

MINUTES

GOVERNING BOARD MEETING

ARARAT CHARTER SCHOOL

6555 Sylmar Ave., Van Nuys

January 17, 2018

6:30pm

Regular Meeting

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda or non-agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

Americans with Disabilities

The Ararat Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at 818-994-2904, or agharibi@araratcharterschool.com. All efforts will be made for reasonable accommodations.

I. OPEN SESSION

A. CALL TO ORDER:

Meeting was called to order by Board Chairperson, Shakeh Avakian at 6:33 pm.

B. ROLL CALL

	Present	Absent
Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marlena Gonzalez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lorena Gonzalez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Henderson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hermine Mahseredjian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>

C. APPROVAL OF MINUTES OF BOARD MEETING OF NOVEMBER 18, 2017

Velarde
Karayan
Approved Unanimously

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. FOR INFORMATION: CHAIRPERSON’S REPORT. (Attachment)

1. No Update

Chairperson suggested for Board members to review the information and biography posted on the school’s website and revise

C. FOR INFORMATION: PRINCIPAL’S REPORT. (Attachment)

This is a presentation of information that has occurred since the previous Board meeting. (Per attached report)

- 1. Update on School Calendar of Events**
- 2. Update on Prop 39**
- 3. Update on Diversity Outreach**
- 4. Update on Facilities**

Calendar of Events

- December 5, 2017-Fall Picture Make-ups
- December 7 & 8, 2017-School Closed, due local fires

- December 11, 2017-Team Alex Event
- December 12 & 14, 207 Diversity outreach Child Care Resource Events
- December 14, 2017-Pajama Day-Sponsored by Student Council
- December 7 & 8, 2017- School Closed due to Local Fires
- December 18, 2017-Winter Programs
- December 19 thru January 5, 2017-School Closed for Winter break
- January 15, 2018-School Closed (Martin Luther King Jr. Day)
- January 22, 2018- Big Smiles Visit
- January 26, 2018-Award Assembly/Coffee with the principal
- January 26, 2018- Skateland Fundraiser

Update on Fundraising

Worlds Chocolate Sales: \$5340.00 profit

Update on School Closure

- Due to local fire and air quality conditions, school was closed on December 7 & 8 along with all LAUSD schools in the San Fernando Valley
- ACS will submit Form 13A in order to request attendance credit for days of school closure and on December 6, 2017 when we had 69 students absent.

Update on Prop 39

- LAUSD has accepted our 2018-2019 ADA projections of 323.68 which was submitted to LAUSD in November.
- Received shared use agreement from Prop 39 for our Erwin Co-location. This will help us get started with our alternative use agreement for 18-19 school year

Update on Diversity Outreach

- We have two diversity outreach events for Child Care Resource/Early Education/Head Start events on December 12 & 14
- ACS will have a dedicated table with goodie bags and school information that we will provide to prospective parents of Kindergarten students
- Attendees to events will include, Mr. Villela, Ms. Bowman, Mrs. Partikian, Ms. Pacquing (PRO) Ms. Erazo, Ms. Gharibi

SELPA Option 3 Grants

- Applied for option 3 special education step grant and we will be receiving \$8,714 to use towards special education services

Update on Facilities

- Property at 17400 Vanowen St, Van Nuys, CA 91406 (Previously ILEAD ACADEMY) is now available. An offer had been submitted but Red Hook has communicated that seller went with another offer.

Update on Wilkinson's Audit Findings for Unduplicated Counts

Unduplicated Counts: How are “unduplicated pupils” defined for purposes of calculating supplemental and concentration grant amounts? Supplemental and concentration grant amounts are calculated based on the percentage of “unduplicated pupils” enrolled in the LEA on Census Day (first Wednesday in October) as certified for Fall 1. The percentage equals:

- Unduplicated count of pupils who (1) are English learners, (2) meet income or categorical eligibility requirements for free or reduced-price meals under the National School Lunch Program, or (3) are foster youth. “Unduplicated count” means that each pupil is counted only once even if the pupil meets more than one of these criteria (EC sections 2574(b)(2) and 42238.02(b)(1)) **See attachment**

MiSIS

No Update

D. FOR INFORMATION: FINANCIAL REPORT

This is an update from what has transpired since the last board meeting.

