

# MINUTES



## GOVERNING BOARD MEETING ARARAT CHARTER SCHOOL

**February 20, 2025**  
**6:30 pm**

***Regular Meeting Location:***

*Ararat Charter School – Campus 1  
6555 Sylmar Avenue  
Van Nuys, CA 91401*

***Teleconferencing is available at:***

*Ararat Charter School – Campus 2  
13400 Erwin Street  
Van Nuys, CA 91401*

### ***Instructions for Presentations to The Board by Parents and Citizens***

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond, or take action. Members of the public who wish to comment during the Board meeting may use the "Request to Address the Governing Board" form" available on the School’s website. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.
3. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
5. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.
6. Access to Board Materials: A copy of the written materials which will be submitted to the School's Governing Board may be reviewed by any interested persons on Ararat Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.
7. Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or [cmenjivar@araratcharterschool.com](mailto:cmenjivar@araratcharterschool.com). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

**I. OPEN SESSION**

**a. Call to Order**

This meeting was called to order by Board Chairperson, Ms. Avakian at 6:34 pm.

**b. Roll Call**

	<b>Present</b>	<b>Absent</b>
Ms. Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Shamieh	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dr. Velarde	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ms. Horvat	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Merzian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Shirvanian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Izakowitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Asatryan	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**II. APPROVAL OF MINUTES OF THE BOARD MEETING(S)**

**a. January 23, 2025, Meeting Minutes**

**Recommend approval**

Motion by: Ms. Horvat  
Seconded by: Dr. Velarde  
Vote: Approved Unanimously

**III. APPROVAL OF CHECK AND CREDIT CARD REGISTERS**

**a. December 2024**

**Recommend approval**

Motion by: Mr. Merzian  
Seconded by: Ms. Izakowitz  
Vote: Approved Unanimously

**IV. COMMUNICATIONS**

**a. PUBLIC HEARING/ORAL COMMUNICATIONS:**

*Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give directions to staff following a presentation.*

**b. PRINCIPAL’S REPORT**

*This is a presentation of information that has occurred since the previous Board meeting.*

- **English Learner Instruction**
  - Summative English Language Proficiency Assessments for California (ELPAC) in progress
- **Special Education**
  - California Department of Education Notification of Annual Determination Report
    - There was no overrepresentation of a specific racial or ethnic group in special education programs.
    - The school met all IEP timelines
- **General Education**
  - 2024-2025 Winter NWEA MAP Assessments in grades K-5
    - A slide deck presentation was shared showing student outcomes by school, grade level, and significant subgroups.
  - Education Committee share out
    - The Education Committee met with the school’s instructional team to gather information on plans for the 2025-2026 school year that will improve student outcomes.
- **School Local Control Accountability Plan (LCAP)**
  - Midyear LCAP progress monitoring
    - The midyear LCAP was reviewed with plans and expenditures

**c. OPERATIONS AND/OR COMPLIANCE MANAGERS’ REPORTS**

*This is a presentation of information since the previous Board meeting. (Per attached report)*

**1. Enrollment**

- Latest student enrollment report by grade level

<b>Grade</b>	<b>Current Cohort</b>
<b>TK</b>	<b>10</b>
<b>K</b>	<b>50</b>
<b>1st</b>	<b>56</b>
<b>2nd</b>	<b>56</b>
<b>3rd</b>	<b>56</b>
<b>4th</b>	<b>55</b>
<b>5th</b>	<b>55</b>
<b>Total</b>	<b>338</b>

