



MINUTES



GOVERNING BOARD MEETING ARARAT CHARTER SCHOOL

January 20, 2022

6:30 pm

Regular Meeting

Ararat Charter School is inviting you to a scheduled Zoom meeting.

Topic: ACS Governing Board Meeting

Time: Jan 20, 2022 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/82237640395>

Meeting ID: 822 3764 0395

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Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English, and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.

The Board reserves the right to mute or remove a member of the public if comments or actions disrupt the Board meeting.

Access to Board Materials: A copy of the written materials, which will be submitted to the School's Governing Board, may be reviewed by any interested persons on Ararat Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or emenjivar@araratcharterschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Instructions for Presentations to The Board by Parents and Citizens

The Ararat Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Governing Board ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope you will visit these meetings often. Your participation assures us of continuing community interest in our School. The following guidelines are provided to assist you in the ease of speaking/participating in our meetings.

1. Agendas and all relevant documents are available to all audience members at the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda or non-agenda items.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items. The Board may give direction to staff to respond to your concern, or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your "Request to Address the Board" form, and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is appropriately agendized and publicly noticed, the Board can respond, interact, and act upon the item.

I. OPEN SESSION

a. Call to Order

This meeting was called to order by Board Chairperson, Ms. Avakian at 6:32pm

b. Roll Call

Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rosemarie Shamieh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nayri Horvat	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Karim Merzian	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Vache Shirvanian	<input checked="" type="checkbox"/>	<input type="checkbox"/>

II. APPROVAL OF GOVERNING BOARD FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953(e)

The Charter School Governing Board determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Recommend approval

Motion by: Dr. Velarde

Seconded by: Mr. Shirvanian

Vote: Approved Unanimously

III. GOVERNANCE ROLES AND RESPONSIBILITIES TRAINING

A training was presented by Janelle Ruley about Governance roles and responsibility. See attached.

IV. APPROVAL OF MINUTES OF BOARD MEETING OF DECEMBER 16, 2021

Recommend approval

Motion by: Ms. Shamieh

Seconded by: Dr. Velarde

Vote: Approved Unanimously

V. APPROVAL OF CHECK AND CREDIT CARD REGISTERS

Recommend approval

Motion by: Ms. Shamieh

Seconded by: Mr. Shirvanian

Vote: Approved Unanimously

VI. COMMUNICATIONS

a. Public Hearing/Oral Communications:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give direction to staff following a presentation

b. Principal's Report

This is a presentation of information since the previous Board meeting.

1. Update on English Learner Instruction

Teachers are continuing with integrated and designated ELD.

2. Update on Special Education

Charter Operated Program Development Grant (PDG)

- Improve schoolwide program on Restorative Justice practices with training for all teachers and staff.
- Train and receive consultation for PBIS Tier 1 Coordinator and Tier 2/3 Coordinator.
- Set up systems to hire, train, and oversee Behavior Intervention Implementation (BII) specialists.

- We will bring in LACOE and Seneca Behavioral Health Services experts to support us with PBIS and Behavior training and support, respectively.

- Interviewed with the PDG Committee in charge of the monetary disbursements. ACS members: SPED Coordinator, EL Coordinator, Director of Operations, and the Principal. Possible grant funding of \$80K.

3. Update on School-Wide Assessments

- Satchel Pulse self-administered assessments/surveys and teacher screeners are complete.
- We are in the process of analyzing the data to inform social and emotional learning (SEL) follow-up lessons and additional supports for Tier 3 students.

4. Update on Intervention and Enrichment

Parker and Anderson Enrichment (PAE) continues to provide students with exceptional after-school enrichment programs once a week on Tuesdays consisting of the following classes:

Campus 1: TechKidz: Video Game Design and Lego Robotics

Campus 2: Chess Club, Chem Kidz, Anime, Cartooning, & Comic Creation, and Kids Cooking Academy

5. Update on School Plans

• LCAP

- Address students' social and emotional needs.
- Address learning loss through strong individual, small group, and after-school support.
- Increase student performance on the SBAC for All Students and all significant subgroups in ELA and Math.
- Increase reclassification rates to meet or exceed the District rates.
- Address Chronic Absenteeism.
- Focus on providing Students with Disabilities supports needed to succeed on local and state assessments.
- Strengthen the teaching of writing across all grade levels.
- Focus on diversity.

