

MINUTES

GOVERNING BOARD MEETING

ARARAT CHARTER SCHOOL

6555 Sylmar Ave., Van Nuys

August 15, 2018

6:30 pm

Regular Meeting

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda or non-agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

Americans with Disabilities

The Ararat Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at 818-994-2904, or agharibi@araratcharterschool.com. All efforts will be made for reasonable accommodations.

I. OPEN SESSION

A. CALL TO ORDER:

Meeting was called to order by Board Chairperson, Shakeh Avakian at 6:53 pm.

B. ROLL CALL

	Present	Absent
Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marlena Gonzalez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Henderson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hermine Mahseredjian	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Giuliana Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rosemarie Shamieh	<input checked="" type="checkbox"/>	<input type="checkbox"/>

C. APPROVAL OF MINUTES OF BOARD MEETING OF JUNE 20, 2018

The minutes of June 20, 2018 was approved unanimously.

Recommend approval

Motion by: Ms. Shamieh
Seconded by: Dr. Karayan
Vote: Approved Unanimously

D. APPROVAL OF CHECK REGISTER (see attached)

Motion by: Dr. Karayan
Seconded by: Dr. Velarde
Vote: Approved Unanimously

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation

None

B. PRINCIPAL'S REPORT. (Attachment)

This is a presentation of information that has occurred since the previous Board meeting. (Per attached report)

- 1. Update on school calendar of events**
- 2. Update on 18-19 Staff Development**
- 3. Update on Enrollment**
- 4. Update on Prop 39**
- 5. Update on Wilkinson Audit**
- 6. Update on Facilities**

Calendar of Event

- Wednesday August 1, 2018-New Parent Orientation @ Campus 1
- Monday August 6 through August 16- Summer Staff Development for Teachers
- Friday, August 17, 2018-Pupil Free Day for Teachers
- Monday, August 20, 2018-First Day of School for Students
- Friday August 31, 2018-Admission Day-No School for Students
- Monday September 1, 2018-Labor Day-No School for Students
- Thursday, September 13, 2018-Back to School Night ACS 1 & ACS 2

Update on Summer Staff Development

Monday 8/6	Tuesday 8/7	Wednesday 8/8	Thursday 8/9	Friday 8/10
Vision/Mission/Petition Constructivism WASC Mid-Year Visit	Review of 17-118 School Performance Results SBAC Preparation Strategies	School Assessment Report Cards Google Drive ELD	Thinking Maps Training	Small Group Instruction presented by National Geographic ELA publisher
Monday 8/13	Tuesday 8/14	Wednesday 8/15	Thursday 8/16	Friday 8/17
GLAD (Guided Language Acquisition Design) Follow up Training	CPR Training/Mandated Topics/Personnel Handbook	Charter Operator Programs Behavior Management Training	PBIS (Positive Behavior Intervention Supports)	Pupil Free Day -Teachers work in their classrooms

Update on Enrollment

Grade	sections per grade level	# of students	Total
K	2	52	52
1	3	78	78
2	2	53	53
3	2	56	56
4	2	50	50
5	2	54	54
Total			343

Update on Wilkinson's Audit

- ACS had its annual audit scheduled for 7/24/18
- All requested audit document was electronically sent to auditors
- Wilkinson determined that it was not necessary to visit in person as all documents had been submitted electronically
- ACS needs to submit revised P-Annual report to Wilkinson's once it is submitted to LAUSD
- The auditors did not foresee any findings for the audit they conducted. We will have a finalized report once the revised P-Annual report is submitted to Wilkinson's

Update on Prop 39

- ACS received furniture and projector for new teaching station at campus 2. ACS is waiting to receive laptops that will be provided by Prop 39. The new room provided has been designated as a SPED room in the District's final proposal
- ACS has been offered one extra teaching station for 18-19 school year. Teaching station may be utilized for computer lab and Choir and other instruction for students.
- Our response to the Districts final offer has been submitted to Prop 39.
- The District did not respond to our specific concerns about the Library and Parent Center. ACS will be able to address these concerns when our shared use agreement is completed with Erwin's administration

Update on Facilities

- No new properties have been identified by Red Hook
- Ed Tech referred ACS to Civic Builders who also provide facility financing-See attached handout

C. FINANCIAL REPORT

This is an update from what has transpired since the last board meeting.

1. **Budget to date:** Mr. Levi Kirkland from Edtec reported on the Unaudited Actual Report which is due to LAUSD on August 20th. Mr. Kirkland also reported on the Monthly Financial Update Report. The following items were discussed:

1. Last Forecast Comparison to Unaudited Actuals (UA)
2. June 30, 2018 Balance Sheet
3. 2017-18 Cash Flow
4. 2018-19 State Budget Update
5. Exhibits

Year-End Net Income is \$170k higher than the May Forecast Budget

Ararat ended FY 17-18 with a cash balance of \$3.1M

LCFF

- Includes \$3B increase to *fully fund LCFF*, two years ahead of schedule
- 100% gap closure and 3.7% increase of base rates

COLA

- 3.7% COLA increase, versus previous 2.51%
- Affects programs such as Special Education and Nutrition

One-Time Funds

- Includes over \$1.1B in one-time, discretionary funding (~\$180 / PY ADA), down about \$163 from the May

Revise

- \$300M in One-Time funding being allocated to Low Performing Students

Facilities

- Proposes increasing 18-19 program funding to \$136.8M (down \$3.6M from January)
- Increases funding in 2017-18 funding to \$133.2M
- Decreases deficit factor from 25% to 10%

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Principal recommends approval of all consent agenda items.

IV. ACTION ITEMS

A. Approval is Requested for 18-19 Diversity Plan (see attached)

Recommend approval as amended

Motion by: Ms. Shamieh
Seconded by: Dr. Velarde
Vote: Approved Unanimously

B. Approval is Requested for 18-19 Total Education Services (see attached)

Recommend approval

Motion by: Dr. Karayan
Seconded by: Ms. Shamieh
Vote: Approved Unanimously

C. Approval is Requested for LACOE Positive Behavior Interventions and Supports for \$3900 (see attached)

Recommend approval – This action item is approved conditionally based on the enrollment status with the COP office for similar training. The Step Grant will be utilized to cover this expense.

Motion by: Dr. Velarde
Seconded by: Ms. Shamieh
Vote: Approved Unanimously

V. INFORMATION ITEMS/POSSIBLE ACTION:

A. Update on AB 699 Immigration Status: (see attached) Ms. Stuart gave a description of the AB 699 and its impact on school procedures and policies. These policies are due to CSD by October 5, 2018.

B. Association Update: None

VI. CLOSED SESSION

Adjourned to Closed Session at 8:30 pm to consider and/or take action upon any of the following items:

**Public Employee Employment (G.C. 54957)
Conference with Legal Counsel**

Title:

- **Certificated Personnel Update**
- **Classified Updates**
- **Update on Certificated/Management**

VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in closed session, if any.

The meeting was reconvened to open session at _____ .

VIII. FUTURE AGENDA ITEMS

The Board will consider items for future Board Meeting Agendas.

X. NEXT BOARD MEETING DATE:

September 19, 2018

IX. ADJOURNMENT

The meeting was adjourned at