



# MINUTES



## GOVERNING BOARD MEETING ARARAT CHARTER SCHOOL

**October 17, 2024**  
**6:30 pm**

***Regular Meeting Location:***  
*Ararat Charter School – Campus 1*  
*6555 Sylmar Avenue*  
*Van Nuys, CA 91401*

***Teleconferencing is available at:***  
*Ararat Charter School – Campus 2*  
*13400 Erwin Street*  
*Van Nuys, CA 91401*

### ***Instructions for Presentations to The Board by Parents and Citizens***

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond, or take action. Members of the public who wish to comment during the Board meeting may use the "Request to Address the Governing Board” form" available on the School’s website. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.
3. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
5. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.
6. Access to Board Materials: A copy of the written materials which will be submitted to the School's Governing Board may be reviewed by any interested persons on Ararat Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.
7. Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or [cmenjivar@araratcharterschool.com](mailto:cmenjivar@araratcharterschool.com). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

**I. OPEN SESSION**

**a. Call to Order**

This meeting was called to order by Board Chairperson, Ms. Avakian at 6:34 pm.

**b. Roll Call**

	<b>Present</b>	<b>Absent</b>
Ms. Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Shamieh	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dr. Velarde	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ms. Horvat	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Merzian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Shirvanian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Izakowitz	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Asatryan	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**II. APPROVAL OF MINUTES OF THE BOARD MEETING(S)**

**a. September 19, 2024, Meeting Minutes**

**Recommend approval**

Motion by: Ms. Izakowitz  
Seconded by: Ms. Horvat  
Vote: Approved Unanimously

**III. APPROVAL OF CHECK AND CREDIT CARD REGISTERS**

**a. September 2024**

**Recommend approval**

Motion by: Mr. Merzian  
Seconded by: Ms. Horvat  
Vote: Approved Unanimously

**IV. COMMUNICATIONS**

**a. PUBLIC HEARING/ORAL COMMUNICATIONS:**

*Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give directions to staff following a presentation.*

**b. PRINCIPAL'S REPORT**

*This is a presentation of information that has occurred since the previous Board meeting.*

- **Assessments**
  - NWEA MAP fall assessment results in grades K-5
- **English Learner Instruction**
  - No update

- **Special Education**
  - No update
  
- **General Education**
  - Responsive Acceleration in Students’ Education (RAISE) commenced on October 8, 2024, and runs through November 22, 2024, for 33 days
    - Participating Grades: 4 and 5
    - Number of Teachers: 2
    - Content Area: Math
    - Number of Students: 17 – 5<sup>th</sup> grade students and 15 – 4<sup>th</sup> grade students
    - Session Days and Times: Tuesdays and Thursdays from 3:00-4:30 pm
    - Focus Areas: Math fact fluency; word problems; performance tasks using My Math additional resources
  - Presentation from the Armenian World Language Teachers
  - Presentation of instructional supports from the Learning Acceleration Teacher and Title I Coordinator/Coach
  - Presentation by Dean of Culture and Climate regarding behavioral supports
  
- **School Fiscal Plans**
  - LCAP – midyear update coming around January

**c. OPERATIONS AND/OR COMPLIANCE MANAGERS’ REPORTS**

*This is a presentation of information since the previous Board meeting. (Per attached report)*

**1. Enrollment**

- Latest student enrollment report by grade level

<b>Grade</b>	<b>Current Cohort</b>	<b>Pending Applications</b>
TK	9	1
K	47	2
1st	56	0
2nd	56	1
3rd	56	0
4th	56	0
5th	54	2
<b>Total</b>	<b>334</b>	<b>340</b>

**2. Attendance**

- Report on the percentage of the Monthly Attendance

Grade	Attendance Percentage	Attendance Percentage
	Month 1	Month 2
	08/12/2024	09/09/2024
	to 09/08/2024	to 10/04/2024
TK	92.31%	96.49%
K	92.88%	92.79%
1 <sup>st</sup>	97.39%	96.33%
2 <sup>nd</sup>	95.89%	96.52%
3 <sup>rd</sup>	96.50%	93.61%
4 <sup>th</sup>	96.31%	93.52%
5 <sup>th</sup>	95.53%	93.47%
<b>K-5<sup>th</sup></b>	<b>95.76%</b>	<b>94.49%</b>

**3. Prop 39 Related Information**

- Prop 39 Application is Being Processed – Due November 1, 2024
- Intent to Enroll Forms sent to parents with students in grades TK-4

**4. State and Local Mandated Reports**

- California Basic Educational Data System Resources and Responsibilities (CBEDS) – due October 31, 2024
- 2024-2025 LCAP upload to the California School Dashboard begins October 14 through November 1, 2024
- School Accountability Report Card (SARC) window opens mid-November and is due no later than February 1, 2025.

**5. Update on Legislation**

- No Update

**d. FINANCIAL REPORT**

*This is an update on what has transpired since the last board meeting.*

**1. September Financials**

- FY2024-25 September Forecast
  - i. Net Income 37K, decrease of 76K vs. previous forecast
  - ii. Decrease of 76K mostly due to increased sped BIIs
  - iii. Projected ending cash 5.2M, 169 days cash on hand
  - iv. Currently SPED utilizes 16% of all expenditures

**V. DISCUSSION, INFORMATION, AND POSSIBLE ACTION ITEMS**

*After the presentations, the Board will consider which items will be removed from the list of “consent” items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.*

**a. Update on Facilities**

No update

**b. Additional Board Members**

At this time, there are no openings for additional board members, however this may change if new opportunities arise.

**VI. CLOSED SESSION**

*Adjourned to Closed Session to consider and/or take action upon any of the following items:  
Public Employee Employment (G.C. 54957)*

**Title:**

- **Pupil Discipline**
- **Appointment, Employment, Evaluation, and Discipline of Personnel**
- **Real Estate Negotiations**

**VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

*The Governing Board will report out any action taken in the Closed Session if any*

**VIII. ACTION ITEMS/CONSENT AGENDA ITEMS**

*After the presentations, the Board considered which items to be removed from the list of "consent" items that will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.*

**IX. FUTURE AGENDA ITEMS**

*The Board will discuss items for future Board meeting agendas*

**X. NEXT BOARD MEETING DATE**

December 12, 2024, at 6:30 pm

**XI. ADJOURNMENT**

The meeting was adjourned at 9:55 pm.