkbox"/>
Mayra Perez	<input type="checkbox"/>	<input type="checkbox"/>
Ani Shabazian	<input type="checkbox"/>	<input type="checkbox"/>

**C. APPROVAL OF MINUTES OF BOARD MEETING OF JUNE 13, 2015**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

**II. COMMUNICATIONS**

**A. ORAL COMMUNICATIONS:**

*Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

**B. FOR INFORMATION: CHAIRPERSON'S REPORT. (Attachment)**

- 1. Update on 2015-16 increased Enrollment/Material Revision**
- 2. Update Regarding the Leasing/Purchasing and Financing a Facility**
- 3. Update on WASC accreditation**

**C. FOR INFORMATION: PRINCIPAL'S REPORT. (Attachment)**

*This is a presentation of information that has occurred since the previous Board meeting. (Per attached report)*

- 1. Update on Accounting Manual Revision**
- 2. Update on Support of Homeless Children Policy**
- 3. Update on Associated Student Body Bank Account**
- 4. Update on Summer Professional Development Program - August 10 thru 20, 2015**
- 5. Update on Calendar of Events**

**D. FOR INFORMATION: FINANCIAL REPORT**

*This is an update from what has transpired since the last board meeting.*

- 1. Budget to Date Update.** Budget to date update and report from Edtec

**III. CONSENT AGENDA ITEMS**

*All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Principal recommends approval of all consent agenda items.*

**Approval of Consent Agenda**

Motion by:  
Seconded by:  
Vote:

**IV. ACTION ITEMS**

**A. Approval is requested for the adoption of My Math Common Core aligned instructional materials for the duration of the eight year adoption cycle, for a total one-time cost of \$47,000.**

**Recommend approval**

Motion by:  
Seconded by:  
Vote:

**B. Approval is requested for a two day UCLA Center X staff development in ELA that is aligned to common core standards for a total cost of \$5800.00.**

**Recommend approval**

Motion by:  
Seconded by:  
Vote:

**C. Approval is requested for a contract with Red Hook firm to provide broker services to finance the lease/purchase of a facility.**

**Recommend approval**

Motion by:  
Seconded by:  
Vote:

**V. INFORMATION ITEMS/POSSIBLE ACTION:**

- A. Update on the Job Description for a Part-Time Director**
- B. Update on Certificated Teacher Salary Payments of 10 Months vs. 12 Months**
- C. Update on Expanding the Music Program from 3-5 to K-5.**
- D. Update on Paychex Software Cost for Tracking Staff Sick Days and Vacation Days Electronically**
- E. Feasibility of Seeking Material Revision for Increased Enrollment for 2015-16 Only**
- F. Association Update**

**VI. CLOSED SESSION**

*Adjourned to Closed Session at \_\_\_\_\_ to consider and/or take action upon any of the following items:*

**Public Employee Employment (G.C. 54957)**

Title:

- **Certificated Personnel Update**
  - **Certificated Teachers Salary Payments: 12-Month Basis as Oppose to 12-Month**
- **Classified Updates**
- **Certificated/Management Update**
  - 1) **Status of Assistant Principal Position**
  - 2) **Status of Hiring a Part Time Director**

**VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

*Reconvene to Open Session:*

The Governing Board will report out any action taken in closed session, if any.

The meeting was reconvened to open session at \_\_\_\_\_ .

**V. FUTURE AGENDA ITEMS**

*The Board will consider items for future Board Meeting Agendas.*

**VI. NEXT BOARD MEETING DATE:**

August 15, 2015, 9:30 am at the ACS 1 Campus

**VII. ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_