- **ESSER III**
 - ESSER III Safe Return to In-Person Instruction and Continuity of Services Plan review.
- **Extended Learning Opportunity**
Extended instructional learning time, expanding learning supports (PAE), social and emotional learning supports (Satchel Pulse).

c. **Director of Operation's Report**

This is a presentation of information since the previous Board meeting. (Per attached report)

1. **Update on Attendance**

<i>Instruction Type</i>	<i>Number of Students</i>
In-Person Instruction	314
AB-130 Independent Study Long Term	16

Grade	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage
	Month 1	Month 2	Month 3	Month 4	Month 5
	08/17/2022 to 09/10/2021	09/13/2021 to 10/08/2021	10/11/2021 to 11/05/2021	11/08/2021 to 12/03/2021	12/06/2021 to 12/31/2021
K	85.44%	76.88%	92.74%	80.19%	76.04%
1st	86.31%	90.06%	80.38%	91.50%	93.67%
2nd	78.68%	74.39%	88.06%	88.43%	64.26%
3rd	74.77%	85.60%	93.17%	86.86%	87.15%
4th	82.12%	91.25%	92.21%	77.26%	92.71%
5th	60.04%	85.23%	91.02%	91.19%	87.86%
K-5th	77.97%	84.22%	89.80%	85.38%	83.89%

- ADA will increase once 1800 days of Independent Study are cleared, and attendance credit is given.
- More information to follow

2. Update on Enrollment

Grade	# of Sections	Expected Cohort	Current Cohort
TK/K	2	52	53
1st	2	52	49
2nd	2	52	54
3rd	2	54	53
4th	3	78	70
5th	2	52	52
Total	13	340	331

3. Prop 39 Facilities Request Application

- School response to LAUSD's Objection for proposed ADA
- LAUSD will respond by February 1, 2022

4. State and Local Mandated Reports

- CALPADS Fall 1 Submission Results

Ararat Charter
Reporting Period: Fall 1



Current Year 2021-2022 Census Date
Previous Year 2020-2021 Census Date

10/6/2021
10/7/2020

CALPADS Fall 1 Certification Key Measures and Indicators	2020-2021	2020-2021 % of Total Enrollment	2021-2022	2021-2022 % of Total Enrollment	% Change	Two-year average	Supporting Certification Reports	Links
Student Population and Student Groups								
Total Enrollment*	340	-	325	-	↓ -4.4%	NA	1.2, 1.3, 1.4, 1.5	Source
Socioeconomically Disadvantaged	282	82.9%	257	79.1%	↓ -3.9%	81.1%	8.1	Source
Special Education Students	25	7.4%	23	7.1%	↓ -0.3%	7.2%	1.2, 8.1	Source
Title III Eligible Immigrants	22	6.5%	22	6.8%	↑ 0.3%	6.6%	1.2, 2.1, 2.2	Source
Transitional Kindergarteners	11	3.2%	5	1.5%	↓ -1.7%	2.4%	1.2, 8.1	Source
English Learners**	157	46.2%	168	51.7%	↑ 5.5%	48.9%	1.2, 1.18, 2.10, 8.1	Source
Local Control Funding Formula Sources								
Total Unduplicated	301	88.5%	282	86.8%	↓ -1.8%	87.7%	1.17, 1.18	Source
Unduplicated Free / Reduced Meal Eligible	282	82.9%	257	79.1%	↓ -3.9%	81.1%	1.17, 1.18	Source
EL Funding Eligible**	175	51.5%	168	51.7%	↑ 0.2%	51.6%	1.2, 1.17, 1.18	Source
Foster	0	0.0%	0	0.0%	— -	-	1.17, 1.18	Source
Homeless	0	0.0%	0	0.0%	— -	-	1.17, 1.18	Source
Special Education								
Unduplicated Count of Education Plan Types	25	-	23	-	-	NA	16.1, 16.2, 16.3	Source
Count of Students Receiving Services	25	7.4%	23	7.1%	↓ -0.3%	7.2%	16.5, 16.6	Source
Language of Instruction Programs								
Count of Programs	184	-	168	-	↓ -8.7%	NA	2.14, 2.15	Source
Dropouts								
Total Dropouts	0	-	0	-	-	NA	1.24, 8.1c	Source
School Reported Dropout(s)	#N/A	-	#N/A	-	-	NA	1.24, 8.1b, 8.1c	Source
Completed, but did not graduate	#N/A	-	#N/A	-	-	NA	1.24, 8.1b, 8.1c	Source
Lost Transfer(s)	#N/A	-	#N/A	-	-	NA	1.24 (S), 8.1c	Source

