



# MINUTES



## GOVERNING BOARD MEETING ARARAT CHARTER SCHOOL

**December 16, 2021**

**7:30 pm**

***Regular Meeting***

Ararat Charter School is inviting you to a scheduled Zoom meeting.

Topic: ACS Governing Board Meeting (Reorganization and Regular)

Time: Dec 16, 2021 07:30 PM Pacific Time (US and Canada)

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/85306644296>**

**Meeting ID: 853 0664 4296**

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Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.

**The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.**

**Access to Board Materials:** A copy of the written materials which will be submitted to the School's Governing Board may be reviewed by any interested persons on Ararat Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or [emenjivar@araratcharterschool.com](mailto:emenjivar@araratcharterschool.com). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

***Instructions for Presentations to The Board by Parents and Citizens***

The Ararat Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Governing Board ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas and all relevant documents are available to all audience members at the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda or non-agenda items.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your "Request to Address the Board" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

**I. OPEN SESSION**

**a. Call to Order**

This meeting was called to order by Board Chairperson, Ms. Avakian at 7:09pm.

**b. Roll Call**

Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rosemarie Shamieh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nayri Horvat	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Karim Merzian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vache Shirvanian	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**II. GOVERNING BOARD FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953(e)**

The Charter School Governing Board determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

**Recommend approval**

Motion by: Mr. Merzian  
Seconded by: Dr. Karayan  
Vote: Approved Unanimously

**III. APPROVAL OF MINUTES OF BOARD MEETING OF NOVEMBER 18, 2021**

**Recommend approval**

Motion by: Dr. Karayan  
Seconded by: Dr. Velarde  
Vote: Approved Unanimously

**IV. APPROVAL OF CHECK AND CREDIT CARD REGISTERS**

**Recommend approval**

Motion by: Mr. Merzian  
Seconded by: Mr. Shirvanian  
Vote: Approved Unanimously

## V. COMMUNICATIONS

### a. **Public Hearing/Oral Communications:**

*Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation*

### b. **Principal's Report**

*This is a presentation of information that has occurred since the previous Board meeting.*

#### 1. **Update on English Learner Instruction and Assessments**

- LAUSD EL Reclassification Benchmark

The school shall provide a written status report to the Charter Schools Division (CSD) no later than December 1 of each year of the charter term demonstrating its progress related to the following:

- Ararat Charter will demonstrate an ongoing increase in reclassification of its English Learners to meet or exceed the Resident Schools Median reclassification rate over the course of the five-year term of their renewal.

Ararat Charter's 2020-2021 Reclassification Rate is 8.0% which is 5.7 percentage points higher than the Resident Schools Median of 2.3%. As such, Ararat Charter has exceeded the Resident Schools Median reclassification rate and has met the benchmark for the 2020-2021 school year.

#### 2. **Update on Special Education**

- Charter Operated Program Development Grant
- Improve schoolwide program on Restorative Justice practices with training for all teachers and staff.
- Train and receive consultation for PBIS Tier 1 Coordinator and Tier 2/3 Coordinator.
- Set up systems to hire, train, and oversee Behavior Intervention Implementation (BII) specialists.

We will bring in experts from LACOE and Seneca Behavioral Health Services to support us with PBIS and Behavior training and support, respectively.

#### 3. **Update on School Plans**

- ESSER III  
Elementary and Secondary School Emergency Relief (ESSER) III – Instructional Aides (2 + 1), Instructional Technology Coordinator, Instructional Technology Assistant, Teacher on Special Assignment, mClass, and NWEA MAP.
- Extended Learning Opportunity  
Extended Learning Opportunity (ELO) – Extended instructional learning time, expanding learning supports (P&A), social and emotional learning supports (Satchel Pulse).

#### 4. **OTUS Data Platform**

Data maintenance platform that will house data on individual student progress through multiple years. Cost is \$4,400, includes set-up, implementation, and training.

Data from: CAASPP (ELA & Math), NWEA MAPs (Reading & Math), Accelerated Reader, ELPAC, and DIBELS

**c. Director of Operation's Report**

*This is a presentation of information that has occurred since the previous Board meeting. (Per attached report)*

**1. Update on Attendance**

<i>Instruction Type</i>	<i>Number of Students</i>
In-Person Instruction	315
AB-130 Independent Study Long Term	16

**2. Update on Enrollment**

<i>Grade</i>	<i># of Sections</i>	<i>Expected Cohort</i>	<i>Current Cohort</i>
<b>TK/K</b>	2	52	<b>53</b>
<b>1st</b>	2	52	<b>49</b>
<b>2nd</b>	2	52	<b>54</b>
<b>3rd</b>	2	54	<b>53</b>
<b>4th</b>	3	78	<b>70</b>
<b>5th</b>	2	52	<b>52</b>
<b>Total</b>	<b>13</b>	<b>340</b>	<b>331</b>

