

AGENDA



GOVERNING BOARD MEETING ARARAT CHARTER SCHOOL

December 18, 2025
6:30 pm

Regular Meeting Location:

*Ararat Charter School – Campus 1
6555 Sylmar Avenue
Van Nuys, CA 91401*

Teleconferencing is available at:

*Ararat Charter School – Campus 2
13400 Erwin Street
Van Nuys, CA 91401*

Instructions for Presentations to The Board by Parents and Citizens

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond, or take action. Members of the public who wish to comment during the Board meeting may use the "Request to Address the Governing Board” form" available on the School’s website. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.
3. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
5. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.
6. Access to Board Materials: A copy of the written materials which will be submitted to the School's Governing Board may be reviewed by any interested persons on Ararat Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.
7. Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or cmenjivar@araratcharterschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

I. OPEN SESSION

- a. **Call to Order**
- b. **Roll Call**

II. APPROVAL OF MINUTES OF THE BOARD MEETING(S)

- a. October 16, 2025 Meeting Minutes
- b. November 20, 2026 Meeting Minutes

III. APPROVAL OF CHECK AND CREDIT CARD REGISTERS

- a. Check and Credit Card Registers September and October 2025

IV. COMMUNICATIONS

a. PUBLIC HEARING/ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give directions to staff following a presentation.

b. FINANCIAL REPORT

This is an update on what has transpired since the last board meeting.

- 1. First Interim Budget Report

c. PRINCIPAL'S REPORT

This is a presentation of information that has occurred since the previous Board meeting.

- **Assessments**
 - 2025 California Assessment of Student Performance and Progress (CAASPP), English Language Proficiency Assessments for California (ELPAC) and Resident Schools Data
- **Special Education**
 - Applied for the Program Development Grant through Charter Operated Programs (COP)
- **General Education**
 - Bernardi Senior Center Thanksgiving Food Drive
 - Winter Performances
 - Ararat Programs for Extended learning (APEX) Winter Camp January 5-9, 2026
 - Charter School Division (CSD) visit scheduled on Thursday, January 29, 2026
- **School Fiscal Plans**
 - LCAP – midyear update coming around January

d. OPERATIONS AND COMPLIANCE REPORTS

This is a presentation of information since the previous Board meeting. (Per attached report)

1. Enrollment

- Latest student enrollment report by grade level

2. Attendance

- Report on the percentage of the Monthly Attendance

3. State and Local Mandated Reports

- Immunization Report submitted to the state before the December 5, 2025 deadline.
- School Accountability Report Card (SARC) window opens mid-November and is due no later than February 1, 2026.

4. Update on Legislation

- No Update

V. DISCUSSION, INFORMATION, AND POSSIBLE ACTION ITEMS

After the presentations, the Board will consider which items will be removed from the list of “consent” items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

a. Facilities and all Related Matters

i. Proposition 39 Request for Facilities Alternative Agreement

b. Auditor Selection

c. Technology Update

i. Migration to One Drive

ii. Apple Devices and Chrome Books

d. Charter School Compliance Monitoring Board Certification

e. 2026-2027 School Calendar

f. Fiscal Policies and Procedures Manual Update

g. First Interim Budget Report

h. Parker and Anderson 2nd Semester Enrichment Classes

i. 2024-2025 Audit Report Review

j. Board Member Resignation

k. Local School Wellness Policy

l. Recess Policy

m. Immigration Enforcement Policy

VI. CLOSED SESSION

Adjourned to Closed Session to consider and/or take action upon any of the following items:

Public Employee Employment (G.C. 54957)

Title:

- **Pupil Discipline**
- **Appointment, Employment, Evaluation, and Discipline of Personnel**
- **Real Estate Negotiations**

VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in the Closed Session if any

VIII. ACTION ITEMS/CONSENT AGENDA ITEMS

After the presentations, the Board considered which items to be removed from the list of "consent" items that will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

- a. Approval is Requested for Facilities and all Related Matters**
- b. Approval is Requested for Auditor Selection**
- c. Approval is Requested for Charter School Compliance Monitoring Board Certification**
- d. Approval is Requested for 2026-2027 School Calendar**
- e. Approval is Requested for Fiscal Policies and Procedures Manual Update**
- f. Approval is Requested for First Interim Budget Report**
- g. Approval is Requested for Parker and Anderson 2nd Semester Enrichment Classes**
- h. Approval is Requested for 2024 -2025 Audit Report**
- i. Approval is Requested for Accepting the Resignation of Board member**
- j. Approval is Requested for Local School Wellness Policy**
- k. Approval is Requested for Recess Policy**
- l. Approval is Requested for Immigration Enforcement Policy**

IX. FUTURE AGENDA ITEMS

The Board will discuss items for future Board meeting agendas

- **Yearly review of Personnel Handbook**

X. NEXT BOARD MEETING DATE

January 22, 2026

XI. ADJOURNMENT