



MINUTES



GOVERNING BOARD MEETING ARARAT CHARTER SCHOOL

April 21, 2022

6:30 pm

Regular Meeting

Ararat Charter School is inviting you to a scheduled Zoom meeting.

Topic: ACS Governing Board Meeting

Time: Apr 21, 2022 05:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88673046277>

Meeting ID: 886 7304 6277

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Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English, and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.

The Board reserves the right to mute or remove a member of the public if comments or actions disrupt the Board meeting.

Access to Board Materials: A copy of the written materials, which will be submitted to the School's Governing Board, may be reviewed by any interested persons on Ararat Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or cmenjivar@aratcharterschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Instructions for Presentations to The Board by Parents and Citizens

The Ararat Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Governing Board ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope you will visit these meetings often. Your participation assures us of continuing community interest in our School. The following guidelines are provided to assist you in the ease of speaking/participating in our meetings.

1. Agendas and all relevant documents are available to all audience members at the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda or non-agenda items.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items. The Board may give direction to staff to respond to your concern, or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your "Request to Address the Board" form, and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is appropriately agendized and publicly noticed, the Board can respond, interact, and act upon the item.

I. OPEN SESSION

a. Call to Order

This meeting was called to order by Board Chairperson, Ms. Avakian at 6:33 pm.

b. Roll Call

Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Silva Karayan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rosemarie Shamieh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nayri Horvat	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Karim Merzian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vache Shirvanian	<input checked="" type="checkbox"/>	<input type="checkbox"/>

II. APPROVAL OF GOVERNING BOARD FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953(e)

The Charter School Governing Board determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that state or local officials continue to impose or recommend measures to promote social distancing.

Recommend approval

Motion by: Dr. Velarde
Seconded by: Ms. Horvat
Vote: Approved Unanimously

III. APPROVAL OF MINUTES OF BOARD MEETING OF MARCH 17, 2022

Recommend approval

Motion by: Ms. Horvat
Seconded by: Mr. Shirvanian
Vote: Approved Unanimously

IV. APPROVAL OF CHECK AND CREDIT CARD REGISTERS

Recommend approval

Motion by: Mr. Merzian
Seconded by: Mr. Shirvanian
Vote: Approved Unanimously

V. COMMUNICATIONS

a. **Public Hearing/Oral Communications:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give direction to staff following a presentation

b. **Principal's Report**

This is a presentation of information since the previous Board meeting.

1. **English Learner Instruction**

No Update

2. **Special Education**

Internal BII's who were hired are working well. There is more consistency for students and better opportunities for relationship building.

3. **School-Wide Assessments**

NWEA MAP ELA and Math Assessments Data for Grades K-5 were reviewed and presented.

4. **Intervention and Enrichment**

The 3rd session of enrichment has the following programs:

- Animal Invasion
- Lego Robotics
- Basketball Superstars
- Cute and Cuddly Animals

5. **School Plans**

- LCAP
The Local Performance Indicator Data addressing the eight state priorities was presented.
- ESSER III
The ESSER III Budget was shared.
- Extended Learning Opportunity Program (ELOP)
Ararat's Programs for Extended Learning (APEX) is underway with plans that are being solidified.
 - Organizational Structure
 - Positions and Personnel
 - Schedule and Offerings
 - Budget
- Universal Pre-Kindergarten (UPK)
A Universal Pre-Kindergarten Committee has been formed to discuss UPK at Ararat Charter School

c. Director of Operation's Report

This is a presentation of information since the previous Board meeting. (Per attached report)

1. School-Wide Attendance

- Year-to-date monthly attendance report by grade level.

<i>Instruction Type</i>	<i>Number of Students</i>
Total Enrollment as of February 15, 2022	327
In-Person Instruction	317
AB-130 Independent Study Long Term	10

Grade	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8
	08/17/2022	09/13/2021	10/11/2021	11/08/2021	12/06/2021	1/17/2022	02/14/2022	03/14/2022
	to	to	to	to	to	to	to	to
	09/10/2021	10/08/2021	11/05/2021	12/03/2021	12/31/2021	02/11/2022	03/11/2022	04/08/2022
K	85.44%	76.88%	92.74%	80.19%	76.04%	87.69%	94.44%	94.76%
1 st	86.31%	90.06%	80.38%	91.50%	93.67%	93.22%	92.65%	94.21%
2 nd	78.68%	74.39%	88.06%	88.43%	64.26%	87.69%	93.00%	89.61%
3 rd	74.77%	85.60%	93.17%	86.86%	87.15%	87.06%	94.76%	93.48%
4 th	82.12%	91.25%	92.21%	77.26%	92.71%	92.18%	95.64%	94.44%
5 th	60.04%	85.23%	91.02%	91.19%	87.86%	88.34%	94.04%	89.43%
K-5th	77.97%	84.22%	89.80%	85.38%	83.89%	89.45%	93.85%	92.73%

2. Enrollment

- Latest student enrollment report by grade level

<i>Grade</i>	<i># of Sections</i>	<i>Expected Cohort</i>	<i>Current Cohort</i>
TK/K	2	52	53
1st	2	52	47
2nd	2	52	54
3rd	2	54	52
4th	3	78	70
5th	2	52	51
Total	13	340	327

3. 2022-2023 Prop 39 Facilities Request Application

LAUSD 2022-2023 Prop 39 Final offer includes: ADA accepted: 323.5

The Charter School anticipates a higher projected in-District classroom ADA than what this offer is based.