TK/K-3 Classroom ADA: **163.11**

4-6 Classroom ADA: **97.39**

TK/K-3 Non-Classroom ADA: **8.14**

4-6 Non-Classroom ADA: **5.26**

**3. Prop 39 Facilities Request Application**

- School received LAUSD Letter of Objection for proposed ADA
- School Council crafted a letter responding to the ADA increase
- School response is Due January 1, 2022

**4. Update on Staff Vaccination Status – Exemptions and Accommodations**

- Exemption continues with 2 employees who are teleworking
- The school continues conducting a monthly Interactive Process to gain updates

**5. Update on COVID-19 Testing Vendor**

- To date, school has not received any invoices for services rendered for 2021-2022 school year
- School would like to explore other vendors

**6. Update on Civil Rights Data Collection (CRDC)**

The CRDC collects data on leading civil rights indicators related to access and barriers to educational opportunity from preschool through 12th grade.

- October, November 2021 – update and verify contact information
- November, December 2021 – Review and submit data via file upload or manual entry, resolve errors and warnings
- February 28, 2021 – Submission deadline
- March 2022 – Review data for quality

7. **Update on Revised Principal's Apportionment Data Collection Procedure**
  - Beginning with fiscal year 2021–22, LEAs, Special Education Local Plan Areas (SELPAs), and county auditors will report pupil attendance, tax, and other data in the Principal Apportionment Data Collection (PADC) Web application.
  - School will be using the recently released PADC web application to complete and certify P1 reports.
8. **Update on Annual External Audit Report and Possible Board Meeting on January 20, 2022**
  - The School will receive the audit report mid-January.
9. **Update on Legislation**  
No update

**d. Financial Report**

*This is an update from what has transpired since the last board meeting since the last board meeting. (Per attached report)*

1. **Budget to Date** Ms. Jean Yang reviewed the financial report that entailed the following items:
2. **Educators Effectiveness Grant**  
Plans due throughout 2021-2022
  - December 30, 2021
    - Educator Effectiveness Grant
    - Two separate board meetings
  - February 28, 2022
    - LCAP One-Time Supplement and YTD Annual Update
  - June 30, 2022
    - Pre-K Planning
3. **FY22 Nov Forecast Update**
  - FY22 Net Income at 2.7K, decreased 47K from previous forecast
  - FY22 Net Income decreased 47K mostly due to ADA and COVID testing
  - Cash flow projected to end at 3.94 million, 135 days cash on hand

**VI. DISCUSSION, INFORMATION, AND POSSIBLE ACTION ITEMS**

*After the presentations, the Board will consider which items will be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.*

- a. **Update on Facility Purchase and Facilities Committee**  
No update
- b. **Update on Material Revision to Charter Petition and Facilities' Plan**  
The Material Revision to Charter Petition and Facilities' Plan was revised and approved. See attached.
- c. **World Language Acquisition Staffing**  
We currently have the Armenian Language Instructor Position unfilled. The board recommended to change the schedule and have two part-time instructors to fill the position swiftly.
- d. **Update on School Visit on December 15, 2021**  
We invited a few dignitaries to visit our school on Wednesday, December 15. Amongst them were Los Angeles City Councilmember Paul Krekorian, LAUSD Board of Education Member Scott Schmerelson, CA

State Assembly Member Adrin Nazarian, Senator Robert Hertzberg, and members of the Ararat Governing Board. Our meet and greet session and classroom visitation were a success.

**e. Review of Certification of Board Compliance Monitoring Review**

The Certification of Board Compliance Monitoring Review was shared and discussed. See attached.

**VII. CLOSED SESSION**

*Adjourned to Closed Session to consider and/or take action upon any of the following items:*

Public Employee Employment (G.C. 54957)

**Title:**

- **Conference with Legal Counsel**
- **Pupil Discipline**
- **Appointment, Employment, Evaluation and Discipline of Personnel**
- **Real Estate Negotiations**
- **Public Security**

**VIII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

*The Governing Board will report out any action taken in closed session, if any*

**IX. ACTION ITEMS/CONSENT AGENDA ITEMS**

*After the presentations, the Board has considered which items to be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.*

- a. Approval is Requested for Educators Effectiveness Grant**
- b. Approval is Requested for the Revised Elementary Expansion Material Revision**
- c. Approval is Requested for Certification of Board Compliance Monitoring Review**

**Recommend approval**

Motion by: Mr. Shamieh

Seconded by: Mr. Shirvanian

Vote: Approved Unanimously

**X. FUTURE AGENDA ITEMS**

*The Board will discuss items for future Board meeting agendas*

**XI. NEXT BOARD MEETING DATE**

January 20, 2022 at 6:30 pm (Unscheduled)

February 17, 2022 at 6:30 pm

**XII. ADJOURNMENT**

The meeting was adjourned was at 10:10pm