

# MINUTES

## GOVERNING BOARD MEETING

### ARARAT CHARTER SCHOOL

6555 Sylmar Ave., Van Nuys

**May 16, 2018**

**6:30 pm**

#### *Regular Meeting*

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda or non-agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

#### **Americans with Disabilities**

The Ararat Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at 818-994-2904, or [agharibi@araratcharterschool.com](mailto:agharibi@araratcharterschool.com). All efforts will be made for reasonable accommodations.

**I. OPEN SESSION**

**A. CALL TO ORDER:**

Meeting was called to order by Board Chairperson, Shakeh Avakian at 7:00 pm.

**B. ROLL CALL**

	Present	Absent
Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marlena Gonzalez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Henderson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hermine Mahseredjian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rosemarie Shamieh	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**C. APPROVAL OF MINUTES OF BOARD MEETING OF APRIL 25, 2018**

**Recommend Approval**

Motion by: Rosemarie Shamieh  
Seconded by: Hermine Mahseredjian  
Vote: Unanimous

**D. APPROVAL OF CHECK REGISTER**

**Recommend Approval**

Motion by: Rosemarie Shamieh  
Seconded by: Hermine Mahseredjian  
Vote: Unanimous

**II. COMMUNICATIONS**

**A. ORAL COMMUNICATIONS:**

*Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

**None**

**B. FOR INFORMATION: PRINCIPAL'S REPORT. (Attachment)**

*This is a presentation of information that has occurred since the previous Board meeting. (Per attached report)*

Principal Eduardo Villela presented an update on the following items: (See attached report)

- 1. Update on school calendar of events**
- 2. Update on school testing**
- 3. Update on Prop 39**
- 4. Update on school lottery for 18-19** (The PHABO count will be presented at the June board meeting)
- 5. Update on audit of unduplicated counts**
- 6. Form 990**

**C. FOR INFORMATION: FINANCIAL REPORT**

*This is an update from what has transpired since the last board meeting.*

Levi Kirkland from EdTec presented a report on the school's budget to date and the preliminary budget for the 2018-19 SY. (See attached reports)

- 1. Budget to date**
- 2. Preliminary Budget for 18-19 school year**

**III. CONSENT AGENDA ITEMS**

*All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Principal recommends approval of all consent agenda items.*

**IV. ACTION ITEMS**

**A. Approval is Requested for 2016 990 Tax Form**

**Recommend Approval**

Motion by: Marlena Gonzalez

Seconded by: Rosemarie Shamieh

Vote: Unanimous

**V. INFORMATION ITEMS/POSSIBLE ACTION:**

- A. Update on Payalocity Payroll System**
- B. Update on CA Distinguished School event**
- C. Update on LAUSD board member visit – Will be June 1, 2018**
- D. Update on 2017-2018 Instructional school calendar**
- E. Association Update**

**VI. CLOSED SESSION**

*Adjourned to Closed Session at 7:46 pm to consider and/or take action upon any of the following items:*

**Public Employee Employment (G.C. 54957)**

**Conference with Legal Counsel**

**Title:**

- **Certificated Personnel Update  
Certificated Employment Contracts 2018-19**
- **Classified Updates  
Classified Employment Contracts 2018-19**
- **Update on Certificated/Management**

**VI. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

*The Governing Board will report out any action taken in closed session, if any.*

Board Chairperson, Shakeh Avakian reconvened the meeting to open session at 8:42 pm. All certificated and classified staff were approved for renewal for the 2018-19 SY.

**VIII. FUTURE AGENDA ITEMS**

*The Board will consider items for future Board Meeting Agendas.*

**X. NEXT BOARD MEETING DATE:**

June 20, 2018

**IX. ADJOURNMENT**

The meeting was adjourned at 8:44 pm.