



# AGENDA



## GOVERNING BOARD MEETING ARARAT CHARTER SCHOOL

**May 16, 2024**  
**6:30 pm**

***Regular Meeting Location:***  
*Ararat Charter School – Campus 1*  
*6555 Sylmar Avenue*  
*Van Nuys, CA 91401*

***Teleconferencing is available at:***  
*Ararat Charter School – Campus 2*  
*13400 Erwin Street*  
*Van Nuys, CA 91401*

### ***Instructions for Presentations to The Board by Parents and Citizens***

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond, or take action. Members of the public who wish to comment during the Board meeting may use the "Request to Address the Governing Board” form" available on the School’s website. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.
3. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
5. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.
6. Access to Board Materials: A copy of the written materials which will be submitted to the School's Governing Board may be reviewed by any interested persons on Ararat Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.
7. Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or [cmenjivar@araratcharterschool.com](mailto:cmenjivar@araratcharterschool.com). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

**I. OPEN SESSION**

- a. Call to Order
- b. Roll Call

**II. APPROVAL OF MINUTES OF THE BOARD MEETING(S)**

- a. March 14, 2024, Meeting Minutes

**III. APPROVAL OF CHECK AND CREDIT CARD REGISTERS**

**IV. COMMUNICATIONS**

**a. PUBLIC HEARING/ORAL COMMUNICATIONS:**

*Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give directions to staff following a presentation.*

**b. PRINCIPAL’S REPORT**

*This is a presentation of information that has occurred since the previous Board meeting.*

- **English Learner Instruction**
  - Summative English Language Proficiency Assessments for California (ELPAC) complete for 167 students.
- **Special Education**
  - Internal personnel will level up with Special Education training – Principal, Assistant Principal, and Operations Manager
  - Internal personnel will level up with Restraint Behavior Training (RBT) and Pro-Act Behavior Training– campus aides, teacher assistants, APEX staff, and leadership team members.
- **General Education**
  - Northwest Evaluation Association (NWEA) Measures of Academic Progress (MAP) Growth Comparisons Fall to Winter
  - NWEA MAP internal spring testing to commence May 20 - May 24, 2024
  - 5<sup>th</sup> Grade California Science Test (CAST) - complete
  - 5<sup>th</sup> Grade Physical Fitness Test (PFT) – complete
  - 3<sup>rd</sup> – 5<sup>th</sup> Grades California Assessments of Student Performance and Progress (CAASPP) to commence May 7 – May 15, 2024.
- **School Fiscal Plans**
  - LCAP
    - The LCAP plan is reviewed routinely during every SLC and ELAC meeting. The LCAP will be Board approved by June 30, 2024.

**c. OPERATIONS AND/OR COMPLIANCE MANAGERS' REPORTS**

*This is a presentation of information since the previous Board meeting. (Per attached report)*

**1. Enrollment**

- Latest student enrollment report by grade level
- Annual Public Lottery held on April 27, 2024

**2. Attendance**

- Report on the percentage of the Monthly Attendance

**3. State and Local Mandated Reports**

- Annual P3 Attendance Report due June 19, 2024

**4. Prop 39 Related Information and Facilities**

- Operations Packet items due Wednesday, May 1, 2024:
  - Furniture Request Form 2024-25
  - Internet and Telephone Provider Form 2024-25
  - Technology Request Form 2024-25
  - Prop 39 - Emergency Contact Information for Co-Located Charter Schools 2024-25
  - 2024-2025 School Calendar
- Facilities Use Agreement
- Request from host school to pay for a four-hour custodian

**5. Policies**

- Ararat Programs for Extended Learning (APEX) Handbook
- Updated Policy for Homeless Children and Youth
- Workplace Violence Prevention Program (WVPP) Handbook

**6. Update on Legislation**

- No update

**d. FINANCIAL REPORT**

*This is an update on what has transpired since the last board meeting.*

**1. 2024-2025 (FY25) Preliminary Budget**

**2. Prop 28 Budget and Plan**

**3. Art, Music and Instructional Materials Budget and Plan**

**V. DISCUSSION, INFORMATION, AND POSSIBLE ACTION ITEMS**

*After the presentations, the Board will consider which items will be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.*

**a. Ararat Programs for Extended Learning (APEX) Handbook**

**b. Ararat Programs for Extended Learning (APEX) Calendar**

**c. Updated Policy for Homeless Children and Youth**

**d. Puzant Meymarian Artifacts**

**e. California Community Schools Partnerships Grant (CCSPG) with Seneca Behavioral Services**

**f. Workplace Violence Prevention Program (WVPP) Handbook**

- g. Request from Host School to Pay for a Four-Hour Custodian**
- h. Facilities – Property for Sale**

**VI. CLOSED SESSION**

*Adjourned to Closed Session to consider and/or take action upon any of the following items:  
Public Employee Employment (G.C. 54957)*

**Title:**

- **Exposure to litigation** pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9
- **Pupil Discipline**
- **Appointment, Employment, Evaluation, and Discipline of Personnel**
- **Real Estate Negotiations**
- **Public Security**

**VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

*The Governing Board will report out any action taken in the Closed Session if any*

**VIII. ACTION ITEMS/CONSENT AGENDA ITEMS**

*After the presentations, the Board considered which items to be removed from the list of "consent" items that will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.*

- a. Approval is requested for Ararat Programs for Extended Learning (APEX) Handbook**
- b. Approval is requested for Ararat Programs for Extended Learning (APEX) Calendar**
- c. Approval is requested for Policy for Homeless Children and Youth**
- d. Request to pursue Artifacts of Puzant Meymarian**
- e. Approval is requested for Workplace Violence Prevention Program (WVPP) Handbook**
- f. Request from Host School to Pay for a Four-Hour Custodian**
- g. Approval is requested for Arts, Music, and Instructional (AMI) Materials Block Grant**
- h. Approval is requested for Proposition 28 Plan**
- i. Approval is requested for 2024-2025 (FY25) Preliminary Budget**

**IX. FUTURE AGENDA ITEMS**

*The Board will discuss items for future Board meeting agendas*

- Local Control Accountability Plan (LCAP) (approve by June 6, 2024)
- 2024-2025 Governing Board Meeting Calendar (approve by June 6, 2024)

**X. NEXT BOARD MEETING DATE**

June 6, 2024

**XI. ADJOURNMENT**