

# MINUTES

## GOVERNING BOARD MEETING

### ARARAT CHARTER SCHOOL

6555 Sylmar Ave., Van Nuys

**June 24, 2017**

**9:30am**

*Regular Meeting*

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda or non-agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

#### **Americans with Disabilities**

The Ararat Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at

818-994-2904, or [agharibi@araratcharterschool.com](mailto:agharibi@araratcharterschool.com).

All efforts will be made for reasonable accommodations.

**I. OPEN SESSION**

**A. CALL TO ORDER:**

Meeting was called to order by Board Chairperson, Shakeh Avakian at 9:52 am.

**B. ROLL CALL**

	Present	Absent
Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marlena Gonzalez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lorena Gonzalez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Henderson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sylva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hermine Mahseredjian	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Giuliana Velarde	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**C. APPROVAL OF MINUTES OF BOARD MEETING OF JUNE 3, 2017**

Moved by: John Henderson Seconded by: Lorena Gonzalez Vote: Approved unanimously

**II. COMMUNICATIONS**

**A. ORAL COMMUNICATIONS:**

*Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

There were no oral communications or presentations at this time.

**B. FOR INFORMATION: CHAIRPERSON’S REPORT. (Attachment)**

1. **Update on Facilities:** Mrs. Avakian and the Mr. Villela updated board on the visit to the Red Hook school currently under construction. (See attachment) The purpose of the visit was to give the Board an idea of what can be done with a site once purchased.

**C. FOR INFORMATION: PRINCIPAL’S REPORT. (Attachment)**

*This is a presentation of information that has occurred since the previous Board meeting. (Per attached report)*

Mr. Villela updated board on the following items: (See attached report)

1. **Update on School Calendar of Events**
2. **Update on Enrollment**
3. **Update on State Testing**

**D. FOR INFORMATION: FINANCIAL REPORT**

*This is an update from what has transpired since the last board meeting.*

1. **Budget to Date Update from Edtec**

Levi Kirkland and Kristen Dietz presented the ACS budget to date to the Board. (See attached)

**III. CONSENT AGENDA ITEMS**

*All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Principal recommends approval of all consent agenda items.*

**IV. ACTION ITEMS**

**A. Approval is Requested for Budget for 2017-2018 school year  
Recommend approval**

After discussion, the Board voted to approve the amended budget to include changes to the certificated salaries for the 2017-18 School Year as follows:

- 1 Teacher Salary to start at Step 2 with a 3% of base increase.  
Motion by: Lorena Gonzalez  
Seconded by: John Henderson  
Vote: Approved unanimously
  
- 2 Assistant Principal Salary to start at Step 2 with a 3% of base increase.  
Motion by: Lorena Gonzalez  
Seconded by: John Henderson  
Vote: Approved unanimously
  
- 3 Principal Salary to start at Step 3 with a 3% of base increase.  
Motion by: Lorena Gonzalez  
Seconded by: John Henderson  
Vote: Approved unanimously

**B. Approval is Requested for Local Control and Accountability Plan (LCAP) (Attachment)  
Mr. Villela updated the Board on the LCAP goals and funding for the 2017-18 School Year.  
Recommend approval**

Motion by: Lorena Gonzalez  
Seconded by: John Henderson  
Vote: Approved unanimously

**C. Approval is Requested for Edtec Two Year Service Contract for 2017-2019  
Recommend approval**

Motion by: John Henderson  
Seconded by: Sylva Karayan  
Vote: Approved unanimously

**D. Approval is Requested for Consolidation Application for Title Funding (CONAPP) for 17-18 school year.**

1. **Application for funding**
2. **Certification of assurances**
3. **Protected Prayer policy**
4. **Homeless Education Policy**

**Recommend approval**

Motion by: John Henderson

Seconded by: Lorena Gonzalez

Vote: Approved unanimously

- E. Approval is requested for Kagan Professional Development to provide a one day in service on cooperative learning and student engagement, to include consultant fee and materials in the amount of \$4,499.00.**

**Recommend approval**

Motion by: John Henderson

Seconded by: Sylva Karayan

Vote: Approved unanimously

**V. INFORMATION ITEMS/POSSIBLE ACTION:**

**A. Update on Salary Considerations for 17-18 school year**

**B. InSight Facilities Contract**

Mr. Villela updated the Board on the contract with Insight Facilities

**Recommend approval**

Motion by: John Henderson

Seconded by: Sylva Karayan

Vote: Approved unanimously

**C. Update on Redevelopment of School Website**

The Board request staff to provide more information on this for the next meeting.

**D. Association Update**

**VI. CLOSED SESSION**

*Adjourned to Closed Session at 11:02pm to consider and/or take action upon any of the following items:*

**Public Employee Employment (G.C. 54957)**

Title:

- **Certificated Personnel Update**
- **Classified Updates**
- **Update on Certificated/Management**

**Public Employee Discipline/Dismissal/Release**

**Conference with Legal Counsel – Anticipated Litigation**

**VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

The Governing Board will report out any action taken in closed session, if any.

The meeting was reconvened to open session at 12:06pm.

The Board voted unanimously to release the Assistant Principal of ACS for no cause.

**V. FUTURE AGENDA ITEMS**

*The Board will consider items for future Board Meeting Agendas.*

1. Teacher requests presented to the Board Chairs on June 14, 2016.
2. ELA benchmarks
3. ELA materials

**VI. NEXT BOARD MEETING DATE:**

The Board voted to not hold a meeting in July unless needed.

**VII. ADJOURNMENT**

The meeting was adjourned at 12:51pm