- School Accountability Report Card**

- The School Accountability Report Card (SARC) is issued annually for each school in California and provides an assessment of selected conditions related to the school, its resources, its successes, and the areas in which improvements may be needed.

5. Completion and Submission of Form 700

- The 2021 SY Form 700 has been prepared for Board Members and Administration
- Complete and return by January 31, 2022.
- The signature **MUST** be in blue ink

6. Update on Legislation

○ **AB1003 – Wage Theft**

Intentional theft of wages greater than \$950.00 for one employee or \$2350 for two employees a felony and punishable as grand theft

○ **AB1033 – Expanded Eligibility for CFRA**

Eligible employees may take up to 12 weeks of unpaid and protected leave during any 12 months for family care, including their parents

○ **AB654 – COVID-19 Exposure Notification**

- Existing law requires that the employer provides written notice of three things to the employee when the employer is notified of potential COVID-19 in the workplace:
 - Potential Exposure Notice
 - Information on COVID-19 related benefits
 - Information on disinfection and safety
- The new law clarifies that written notice of COVID-19 exposure must be provided to all employees who were on the premises at the time of exposure.
- Previous law required the employer to notify the local public health agency of a COVID-19 outbreak within 48 hours.
- The new law the notice to the local public health agency must be given within 48 hours or one business day, whichever is later.

○ **SB657 – Electronic Delivery of Workplace Notices**

- Email distribution of information that is required to be physically posted does not alter the employer's obligation to display the information physically.

○ **SB807 – Employment Record Retention**

- Employers with five or more employees are subject to the Fair Employment and Housing Act which governs certain claims against employment-related discriminations and misconducts.
- The new law requires all personnel and employment records for applicants and employees to be retained for a minimum of four years.

○ **SB3 – State Minimum Wage**

Date	Minimum Wage for Employers with 25 Employees or Less	Minimum Wage for Employers with 26 Employees or More
January 1, 2017	\$10.00/hour	\$10.50/hour
January 1, 2018	\$10.50/hour	\$11.00/hour
January 1, 2019	\$11.00/hour	\$12.00/hour
January 1, 2020	\$12.00/hour	\$13.00/hour
January 1, 2021	\$13.00/hour	\$14.00/hour
January 1, 2022	\$14.00/hour	\$15.00/hour
January 1, 2023	\$15.00/hour	

d. Financial Report

This is an update on what has transpired since the previous board meeting. (Per attached report)

1. Budget to Date Ms. Jean Yang reviewed the financial report that entailed the following items:

FY22 State Updates

- Specific requirements to unlock funds, Ararat FY22 entitlement - \$340K
- Iterative process with many changes to Governor's Proposal
- Governor's January Proposal:
 - LCFF
 - COLA of 5.33%
 - Districts may choose between three ADA options – CY, PY, 3 Year Avg. Governor "to explore options for providing declining enrollment protection for charter schools."
 - SPED
 - \$85/ADA increase
 - SPED addendum to LCAP
 - Funding formula adjusted to calculate at LEA level – not SELPA level
 - ELOP
 - 2.5x funding compared to this year
 - Plus, one-time infrastructure investment with arts & music focus
 - Other
 - TK, Universal Meals, independent study flexibility
 - SB740: \$30M for remodeling

