

MINUTES

GOVERNING BOARD REGULAR MEETING

ARARAT CHARTER SCHOOL

6555 Sylmar Ave., Van Nuys

August 20, 2016

9:30 AM

Regular Meeting

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

Americans with Disabilities

The Ararat Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at 818-994-2904, or agharibi@araratcharterschool.com.

All efforts will be made for reasonable accommodations.

A. OPEN SESSION/g21CALL TO ORDER:

Meeting was called to order by Board Chairperson, Dr. Berjouhi Koukeyan at 9:30 am.

B. ROLL CALL

	Present	Absent
Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marlena Gonzalez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lorena Gonzalez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Henderson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sylva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Berjouhi Koukeyan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hermine Mahseredjian	<input checked="" type="checkbox"/>	<input type="checkbox"/>

C. APPROVAL OF MINUTES OF BOARD MEETING OF JULY 16, 2016

Moved by: Prof. Mahseredjian Seconded by: Mr. Henderson Vote: Approved Unanimously

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Mr. Villela introduced the newly appointed Assistant Principal Janet Balekian to the Governing Board.

B. FOR INFORMATION: CHAIRPERSON’S REPORT. (Attachment)

1. Update Regarding the Leasing/Purchasing and Financing of a Facility: When we entered into an agreement with RED Hook to seek our own facility, we went with the model that Red Hook will purchase/build the facility and the school will lease it from them. Red Hook identified a site for a possible location for the school at 18050 Vanowen St., in Reseda, in a nice residential area. It had to be completely torn down to build a new facility. Red Hook placed a bid on the property but it did not go through.

Now, Red Hook has identified another alternative under the Charter School Ground Lease/Partnership Opportunity with the Mid-Valley Family YMCA. The Mid Valley YMCA will be entertaining discussion with charter school operators for the potential ground leasing of a portion of its existing parking lot at 6901 Lennox Avenue in Van Nuys for the development of a charter school facility. It entails long term ground lease opportunity for charter schools. Interested parties were asked to submit a letter of interest due July 15, 2016. Ararat Charter School submitted the letter of interest to be placed in the pool of selected Charter School operators for consideration. Under this modal, the school will enter into a ground lease agreement at a cost of \$18,000 a month, without structure. Red Hook will help in getting the money to finance the school building, to include the lease of the land and the cost of the building. On Thursday, August 18, Dr. Berjouhi Koukeyan, the board chairperson and Eduardo Villela, the Principal, met with the YMCA board to present them with the highlights of the school. A

Representative from Red Hook was also be there and discussed the financing of the facility. As of this date, we have not heard from the YMCA regarding the meeting that we had.

Diversity Plan Update: with respect to diversity with certificated Faculty, the five year plan calls for a 3% annual increase for PHBAO to achieve 66%-34% ratio within five years. The 2015-16 ratio in this category is 87.5% White/Other and 12.5% PHBAO. With respect to the student population, ACS will increase its PHBAO students by 4% annually to achieve the goal of increasing from 10% to 30% and decreasing the Other White students from 90% to 70% over the next five years. The 2015-16 ratio is 88.52% White/Other and 11.47% PHBAO. A report will be presented to the board with respect to the 2016-17 hiring of the staff, the student demographics and their impact on goals stated in the diversity plan. This full report will be shared at the board meeting.

C. FOR INFORMATION: PRINCIPAL’S REPORT. (Attachment)

This is a presentation of information that has occurred since the previous Board meeting. (Per attached report)

1. Update on Calendar of Events

- August 3, 2016, New Teacher Orientation
- August 11, 2016, New Parent Orientation
- August 8 thru 18, Teacher Staff Development
- August 22, 2016, First Day of School for Students
- August 29 to September 23, CELDT Testing Campus 1 & 2

2. Update on Enrollment

K	52
1	54
2	52
3	54
4	52
5	76
Total	340

3. Update on School Staff Openings

Unfilled Positions

- Need to fill 2 teacher openings in 2nd and 3rd Grade

Filled Positions

- Filled two teacher positions in first and fifth grade
- Filled RSP position
- Filled Clerk Typist position
- Filled one BII Sped position

