

# MINUTES



## GOVERNING BOARD MEETING ARARAT CHARTER SCHOOL

**June 18, 2025**  
**6:30 pm**

***Regular Meeting Location:***  
*Ararat Charter School – Campus 1*  
*6555 Sylmar Avenue*  
*Van Nuys, CA 91401*

***Teleconferencing is available at:***  
*Ararat Charter School – Campus 2*  
*13400 Erwin Street*  
*Van Nuys, CA 91401*

### ***Instructions for Presentations to The Board by Parents and Citizens***

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond, or take action. Members of the public who wish to comment during the Board meeting may use the "Request to Address the Governing Board" form" available on the School’s website. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.
3. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
5. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.
6. Access to Board Materials: A copy of the written materials which will be submitted to the School's Governing Board may be reviewed by any interested persons on Ararat Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.
7. Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or [cmenjivar@araratcharterschool.com](mailto:cmenjivar@araratcharterschool.com). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

**I. OPEN SESSION**

**a. Call to Order**

This meeting was called to order by Board Chairperson, Ms. Avakian at 6:34 pm.

**b. Roll Call**

	<b>Present</b>	<b>Absent</b>
Ms. Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Shamieh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Velarde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Horvat	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Merzian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Shirvanian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Izakowitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Asatryan	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**II. APPROVAL OF MINUTES OF THE BOARD MEETING(S)**

**a. May 15, 2025, Meeting Minutes**

**Recommend approval**

Motion by: Ms. Horvat  
Seconded by: Ms. Shamieh  
Vote: Approved Unanimously

**III. APPROVAL OF CHECK AND CREDIT CARD REGISTERS**

- a. March 2025**
- b. April 2025**

**Recommend approval**

Motion by: Ms. Izakowitz  
Seconded by: Mr. Shirvanian  
Vote: Approved Unanimously

**IV. COMMUNICATIONS**

**a. PUBLIC HEARING/ORAL COMMUNICATIONS:**

*Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give directions to staff following a presentation.*

- 1. 2025-2026 LCAP Plan**
- 2. Budget Overview for Parents**
- 3. Review of the Local Indicators**

The LCAP Plan, Budget Overview, and Local Indicators were presented. All parents and community members were welcome to attend and submit comments for specific actions or expenditures proposed in the LCAP.

**b. PRINCIPAL’S REPORT**

*This is a presentation of information that has occurred since the previous Board meeting.*

- **English Learner Instruction**
  - No update
  
- **Special Education**
  - SELPA LAUSD Notification Letter
  - Part-time school phycologist cost vs benefit analysis
  
- **General Education**
  - Northwest Evaluation Association (NWEA) Measures of Academic Progress (MAP) Growth Comparisons Fall to Spring
  
- **School Local Control Accountability Plan (LCAP)**
  - LCAP
    - The LCAP plan is reviewed routinely during every SLC and ELAC meeting. The LCAP will be Board approved by June 30, 2025.

**c. OPERATIONS AND/OR COMPLIANCE MANAGERS’ REPORTS**

*This is a presentation of information since the previous Board meeting. (Per attached report)*

**1. Enrollment**

- Latest student enrollment report by grade level

<b>Grade</b>	<b>Current Cohort</b>
TK	10
K	49
1st	56
2nd	56
3rd	56
4th	55
5th	55
<b>Total</b>	<b>337</b>

## 2. Attendance

- Report on the percentage of the Monthly Attendance

	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage	Attendance Percentage
Grade	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10
	08/12/2024 to 09/08/2024	09/09/2024 to 10/04/2024	10/07/2024 to 11/01/2024	11/04/2024 to 11/29/2024	12/02/2024 to 1/10/2025	1/13/2025 to 02/07/2025	2/10/2025 to 03/07/2025	03/10/2025 to 04/04/2025	04/07/2025 to 05/02/2025	05/05/2025 to 05/30/2025
<b>TK</b>	92.31%	96.49%	97.30%	97.50%	96.00%	90.53%	92.63%	96.47%	93.08%	98.95%
<b>K</b>	92.88%	92.79%	93.69%	91.65%	92.11%	88.84%	91.01%	91.27%	94.03%	93.02%
<b>1<sup>st</sup></b>	97.39%	96.33%	95.54%	96.43%	93.69%	91.26%	95.30%	95.69%	94.92%	95.77%
<b>2<sup>nd</sup></b>	95.89%	96.52%	97.77%	93.45%	90.83%	94.64%	94.74%	94.96%	94.37%	94.38%
<b>3<sup>rd</sup></b>	96.50%	93.61%	94.59%	93.75%	89.17%	91.26%	93.89%	94.12%	93.22%	93.89%
<b>4<sup>th</sup></b>	96.31%	93.52%	93.84%	93.90%	90.83%	92.54%	91.87%	94.01%	93.71%	95.12%
<b>5<sup>th</sup></b>	95.53%	93.47%	94.35%	90.90%	89.14%	90.77%	91.87%	93.58%	92.45%	92.73%
<b>K-5<sup>th</sup></b>	<b>95.76%</b>	<b>94.49%</b>	<b>95.07%</b>	<b>93.53%</b>	<b>91.10%</b>	<b>91.57%</b>	<b>93.08%</b>	<b>94.14%</b>	<b>93.76%</b>	<b>94.22%</b>

