



GOVERNING BOARD MEETING ARARAT CHARTER SCHOOL



December 7, 2023

6:30 pm

Regular Meeting Location:

*Ararat Charter School – Campus 1
6555 Sylmar Avenue
Van Nuys, CA 91401*

Teleconferencing is available at:

*Ararat Charter School – Campus 2
13400 Erwin Street
Van Nuys, CA 91401*

Instructions for Presentations to The Board by Parents and Citizens

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond, or take action. Members of the public who wish to comment during the Board meeting may use the "Request to Address the Governing Board" form" available on the School’s website. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.
3. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
5. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.
6. Access to Board Materials: A copy of the written materials which will be submitted to the School's Governing Board may be reviewed by any interested persons on Ararat Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.
7. Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or cmenjivar@araratcharterschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

I. OPEN SESSION

- a. **Call to Order**
- b. **Roll Call**

II. APPROVAL OF MINUTES OF THE BOARD MEETING(S)

- a. October 19, 2023, Meeting Minutes

III. APPROVAL OF CHECK AND CREDIT CARD REGISTERS

Recommend approval

- Motion by:
- Seconded by:
- Vote:

IV. COMMUNICATIONS

a. Public Hearing/Oral Communications:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give directions to staff following a presentation.

1.

b. PRINCIPAL'S REPORT

This is a presentation of information that has occurred since the previous Board meeting.

1. English Learner Instruction

- No update

2. Special Education

Programs

- Recommendation to open a Social Emotional Academic Life Skills (SEALS) Program and not a Special Day Class (SDC)
- Resolution of the SEALS Program

Trainings

- Pro-Act Behavior Training for Tier 2 and Tier 3 Behaviors
- Pro-Act Restraint Training for Selected Employees

3. Gifted and Talented Education

- First round of students in grades 3-5 recommended for GATE testing

4. 2023-2024 UPK Plan Review

- Review the 2023-2024 UPK Plan and Curriculum

5. **Program Development Grant – Charter Operated Programs**
 - Wrote a grant to support the new SEALS Program and provide funding for the SEALS Teacher for the 2024-2025 school year
6. **2023-2024 Revised Fiscal Policies and Procedures**
 - a. Updates based on current staffing and positions.

c. **OPERATIONS AND/OR COMPLIANCE MANAGERS’ REPORTS**

This is a presentation of information since the previous Board meeting. (Per attached report)

1. **Enrollment**
 - Latest student enrollment report by grade level
2. **Attendance**
 - Report on the percentage of the Monthly Attendance
3. **Prop 39 Related Information**
 - The District is looking into a “Status Quo” Agreement for ACS
4. **State and Local Mandated Reports**
 - Immunizations update due to the state December 1, 2023
 - Continuation of Health and Welfare benefits
 - Fall 1 Reporting due to state December 15, 2023
 - 2023-2024 Compliance Monitoring Board Certification
5. **Update on Legislation**
 - No update

d. **FINANCIAL REPORT**

This is an update on what has transpired since the last board meeting.

1. First Interim Budget Report

V. **DISCUSSION, INFORMATION, AND POSSIBLE ACTION ITEMS**

After the presentations, the Board will consider which items will be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

- a. **Social Emotional Academic Life Skills (SEALS) Program at Ararat**
- b. **Pro-Act Behavior and Restraint Training**
- c. **Program Development Grant**
- d. **2023-2024 UPK Plan Review**
- e. **2023-2024 Revised Fiscal Policies and Procedures**
- f. **Health Benefits (Medical, Dental, Vision) Continuation**
- g. **2023-2024 Compliance Monitoring Board Certification**
- h. **Facilities Updates from the Board Chair**

VI. CLOSED SESSION

*Adjourned to Closed Session to consider and/or take action upon any of the following items:
Public Employee Employment (G.C. 54957)*

Title:

- **Conference with Legal Counsel**
- **Pupil Discipline**
- **Appointment, Employment, Evaluation, and Discipline of Personnel**
- **Real Estate Negotiations**
- **Public Security**

VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in the Closed Session if any

VIII. ACTION ITEMS/CONSENT AGENDA ITEMS

After the presentations, the Board considered which items to be removed from the list of "consent" items that will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

- a. Approval is Requested for the SEALS Program and Resolution - TK-2 at Campus 1**
- b. Approval is Requested for the UPK Plan Continuation**
- c. Approval is Requested for the 2023-2024 Revised Fiscal Policies and Procedures**
- d. Approval is Requested for the Continuation of Health Benefits**
- e. Approval is Requested for First Interim Budget Report**

IX. FUTURE AGENDA ITEMS

The Board will discuss items for future Board meeting agendas

- CAASPP Dashboard Data
- Reorganization 2024
- 2022-2023 Audit Report
- Community Schools Grant with Seneca

X. NEXT BOARD MEETING DATE

January 18, 2024, at 6:00 pm (Reorganization)
January 18, 2024, at 6:30 pm (Regular)

XI. ADJOURNMENT