

MINUTES

GOVERNING BOARD REGULAR MEETING

ARARAT CHARTER SCHOOL

6555 Sylmar Ave., Van Nuys

March 1, 2017

7:00 PM

Regular Meeting

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda or non-agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

Americans with Disabilities

The Ararat Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at 818-994-2904, or agharibi@araratcharterschool.com. All efforts will be made for reasonable accommodations.

I. OPEN SESSION

A. CALL TO ORDER:

Meeting was called to order by Board Chairperson, Shakeh Avakian at ____ pm.

B. ROLL CALL

	Present	Absent
Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marlena Gonzalez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lorena Gonzalez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Henderson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sylva Karayan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hermine Mahseredjian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Vilardes	<input checked="" type="checkbox"/>	<input type="checkbox"/>

C. APPROVAL OF MINUTES OF BOARD MEETING OF January 21, 2017

The minutes of January 21, 2017 were approved unanimously.

Moved by: Prof. Mahseredjian Seconded by: Mr. Henderson Vote: Approved Unanimously

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Margarit Zakevosyan, parent of two students (a kindergartner and a first grader) expressed concern about the Armenian instruction. The parent felt that the amount of homework given is not sufficient.

Prof. Mahseredjian stated that she will follow this up with the school administration and the instructor and will get back to the parent at a later time.

B. FOR INFORMATION: CHAIRPERSON’S REPORT. (Attachment)

1. Update on Facilities: It was decided to set up another conference call with the RedHook representative to communicate the board’s expectation and inform them about the designated initial contacts for the future purposes.

2. Update on Prop 39: On November 1, 2016, the school submitted its application for Prop. 39 facility request and has received an acknowledgement letter on December 1st. The District will base its facilities allocation on the maximum enrollment of 340 as stated in the Charter Petition. With 95.39 % ADA, the District projected in-district classroom projection will be 324.34. Because of the fact that our enrollment is stable, we do not need additional space for 2017-18. Last year LAUSD gave the school the option of an Alternative Facilities Use Agreement, bypassing the extended process over several months.

- School Submits Prop. 39 Proposal November 1, 2016
- District Responds to ADA projections December 1,2016

- School's response to district's response January 1, 2017
- District makes preliminary offer February 1, 2017
- School responds to preliminary offer March 1, 2017
- District makes final offer April 1, 2017
- School's reply to district's offer May 1, 2017
- District's final offer By end of May

3. Update on Diversity; At the Board's last meeting, the Chairperson shared a report that included the following demographic information: Student population, staffing (certificated and classified) and governing Board makeup. The data will also address the annual goals in each of these categories based on the Diversity Plan and evaluate the extent that the school is meeting the goals for 2016-17. The report also included a description of the student recruitment efforts. The report was submitted to LAUSD at the end of last October.

- **The goals based on the Diversity Plan for 2016-17 are as follows:** student demographics, 82% White and 18% PHBAO; Certificated staff, 74.95% White and 25.05% PHBAO; and Governing Board, White 82% and PHBAO 18%.
- **The actual data for 2016-17 is as follows:** Student demographic, 89.1% White and 10.9% PHBAO; certificated staff: 76.5% White and 23.6% PHBAO; and Governing Board is 71.5% white and 28.5% PHBAO.
- **Challenges to be met:** Governing Board, Student demographics and certificated staff

The Diversity Committee met on March 1, 2017, and will report back to the Board. The focus of the meeting was to increase student diversity and outline outreach plan and development o

4. Update on Form 700: All Board members need to complete Form 700 that will be distributed during Board meeting.

5. Government Board Staff Survey: Mrs. Avakian reported that last Tuesday she attended the faculty meeting and met with the teachers and collected a survey that had three open ended questions. Below are some of the most common comments made. A more detailed list will be provided during next meeting.

Cons:

- Establish clear communication between administration and staff
- Maintain consistency between two campuses in terms of discipline plan and implementing in
- More opportunities for professional development and trainings
- Nurture a more positive atmosphere

Pros

- School has a caring environment
- Most Staff members go over and beyond of their job description

Chairperson stated that actions will be taken to address the staff concerns and attempt to implement the suggestions. Team building activities will also be planned for the future meetings.

