



# MINUTES ARARAT CHARTER SCHOOL



## GOVERNING BOARD FINANCE COMMITTEE MEETING

**May 18, 2022**

**1:30 pm**

***Regular Meeting***

***This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.***

Ararat Charter School is inviting you to a scheduled Zoom meeting.

Topic: ACS Finance Board Meeting

Time: May 18, 2022 01:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/86981121897>

Meeting ID: 869 8112 1897

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Members of the public who wish to comment during the Board Committee meeting may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Committee may limit the total time for public comment to a reasonable time.

**The Committee reserves the right to mute or remove a member of the public if comments or actions disrupts the meeting.**

**Access to Materials:** A copy of the written materials which will be submitted to the School’s Governing Board may be reviewed by any interested persons on Ararat Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or [cmenjivar@araratcharterschool.com](mailto:cmenjivar@araratcharterschool.com). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

APPROVED

**ORDER OF BUSINESS**

The order of business at this meeting shall be:

**I. CALL TO ORDER AND INSTRUCTIONS**

This meeting was called to order at 1:36 pm

**II. ROLL CALL**

Shakeh Avakian  
Adrineh Gharibi  
Karim Merzian  
Vache Shirvanian  
Aida Tatiossian

Present

Absent

**III. APPROVAL OF GOVERNING BOARD FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953(e)**

The Charter School Governing Board determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that state or local officials continue to impose or recommend measures to promote social distancing.

**Recommend approval**

Motion by: Dr. Tatiossian  
Seconded by: Ms. Avakian  
Vote: Approved Unanimously

**IV. APPROVAL OF MINUTES OF LAST MEETING ON APRIL 21, 2022**

**Recommend approval**

Motion by: Ms. Avakian  
Seconded by: Ms. Gharibi  
Vote: Approved Unanimously

## **V. ORAL COMMUNICATION**

### **A. 2022-2023 General Budget Review**

The committee reviewed the preliminary budget that Ms. Jean Yang presented, see attached. The committee recommended to establish set salary tables separate from the COLA rates and pay all staff separately for COLA.

### **B. Certificated Salary Table**

The committee discussed the following options:

- Loyalty bonuses that will increase in increments between the years 3 and 7
- Revise the salary table, only if it is sustainable

### **C. Classified Salary Table**

The committee will recommend revising the hourly salary table to increase the base to \$19.00 per hour

### **D. LCAP Budget**

A draft LCAP document was shared with the committee. The School intends to maintain the same goals that were identified in the triannual LCAP. However, a few action items will be modified or revised to meet the School's needs. The same document will be shared with all stakeholders through the Public Hearing, school committees, and Wednesday communication folder.

### **E. ELOP Budget**

The school is waiting for a correspondence from Prop 39 to determine the pro rata share for the after hour use. The ELOP budget will be presented to the Governing Board at the June 2022 Governing Board Meeting.

### **F. UPK Budget**

School will incorporate the UPK expenditure budget as part of the LCAP document.

### **G. Recruitment Incentive**

The committee asked the school to attempt to recruit new employees without any incentives. However, if this method proves to be ineffective. The committee will consider up to \$3,000 signing bonus. The committee also requested a count of employee turn around for the past 3-4 years.

## **VI. FUTURE AGENDA ITEMS**

- 2022-2023 General Budget
- Classified Salary Table
- BCLAD Stipend
- Grade Level Chair Stipend
- Substitute Rate

## **FUTURE MEETING DATES**

Monday, May 23, 2022, at 2:00 pm

## **ADJOURNMENT**

The meeting was adjourned at 3:14 pm.