



# MINUTES

## ANNUAL BOARD REORGANIZATIONAL MEETING

December 12, 2020  
at  
6555 Sylmar Avenue, Van Nuys, CA  
6:30pm

**This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.**

Ararat Charter School is inviting you to a scheduled Zoom meeting.

Topic: ACS Governing Board Meeting  
Time: Dec 10, 2020 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting  
<https://zoom.us/j/99537809717>

Meeting ID: 995 3780 9717  
One tap mobile  
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Meeting ID: 995 3780 9717

Find your local number: <https://zoom.us/u/ac2UoGD76B>

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.

**The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.**

**Access to Board Materials:** A copy of the written materials which will be submitted to the School’s Governing Board may be reviewed by any interested persons on Ararat Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or [cmenjivar@araratcharterschool.com](mailto:cmenjivar@araratcharterschool.com). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

***Instructions for Presentations to The Board by Parents and Citizens***

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas and all relevant documents are available to all audience members at the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda or non-agenda items.
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your “Request to Address the Board” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agenzized and publicly noticed, the Board can respond, interact, and act upon the item.

**Order of Business**

In addition to any other School business necessary to be conducted, the order of business at this annual meeting shall be:

**I. Call to order by Board Chairperson**

This meeting was called to order by Board Chairperson, Ms. Avakian at 6:33pm

**II. Roll Call**

Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rosemarie Shamieh	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Levi Kirkland	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**III. Approval is Requested for Minutes of Last Year's Board Reorganization Meeting**

**Recommend approval**

Motion by: Dr. Karayan

Seconded by: Dr. Velarde

Vote: Approved Unanimously

**IV. Board Member Reappointments and/or Newly Appointed Board Members**

**Reappointments:**

Mrs. Shakeh Avakian

Dr. Giuliana Velarde

Mrs. Rosemarie Shamieh

Public Comments: No Public Comment

Roll Call for Casting the Vote

Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rosemarie Shamieh	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Levi Kirkland	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**V. Election of Members to Offices**

1. Elect Chairperson  
Nominee(s): Mrs. Shakeh Avakian  
Nomination accepted: Yes  
Motion by: Dr. Karayan  
Seconded by: Mr. Kirkland  
Roll Call for Casting the Vote:

Shakeh Avakian	<input type="checkbox"/>	<input type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rosemarie Shamieh	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Levi Kirkland	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2. Elect Co-Chairperson  
Nominee(s): No Nominee  
Nomination accepted: Yes/No  
Motion by:  
Seconded by:  
Roll Call for Casting the Vote:

3. Elect Treasurer  
Nominee(s): Levi Kirkland  
Nomination accepted: Yes  
Motion by: Dr. Velarde  
Seconded by: Dr. Karayan  
Roll Call for Casting the Vote:

Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rosemarie Shamieh	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Levi Kirkland	<input type="checkbox"/>	<input type="checkbox"/>

4. Elect Secretary  
Nominee(s): Silva Karayan  
Nomination accepted: Yes/No  
Motion by: Mr. Kirkland  
Seconded by: Dr. Velarde  
Roll Call for Casting the Vote:

Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Silva Karayan	<input type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rosemarie Shamieh	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Levi Kirkland	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- 5. Elect Co-Treasurer  
 Nominee(s): No Nominee  
 Nomination accepted: Yes/No  
 Motion by:  
 Seconded by:  
 Roll Call for Casting the Vote:

**VI. Set Regular Meetings (time, place, and day) for the Year**

The 2021-2022 Board Meeting Dates were reviewed and will be approved at a later time.

**VII. Designate Signatories**

The following board members have been designated as signatories: Ms. Avakian, Dr. Karayan, and Mr. Kirkland.

**VIII. Review of Board’s Ad-Hoc and Standing Committees and Election of Board Members to Serve on any Applicable Advisory Board and/or Committees, as Appropriate**

The Governing Board Committee list was reviewed and updated with new elected members for each committee.

<b>DIVERSITY AND OUTREACH COMMITTEE</b>	<i>Standing Committee</i>
<b>EDUCATION COMMITTEE</b> ( <i>Curriculum, SPED, Instructional Programs, Languages</i> )	<i>Standing Committee</i>
<b>FINANCE COMMITTEE</b>	<i>Standing Committee</i>
<b>CHARTER IMPLEMENTATION COMMITTEE</b>	<i>Ad Hoc Committee</i>
<b>FACILITIES COMMITTEE</b>	<i>Ad Hoc Committee</i>
<b>GOVERNING BOARD MEMBER NOMINATION COMMITTEE</b>	<i>Ad Hoc Committee</i>
<b>HUMAN RESOURCES &amp; EMPLOYEE EVALUATION COMMITTEE</b>	<i>Ad Hoc Committee</i>

Public Comments: No Public Comment

Roll Call for Casting the Vote

- |                   |                                     |                                     |
|-------------------|-------------------------------------|-------------------------------------|
| Shakeh Avakian    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Silva Karayan     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Giuliana Velarde  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Rosemarie Shamieh | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Levi Kirkland     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

**I. Review and Approval of Governing Board Bylaws**

Public Comments: No Public Comment  
Roll Call for Casting the Vote

Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rosemarie Shamieh	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Levi Kirkland	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**II. Review and Approval of Conflict of Interest Policy and Code**

Public Comments: No Public Comment  
Roll Call for Casting the Vote

Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rosemarie Shamieh	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Levi Kirkland	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**III. Review and Approval of Fiscal Policy and Procedures**

Public Comments: No Public Comment  
Roll Call for Casting the Vote

Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rosemarie Shamieh	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Levi Kirkland	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**IV. Review Brown Act Requirements**

The Director of Operations and Compliance reviewed important reminders and updates regarding the Brown Act.

**V. Such Other Business as May be Determined to be Necessary by the Board**

None at the moment.

**VI. Adjournment**

The meeting was adjourned was at 7:12pm