APPROVED

**3. State and Local Mandated Reports**

- No Update

**4. Update on Legislation**

- No Update

**5. Facilities and all Related Matters**

- Facilities updates
  - Financing options
  - 3-mile radius and community school border requirements

**d. FINANCIAL REPORT**

*This is an update on what has transpired since the last board meeting.*

**1. FY26 budget**

- One time funds end in FY28, return to lower net income FY29 and after

**2. Consolidated application for FY26**

The Fiscal Year 26 application for Title Funds was reviewed and approved.

**3. EPA FY26 Planned Expenditures**

The Fiscal Year 26 EPA Planned Expenditures was reviewed and approved.

**V. DISCUSSION, INFORMATION, AND POSSIBLE ACTION ITEMS**

*After the presentations, the Board will consider which items will be removed from the list of “consent” items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.*

**a. Update from the Board Finance Committee**

During the Board Finance Committee meeting, the co-chair person discussed exploring alternative health and welfare coverage options.

**b. Health and Welfare benefit options presented by the Compensation Committee**

Various plan options were presented, along with alternative coverage solutions for the employee and their dependents. Further research will be conducted before the renewal to determine the most suitable option.

**c. Renewal of Liability and Worker’s Compensation Insurances with CharterSAFE for the 2025-2026 School Year**

The board has approved the 2025-2026 proposal for Worker’s Compensation Insurances with Charter Safe with a \$103,521.00 one-time full payment.

**d. Renewal of Special Education Local Plan Area (SELPA)- Option 3 with LAUSD**

The board has approved the renew the Special Education Local Plan Area (SEPLA 3) with LAUSD for the 2025-2026 school year.

**e. Summer Camp Enrichment Classes from Parker and Anderson**

The 2025 Summer Camp Agreement was shared and approved by the board. He first day of summer camp will commence on Monday, June 16, 2025.

**f. Governing Board Meeting Calendar 2025-2026**

The 2025-2026 Governing Board meeting calendar was reviewed and finalized by the board. The calendar has been approved.

**g. LAUSD Charter School Division Oversight Report**

The LAUSD Charter School Division 2024-2025 Oversight Report was presented and reviewed in detail.

**h. End-of-Year parent, faculty, and staff surveys**

The End-of-Year surveys for parents, faculty, and staff were conducted on Monday, June 9, 2025. The Board Chairperson, Co-Chairperson, and Co-Treasurer participated in the meetings and engaged in the feedback process.

**i. Facilities and all Related Matters**

It was shared that a nearby CVS is expected to close soon and go on the market. The property could be a potential school facility location, as it meets the requirement of being within a 3-mile radius.

**VI. CLOSED SESSION**

*Adjourned to Closed Session to consider and/or take action upon any of the following items:*

Public Employee Employment (G.C. 54957)

**Title:**

- **Pupil Discipline**
- **Appointment, Employment, Evaluation, and Discipline of Personnel**
- **Real Estate Negotiations**

**VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

*The Governing Board will report out any action taken in the Closed Session if any*

**VIII. ACTION ITEMS/CONSENT AGENDA ITEMS**

*After the presentations, the Board considered which items to be removed from the list of "consent" items that will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item*

- a.** Approval is Requested for Health and Welfare Benefits
- b.** Approval is Requested for Renewal of Liability and Worker’s Compensation Insurances with CharterSAFE for the 2025-2026 School Year
- c.** Approval is Requested for Renewal of Special Education Local Plan Area (SELPA)- Option 3 with LAUSD
- d.** Approval is Requested for Summer Camp Enrichment Classes from Parker and Anderson
- e.** Approval is Requested for Governing Board Meeting Calendar 2025-2026
- f.** Approval is Requested for Facilities and all Related Matters
- g.** Approval is Requested for FY26 Budget
- h.** Approval is Requested for Consolidated application for FY26
- i.** Approval is Requested for EPA FY26 Planned Expenditures
- j.** Approval is Requested for the 2025-2026 LCAP

**Recommend approval**

Motion by: Dr. Velarde

Seconded by: Mr. Shirvanian

Vote: Approved Unanimously

**IX. FUTURE AGENDA ITEMS**

*The Board will discuss items for future Board meeting agendas*

- Public hearing for instructional materials for the 2025-2026 school year

**X. NEXT BOARD MEETING DATE**

August 21, 2025

**XI. ADJOURNMENT**

The meeting was adjourned at 9:15 pm.

APPROVED