

# MINUTES

## GOVERNING BOARD MEETING

### ARARAT CHARTER SCHOOL

6555 Sylmar Ave., Van Nuys

**February 28, 2018**  
**6:30 pm**

#### *Regular Meeting*

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda or non-agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

#### **Americans with Disabilities**

The Ararat Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at 818-994-2904, or [agharibi@araratcharterschool.com](mailto:agharibi@araratcharterschool.com). All efforts will be made for reasonable accommodations.

**I. OPEN SESSION**

**A. CALL TO ORDER:**

Meeting was called to order by Board Chairperson, Shakeh Avakian at 6:40 pm.

**B. ROLL CALL**

	Present	Absent
Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marlena Gonzalez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Henderson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hermine Mahseredjian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**C. APPROVAL OF MINUTES OF BOARD MEETING OF JANUARY 17, 2018**

**Recommend approval**

**Motion by:** HM

**Seconded by:** MG

**Vote:** Approved Unanimously

**II. CLOSED SESSION**

*Adjourned to Closed Session at 6:43pm to consider and/or take action upon any of the following items:*

**Public Employee Employment (G.C. 54957)**

Title:

- **Certificated Personnel Update**
- **Classified Updates**
- **Update on Certificated/Management**
- **New Board Member**

**Public Employee Discipline/Dismissal/Release**

**Conference with Legal Counsel – Anticipated Litigation**

**III. COMMUNICATIONS**

**A. ORAL COMMUNICATIONS:**

*Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

**None**

**B. FOR INFORMATION: CHAIRPERSON’S REPORT.**

**1. No Update**

**C. FOR INFORMATION: PRINCIPAL’S REPORT. (Attachment)**

*This is a presentation of information that has occurred since the previous Board meeting. (Per attached report)*

- 1. Update on School Calendar of Events**
- 2. Update on Prop 39**
- 3. Update on Diversity Outreach**
- 4. Update on Facilities**
- 5. Update on 17-18 One Time Funds Expenditure proposal**
- 6. Update on Wilkinson's audit/Unduplicated Count**

Principal Eduardo Villela presented his report to the Board. (See attached).  
Board requested more information on items #2 and #4: The Board would like to know the actual cost ACS is being charged per square foot by LAUSD for the facilities. Mr. Villela will contact Red Hook representative to schedule a walkthrough and will report back to the Board at the next meeting.

**D. FOR INFORMATION: FINANCIAL REPORT**

*This is an update from what has transpired since the last board meeting.*

**1. Budget to date**

Mr. Levi Kirkland from Edtec presented the monthly forecast and budget update for ACS. (See attached)

**IV. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

The Governing Board will report out any action taken in closed session, if any.

The meeting was reconvened to open session at 6:57pm .

Board Chair, Shakeh Avakian reported that the Board approved the appointment of Rosemary Shamieh to the Ararat Charter School Governing Board.

**V. CONSENT AGENDA ITEMS**

*All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Principal recommends approval of all consent agenda items.*

**Check Register Approval**

**Recommend approval**

**Motion by:** Hermine Mahseredjian

**Seconded by:** Silva Karayan

**Vote:** Approved Unanimously

**VI. ACTION ITEMS**

**A. Approval is Requested for 2017-2018 Compliance Monitoring Form due to LAUSD**

**Recommend approval**

**Motion by:** RS  
**Seconded by:** SK  
**Vote:** Approved Unanimously

**B. Approval is Requested for our School Accountability Report Card (SARC)**

**Recommend approval**

Motion by: Silva Karayan  
Seconded by: Hermine Mahseredjian  
Vote: Approved Unanimously

**C. Approval is requested for Selected New Board Members**

The Board appointed Rosemary Shamieh

**Recommend approval**

Motion by: Hermine Mahseredjian  
Seconded by: Silva Karayan  
Vote: Approved Unanimously

**D. Approval is requested for Board Committee Members**

- **Diversity Committee:** Marlena Gonzalez, Rosemary Shamieh, Shakeh Avakian
- **Human Resource Committee:** John Henderson, Marlena Gonzalez, Shakeh Avakian
- **Curriculum Committee:** Sylva Karyan, Rosemary Shamieh, Shakeh Avakian
- **Finance Committee:** John Henderson, Hermine Mahseredjian, Shakeh Avakian
- **Charter Implementation Committee:** : Sylva Karyan, Rosemary Shamieh, Shakeh Avakian
- **Employee Evaluation of Principal Committee:** Hermine Mahseredjian, Rosemary Shamieh, Shakeh Avakian

**Recommend approval**

Motion by: Rosemary Shamieh  
Seconded by: Hermine Mahseredjian  
Vote: Approved Unanimously

**E. Approval is Requested for Purchasing 60 iPads, accessories and two carts not to exceed \$35,000**

**Recommend approval**

Motion by: Hermine Mahseredjian  
Seconded by: Rosemary Shamieh  
Vote: Approved Unanimously

**VII. INFORMATION ITEMS/POSSIBLE ACTION:**

**A. New Board Member Selection**

**B. Association Update**

**VIII. CLOSED SESSION**

*Adjourned to Closed Session at N/A to consider and/or take action upon any of the following items:*

**Public Employee Employment (G.C. 54957)**

Title:

- **Certificated Personnel Update**
- **Classified Updates**
- **Update on Certificated/Management**
- **New Board Member**

**IX. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

The Governing Board will report out any action taken in closed session, if any.

The meeting was reconvened to open session at \_\_\_\_\_ .

**X. FUTURE AGENDA ITEMS**

*The Board will consider items for future Board Meeting Agendas.*

- Update on Facilities and Prop 39
- Update on Red Hook Property
- Update On Wilkinson’s Audit and unduplicated count results

**NEXT BOARD MEETING DATE:**

March 21, 2018

**VIII. ADJOURNMENT**

The meeting was adjourned at 8:49 pm.