FY22 Dec Forecast Update

Amended calculation gives district three options to drive funding

VII. DISCUSSION, INFORMATION, AND POSSIBLE ACTION ITEMS

After the presentations, the Board will consider which items will be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

a. Update on Facility Purchase and Facilities Committee

No update

b. Update on Material Revision to Charter Petition and Facilities' Plan

No update

c. World Language Acquisition Staffing

Recommended Structure: To separate by Grade Level Primary (ACS1) & Upper Grades (ACS2)

Staffing: One (1) - 80% FTE Teacher for ACS1 One (1) – 100% FTE Teacher for ACS2

Management: The Teacher with 100% FTE will be the Lead Teacher

Schedule:

ACS1 - Direct Instruction: 2 days

Planning and Grading: 1 day

Collaboration and Assist with Curriculum Development: 1 day

ACS2 - Direct Instruction: 2 days

Planning and Grading: 1 day

Curriculum Development: 1 day

Collaboration and Mentoring: 1 day

Accountability and Oversight: Monthly meeting with Board's Education Committee

- d. **Music Program at ACS**
Recommendation: To contract Parker Anderson Enrichment Program to provide music instruction for the remainder of the school year, for a total of \$13,000.
- e. **ESSER Funded Positions for 2021-2022 School Year**
- World Language Instructional Aides (2 Positions)
 - Classroom Instructional Aides (3 Positions)
 - Teacher on Special Assignment (1 Position)
 - Instructional Technology Coordinator (1 Position)
 - Assistant Instructional Technology (1 Position)
- f. **Update on LAUSD Charter School Division Oversight Visit**
The Los Angeles Unified Charter School Division Oversight Visit dates are February 2 and 3, 2022.
- g. **Review of 2020-2021 Annual External Audit Report**
The auditor's report had no finding.
- h. **Discussion of Change to School's Annual Calendar and Added Pupil Free Days (1/10/22 – 1/14/22)**
Recommendation:
1. Designates the two remaining Pupil-Free Professional Development Days on March 17, 2022, and May 6, 2022, as Regular School Days. This will account for two (2) days of the five (5) lost days. The total number of Instructional days for the 2021-2022 School year will be reduced from 180 to 177.
- AND
2. To authorizes the School to request Allowance of Attendance Due to Emergency Conditions, Form J-13A, from the California Department of Education. This will account for the remaining three (3) days.
- i. **Update on the Emergency Connectivity Fund (ECF) Application**
The FCC's Emergency Connectivity Fund (ECF) is a \$7.17 billion program that helps schools and libraries provide the tools and services their communities need for remote learning during the COVID-19 emergency period. Congress authorized the Emergency Connectivity Fund as part of the American Rescue Plan Act of 2021. We received a funding decision letter - \$125,058.80 for equipment purchased from July 2021.
- j. **January 27, 2022, School Visit – Assemblyman Adrin Nazarian**
Assemblyman Adrin Nazarian is scheduled to visit Campus 2 on January 27, 2022.
- k. **School Visit by Congressman Cardenas**
More information will follow.

VIII. CLOSED SESSION

Adjourned to Closed Session to consider and/or take action upon any of the following items:
Public Employee Employment (G.C. 54957)

Title:

- Conference with Legal Counsel
- Pupil Discipline
- Appointment, Employment, Evaluation, and Discipline of Personnel
- Real Estate Negotiations
- Public Security

IX. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in closed session if any

No action taken

X. ACTION ITEMS/CONSENT AGENDA ITEMS

After the presentations, the Board has considered which items to be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

- a. **Approval is Requested for the 2020-2021 External Audit Report**
- b. **Approval is Requested for the Revised School Annual Calendar and the Resolution**
- c. **Approval is Requested for the Revised World Language Staffing**
- d. **Approval is Requested for Contracting Parker and Anderson to Provide Music Program**
- e. **Approval is Requested for 2020-2021 School Accountability Report Card**

Public Comments: No Public Comments

Roll Call for Casting the Vote

Recommend approval

Motion by: Dr. Velarde

Seconded by: Mr. Merzian

Vote: Approved Unanimously

XI. FUTURE AGENDA ITEMS

The Board will discuss items for future Board meeting agendas

XII. NEXT BOARD MEETING DATE

February 17, 2022, at 6:30 pm

XIII. ADJOURNMENT

The meeting was adjourned was at 8:58pm.