**2. Attendance**

- Report on the percentage of the Monthly Attendance

	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage
Grade	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6
	08/12/2024 to 09/08/2024	09/09/2024 to 10/04/2024	10/07/2024 to 11/01/2024	11/04/2024 to 11/29/2024	12/02/2024 to 1/10/2025	1/13/2025 to 02/07/2025
<b>TK</b>	92.31%	96.49%	97.30%	97.50%	96.00%	90.53%
<b>K</b>	92.88%	92.79%	93.69%	91.65%	92.11%	88.84%
<b>1<sup>st</sup></b>	97.39%	96.33%	95.54%	96.43%	93.69%	91.26%
<b>2<sup>nd</sup></b>	95.89%	96.52%	97.77%	93.45%	90.83%	94.64%
<b>3<sup>rd</sup></b>	96.50%	93.61%	94.59%	93.75%	89.17%	91.26%
<b>4<sup>th</sup></b>	96.31%	93.52%	93.84%	93.90%	90.83%	92.54%
<b>5<sup>th</sup></b>	95.53%	93.47%	94.35%	90.90%	89.14%	90.77%
<b>K-5<sup>th</sup></b>	<b>95.76%</b>	<b>94.49%</b>	<b>95.07%</b>	<b>93.53%</b>	<b>91.10%</b>	<b>91.57%</b>

**3. State and Local Mandated Reports**

- Civil Rights Data Collection due March 7, 2025

**4. Update on Legislation**

- No Update

**5. Facilities and all Related Matters**

- Private facilities updates
  - No update

**d. FINANCIAL REPORT**

*This is an update on what has transpired since the last board meeting.*

**1. January Forecast**

- Net income 47K, increase of 21K vs. previous forecast
- Increase of 47K, mostly due to increase in local revenue
- Projected ending cash 5.6M, 240 days cash on hand

**2. Second Interim Financial Report**

**V. DISCUSSION, INFORMATION, AND POSSIBLE ACTION ITEMS**

*After the presentations, the Board will consider which items will be removed from the list of “consent” items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.*

**a. Update on Facilities and all Related Matters**

No update

**b. Proposed Longevity Stipend**

Two proposed longevity stipend tables were presented to the board. The board proposed establishing an ad-hoc Compensation Committee to review the current salary schedule and benefits prior to determining any type of stipend.

**c. Medical, Dental, and Vision Contribution Model**

A benefits contribution model was presented to the board.

**d. Update on Proposition 39 Preliminary Offer**

It was recommended to submit a request to the District to consider an Alternative Agreement. The Alternative Agreement will relinquish the additional 1 teaching station and 2 special education spaces at Fair Avenue and move the 1 teaching station back to Erwin Campus.

**e. Update on PowerSchool Breach**

PowerSchool experienced a security breach. The school has engaged the legal services of Lewis & Brisbois to ensure compliance and maintain insurance coverage. Failure to do so may result in a lack of coverage in the event of a related incident. The estimated cost for these legal services is approximately \$5,000.

**VI. CLOSED SESSION**

*Adjourned to Closed Session to consider and/or take action upon any of the following items:  
Public Employee Employment (G.C. 54957)*

**Title:**

- **Pupil Discipline**
- **Appointment, Employment, Evaluation, and Discipline of Personnel**
- **Real Estate Negotiations**

**VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

*The Governing Board will report out any action taken in the Closed Session if any*

**VIII. ACTION ITEMS/CONSENT AGENDA ITEMS**

*After the presentations, the Board considered which items to be removed from the list of "consent" items that will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.*

- a. Approval is requested for Facilities Related Matters**  
No update for this item
- b. Approval is requested for Longevity Stipend**  
This item has been removed from the consent list and will be tabled for a future meeting.
- c. Approval is requested for Medical, Dental, and Vision Contribution Model**  
This item has been removed from the consent list and will be tabled for a future meeting.
- d. Approval is requested for requesting an Alternative Agreement from the Proposition 39 Office to change the Prop 39 Preliminary offer**
- e. Approval is requested for the Second Interim Financial Report**

**Recommend approval**

Motion by: Ms. Horvat  
Seconded by: Mr. Shirvanian  
Vote: Approved Unanimously

**IX. FUTURE AGENDA ITEMS**

*The Board will discuss items for future Board meeting agendas*

- Review Certificated Teacher Salary Schedule

**X. NEXT BOARD MEETING DATE**

March 20, 2025

**XI. ADJOURNMENT**

The meeting was adjourned at 9:33 pm.