4. Update Summer Staff Development

August 8	August 9	August 10	August 11	August 12
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ELA Curriculum Adoption-Revise and update pacing guides	ELA Curriculum Adoption-Revise and update pacing guides	Kagan PD Cooperative Learning & Student Engagement	Vision/Mission/WASC -CAASPP/SBAC Results	Technology PD
August 15	August 16	August 17	August 18	August 19
CPI/First Aide Mandated Topics Child Abuse	-Special Education -Positive Behavior Support Plan	English Learner Development Certificated Evaluations Procedures	Pupil Free Day -Teachers work in their classrooms	

- 5. Title I Parent Involvement Policy:** Title I" is the federal program that provides funding to local school districts to improve the academic achievement of disadvantaged students. It is part of the Elementary and Secondary Education Act first passed in 1965.

In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118 of the Elementary and Secondary Education Act (ESEA) (parental involvement policy

D. FOR INFORMATION: FINANCIAL REPORT

This is an update from what has transpired since the last board meeting.

- 1. Budget to Date Update from Edtec:** Mrs. Kristin Dietz reported on the school’s unaudited actuals that were submitted to LAUSD in early August. (See attached)

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Principal recommends approval of all consent agenda items.

None

IV. ACTION ITEMS

- A. Approval is Requested for Kagan Professional Development to provide a one day in service on cooperative learning and student engagement strategies, to include consultant fee in the amount of \$4499.00**

Recommend approval

Motion by: Mr. Henderson

Seconded by: Mrs. Avakian

Vote: Approved Unanimously

- B. Approval is requested for the web based Accelerated Reader Program for 2016-17. This program assesses the students' reading levels in order to align the students' reading practice with their reading ability. The total cost will be \$4084.00**

Recommend approval

Motion by: Mr. Henderson
Seconded by: Prof. Mahseredjian
Vote: Approved Unanimously

- C. Approval is requested for Title I Parent Involvement Policy which explains the parental rights of parents whose children are served under Title I programs**

Recommend approval

Motion by: Mrs. Avakian
Seconded by: Dr. Karayan
Vote: Approved Unanimously

V. INFORMATION ITEMS/POSSIBLE ACTION:

- A. Update for Special Education 2016-2017; RSP teacher, BII:** - School will contract a BID from SPED providing companies until further assessment. School will also flag the BII position in Edjoin to fill the vacancies.
- B. Association Update:** Prof. Mahseredjian reported that the Association held a luncheon on August 17th, to celebrate the WASC accreditation and to commend the staff and employees for their dedication and hard work.

VI. CLOSED SESSION

Adjourned to Closed Session at 10:50 AM to consider and/or take action upon any of the following items:

Public Employee Employment (G.C. 54957)

Title:

- **Certificated Personnel Update : Approval of additional teacher contracts for 2016-17**
- **Classified Updates**
- **Certificated/Management**
- **Update on custodial services**

Conference with Legal Counsel: settlement of one case

Possible litigation pursuant to (2) or (3) of subdivision (d) of section 5495956.9: one case

VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in closed session, if any.

The meeting was reconvened to open session at 12:40 PM and the Chairperson reported that the Board took action in closed session on the following: 1) the Board approved the employment contract for the following certificated

staff members: Alisa Markaryan, Teresa Chiarelli and Sarom Cheng; 2) Classified: Gisele Erazo, and Yara Lopez. The Board also approved a stipend of up to \$500.00 for custodial services. The Board also approved coaching services for the Spanish language instruction. The Board also discussed the credential requirements for the Armenian language instruction. The Board also unanimously approved the Kindergarten settlement.

V. FUTURE AGENDA ITEMS

The Board will consider items for future Board Meeting Agendas.

Board will arrange for the Brown act training

VI. NEXT BOARD MEETING DATE:

September 17, 2016, 8:30 am at the ACS 1 Campus

Moving forward all board meeting will happen at 8:30

VII. ADJOURNMENT

The meeting was adjourned at 12:50PM