ACS Campus 2 (Erwin Elementary School)

- Allocation of 27% of indoor and outdoor space to the Charter School
- Total of 10 teaching stations and 1 office

ACS Campus 1 (Kindergarten Learning Academy ("KLA"))

- Allocation of 100% of all other indoor and outdoor space to the Charter School
- Total of 6 classrooms

	2021-2022	2022-2023
Cost per Square Foot ACS1	\$8.05	\$8.28
Cost Per Square Foot ACS2	\$10.34	\$10.49
Total Square Foot ACS1	7680.00	7680.00
Total Square Foot ACS2	7169.41	8074.95
Pro Rata Share ACS1	\$84,145.38	\$91,692.39
Pro Rata Share ACS2	\$94,909.62	\$107,471.84
Total Amount	\$179,055.00	\$199,164.23

The table above does not include the possible charges for the after-school program.

4. State and Local Mandated Reports

No update

5. 2022-2023 Current Student Intent-to>Returns and Public Random Lottery

2022-2023 Student and Cohort Count

WITHOUT MATERIAL REVISION

Grade	Number of Section	Cohort Count	Students Returning	Exempt	Lottery Applicants	Available Seats
TK	1	12	0	6	46	6
K	3	52	1	23	128	28
1	2	52	52	1	61	-1
2	2	47	47	2	36	-2
3	2	54	54	0	37	0
4	2	53	53	0	12	0
5	2	70	70	0	6	0
	14	340	277	32	326	31

**2022-2023 Student and Cohort Count
WITH MATERIAL REVISION**

Grade	Number of Section	Cohort Count	Students Returning	Exempt	Lottery Applicants	Available Seats
TK	1	12	0	6	46	6
K	3	74	1	23	128	50
1	3	84	52	1	61	31
2	2	56	47	2	36	7
3	2	56	54	0	37	2
4	2	56	53	0	12	3
5	2	68	70	0	6	-2
	15	406	277	32	326	97

- 6. COVID-19 Related School Compliance Items**
Report on Employee vaccination status and telework
- 7. Update on Legislation**
No update

VI. DISCUSSION, INFORMATION, AND POSSIBLE ACTION ITEMS

After the presentations, the Board will consider which items will be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

- a. Facility Purchase**
No update from the Governing Board Facilities Committee in regard to efforts for purchasing a private site.
- b. Material Revision to Charter Petition**
The material revision was submitted and accepted by the Charter Schools Division (CSD)
- c. 2021-2022 LAUSD Charter School Annual Oversight Report**
Discussion of the Annual Oversight Report of February 3, 2022.
- d. Board Finance Committee Meeting**
Update from the April 21, 2022, Committee meeting. See Governing Board Meeting minutes attached.
- e. Classroom Display LED Screens (TV)**
Proposal for upgrading the classroom display options from the projector to wall-mounted TV
Recommendation: To purchase 16 - 85" inch TVs to be mounted in every teaching station
The purchase will include Device, hardware (mount, and Apple TV), and installation
- f. EdTec Back Office Service Renewal**
Review of the multi-year contract with EdTec
 - Recommendation: To renew the service agreement for 3 years.
 - Current Price: \$86,350 for the Back office and \$5,600 CALPADS Services (OTUS not included)
 - Proposed Back Office Price (Multi-year): Y1=\$90,000 Y2=\$95,200 Y3=\$99,950
 - Proposed CALPADS Services Price: Y1=\$7,000 Y2=\$7,250 Y3=\$7,525

g. Ararat Charter Association Donation

A donation of \$30,911.73 has been made by Ararat Charter Association upon their dissolution.

VII. FINANCIAL REPORT

This is an update on what has transpired since the previous board meeting. (Per attached report)

1. Budget to Date Ms. Jean Yang reviewed the financial report that entailed the following items:

FY22-23 State Update

- Pre-K Planning and ELOP plan due June 30, 2022
- FY23 Budget includes \$397k of one-time funds, \$989k, ELOP

FY22 February Forecast Update

- FY22 Net Income 54k, decreased 58k since previous forecast
- FY22 decreased 58k, mostly due to ADA adjustment (307 to 300)
- Cash flow projected to end at 4.1 million, 148 days cash on hand
- If FY22 Held Harmless, ADA would increase from 300.3 to 327.1

VIII. CLOSED SESSION

Adjourned to Closed Session to consider and/or take action upon any of the following items:

Public Employee Employment (G.C. 54957)

Title:

- **Conference with Legal Counsel**
- **Pupil Discipline**
- **Appointment, Employment, Evaluation, and Discipline of Personnel**
- **Real Estate Negotiations**
- **Public Security**

IX. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in closed session if any

X. ACTION ITEMS/CONSENT AGENDA ITEMS

After the presentations, the Board has considered which items to be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

a. Approval is Requested to Purchase and Install 16 LED Screens in Each Teaching Station not to Exceed \$40,000.00

The board requested for alternatives. Approval will be tabled to a later time,

b. Approval is Requested for the Final Offer from the LAUSD for 2022-2023 Prop 39 Facilities Request

c. Approval is Requested for the 2021-2022 LAUSD CSD Annual Oversight Report

d. Approval is Requested to Renew the Multi-Year Contract with EdTec based on the Quote Provided

Public Comments: No Public Comments

Roll Call for Casting the Vote

Recommend approval

Motion by: Dr. Velarde

Seconded by: Ms. Shamieh

Vote: Approved Unanimously

XI. FUTURE AGENDA ITEMS

The Board will discuss items for future Board meeting agendas

- ELOP/APEX
- UPK
- Certificated Salaries
- Classified Salaries
- Sign-on Bonuses
- Interactive Boards
- Renting 85” TVs
- Request for Employee Stipend Policy
- Discussion and Review LCAP 2022-2023
- Device Insurance Quote

XII. NEXT BOARD MEETING DATE

June 16, 2022, at 6:30 pm

XIII. ADJOURNMENT

The meeting was adjourned was at 9:38 pm

APPROVED