1. Budget to date

2018-19 State Budget Update

2. 2016-17 Audit Report

3. Enrollment Update

4. 2017-18 Current Forecast

5. December 31, 2017 Balance Sheet

6. 2017-18 Cash Flow

7. 1st Interim Report

8. Exhibits

Overall, January State Budget proposal very good for K-12 education Contents

LCFF: Proposes \$3B increase to fully fund LCFF, two years ahead of schedule

- 100% gap closure versus previously-published 66%

• COLA:

Proposes 2.51% COLA increase, versus previous 2.15%

- COLA affects LCFF rates, as well as other programs such as Special Education and Nutrition

One-Time Funds

- Proposes \$1.8B in one-time, discretionary funding (~\$295 /PY ADA)

One-Time Funds

- Proposes ongoing increase of \$28.3M to program

- Proposed funding would potentially fill FY18 gap, but does not necessarily solve ongoing oversubscription problem SB 740

Facilities

Gra 2016-17 Audit Recap

The school ended FY. 16-17 with a net income of \$389K

Revenue •\$3.6M total audited revenue

Expenses •\$3.2M total audited expenses

Net Income •\$389k total audited net income

Fund Balance •\$2.4M or 75% of annual budget

•A 19% increase from the 16/17 beginning fund balance of \$2M Conclusion

•The school received a finding as a result of the unduplicated count in the CALPADS 1.17 report

•As a result, the supplemental and concentration were not correctly funded

Overall, January State Budget proposal very good for K-12 education

P-1 ADA came in at 321.91, 1.09 less than the previously forecasted amount of 323

To account for the drop in enrollment, the newly forecasted ADA has been adjusted to 318.68. The new ADA assumes enrollment will remain at 3322018-

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Principal recommends approval of all consent agenda items.

IV. ACTION ITEMS

A. Approval is Requested for 2017-2018 LAUSD 1st Financial Interim Report Due to LAUSD

Recommend approval

Motion by: Mahseredjian

Seconded by: Karayan

Vote: Approved Unanimously

B. Approval is Requested for 2016-2017 Wilkinson's Financial Audit Report

Recommend approval

Motion by: Karayan

Seconded by: Mahseredjian

Vote: Approved Unanimously

- C. **Approval is requested for Form J-13A Request for Allowance of Attendance for School Emergency Closure on December 7, 2017 and December 8, 2017**

Recommend approval

Motion by: Velarde
Seconded by: Karayan
Vote: Approved Unanimously

- D. **Approval is requested for the use of one time funds for 2017-2018 in the amount of \$46,752 for deferred maintenance, professional development for educators, induction for beginning teachers with a focus on relevant mentoring, instructional materials, technology infrastructure, and any other investments necessary to support the implementation of California's academic standards**

Recommend approval

Motion by: Mahseredjian
Seconded by: Karayan
Vote: Approved Unanimously

- E. **Approval is Requested for Governing Board Calendar Meeting Dates for the 2017-2018 School Year**

Recommend approval

Motion by: Mahseredjian
Seconded by: Velarde
Vote: Approved Unanimously

- F. **Approval is requested for Governing Board Committee Member List for the 2017-2018 School Year – will be voted on next month**

Recommend approval

Motion by:
Seconded by:
Vote:

V. **INFORMATION ITEMS/POSSIBLE ACTION:**

A. Form 700

B. Update on Diversity Committee Members outreaches, meeting with PRO

C. Association Update : Had their quarterly meeting on December 12

VI. **CLOSED SESSION**

Adjourned to Closed Session at 7:45 pm to consider and/or take action upon any of the following items:

Public Employee Employment (G.C. 54957)

Title:

- **Certificated Personnel Update**

- **Classified Updates**
- **Update on Certificated/Management**

**Public Employee Discipline/Dismissal/Release
Conference with Legal Counsel – Anticipated Litigation**

VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in closed session, if any.

The meeting was reconvened to open session at _____ .

V. FUTURE AGENDA ITEMS

The Board will consider items for future Board Meeting Agendas.

Purchase of 60 iPads and two carts
Election of new Board Members

VI. NEXT BOARD MEETING DATE:

TBD

VII. ADJOURNMENT

The meeting was adjourned at _____