C. FOR INFORMATION: PRINCIPAL’S REPORT. (Attachment)

This is a presentation of information that has occurred since the previous Board meeting. (Per attached report)

1. Update on School Calendar of Events

- Wednesday, January 27, 2017, Skateland
- Wednesday, February 1, 2017-LAUSD Oversight Visit
- Wednesday February 8, 2017 thru March 14, 2017 Intervention 2 Begins
- Monday, February 13 thru Friday 24-Pennies for Patients
- Wednesday, February 22, 2017 – Award Assembly – Campus 1 & 2
- Friday, February 24, 2017-Parent Involvement Committee Meeting
- Monday, March 6, 2017- Choir Session 2 begins

Field Trips:

4th Grade-San Fernando Mission-2/22/17

5th Grade Riley’s Farm-3/14-3/15

2. Update on School Fundraisers

January 27, 2017- Skateland-\$500.00 profit

February 10, 2017-Krispy Cream Donut Sale: \$300.00 profit

3. Update on LAUSD Oversight Visit: The oversight visit took place on the 1st of February. The Oversight team will share an official report

4. Update on Interim Assessment Block Testing: In preparation for our upcoming Summative assessments in April, students in grades 3-5 will be taking the interim assessment practice blocks from February 8-March 3. The practice test will be in English Language Arts and Math.

D. FOR INFORMATION: FINANCIAL REPORT

This is an update from what has transpired since the last board meeting.

1. Budget to Date Update from Edtec: Mr. Henderson reviewed the report in detail

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Principal recommends approval of all consent agenda items.

Check register for the months of December 2016 and January 2017

Recommend approval

Motion by: Mr. Henderson

Seconded by: Mrs. L. Gomez

Vote: Approved Unanimously

IV. ACTION ITEMS

A. Approval is Requested for Renewal of Charter Safe Contract

Recommend approval: Intention to renew pending price

Motion by: Mr. Henderson
Seconded by: Mrs. L. Gonzalez
Vote: Approved Unanimously

B. Approval is Requested for Appointment of Signatories for California Credit Union Primary Checking, Money Market, Fundraising Checking, and Bank of America Accounts

Recommend approval

Motion by: Mrs. L. Gonzalez
Seconded by: prof. Mahseredjian
Vote: Approved Unanimously

V. INFORMATION ITEMS/POSSIBLE ACTION:

A. Update for Special Education 2017-2018 SELPA Application: School has turned in the SELPA Option 3 application and is waiting for the interview appointment. More information to follow at the next meeting.

B. Update on Diversity Committee Meeting: The Committee met at 8:00am this morning and selected the following committee members to serve as officers and the Public Relations Officer

Committee Chair	Mrs. L. Gonzalez
Committee Co-Chair	Mr. Villela
Committee Secretary	Mrs. Gharibi
Public Relations Officer	Mrs. Morotaya Pacquing

Recommend approval

Motion by: Mr. Henderson
Seconded by: Dr. Velarde
Vote: Approved Unanimously

C. Amendments on Fiscal Policy: As recommended by LAUSD – see attached

Recommend approval

Motion by: Mr. Henderson
Seconded by: Prof. Mahseredjian
Vote: Approved Unanimously

D. Criminal Background Check and Clearance Policy: As recommended by LAUSD

Recommend approval

Motion by: Mr. Henderson
Seconded by: Prof. Mahseredjian
Vote: Approved Unanimously

E. Association Update: None to report

VI. CLOSED SESSION

Adjourned to Closed Session at 7:30 to consider and/or take action upon any of the following items:

Public Employee Employment (G.C. 54957)

Title:

- **Certificated Personnel Update**
- **Classified Updates**
- **Update on Certificated/Management**

Conference with Legal Counsel:

Possible litigation pursuant to (2) or (3) of subdivision (d) of section 5495956.9: one case

VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in closed session, if any.

The meeting was reconvened to open session at 7:50 pm. There is nothing to report.

V. FUTURE AGENDA ITEMS

The Board will consider items for future Board Meeting Agendas.

VI. NEXT BOARD MEETING DATE:

March 18, 2017, 8:30 am at the ACS 1 Campus

VII. ADJOURNMENT

The meeting was adjourned at 8:45 pm.

Recommend approval

Motion by: Prof. Mahseredjian

Seconded by: Mr. Henderson

Vote: Approved Unanimously