MINUTES

GOVERNING BOARD MEETING
ARARAT CHARTER SCHOOL

June 18, 2026
6:30 pm

Regular Meeting Location:
Ararat Charter School – Campus 1
6555 Sylmar Avenue
Van Nuys, CA 91401

Teleconferencing is available at:
Ararat Charter School – Campus 2
13400 Erwin Street
Van Nuys, CA 91401

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Instructions for Presentations to The Board by Parents and Citizens

The Ararat Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Governing Board ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.

2. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond, or take action. Members of the public who wish to comment during the Board meeting may use the "Request to Address the Governing Board" form" available on the School's website. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.

3. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

4. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

5. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

6. Access to Board Materials: A copy of the written materials which will be submitted to the School's Governing Board may be reviewed by any interested persons on Ararat Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

7. Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or cmenjivar@araratcharterschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

I. OPEN SESSION

a. Call to Order

This meeting was called to order by Board Chairperson at 6:37 pm.

b. Roll Call

	Present	Absent
Ms. Avakian	☐	☒
Ms. Shamieh	☒	☐
Dr. Velarde	☒	☐
Mr. Merzian	☒	☐
Mr. Shirvanian	☒	☐
Ms. Izakowitz	☒	☐
Mr. Asatryan	☒	☐

II. APPROVAL OF MINUTES OF THE BOARD MEETING(S)

a. May 28, 2026 Board Meeting Minutes

Recommend approval
Motion by: Dr. Velarde
Seconded by: Mr. Shirvanian
Vote: Approved Unanimously

III. APPROVAL OF CHECK AND CREDIT CARD REGISTERS

a. Check and Credit Card Registers May 2026

Recommend approval
Motion by: Mr. Shirvanian
Seconded by: Mr. Asatryan
Vote: Approved Unanimously

IV. COMMUNICATIONS

a. PUBLIC HEARING/ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give directions to staff following a presentation.

1. **2026-2027 LCAP Plan**
2. **Budget Overview for Parents**
3. **Review of the Local Indicators**

The LCAP Plan, Budget Overview, and Local Indicators were presented. All parents and community members were welcome to attend and submit comments for specific actions or expenditures proposed in the LCAP.

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b. PRINCIPAL'S REPORT

This is a presentation of information that has occurred since the previous Board meeting.

- **English Learner Instruction**
  - No update

- **Special Education**
  - SELPA LAUSD Notification Letter
    - This letter serves as a formal one-year notice from LAUSD SELPA Charter Operated Programs member schools that they are reserving the right to withdraw from the LAUSD SELPA effective July 1, 2027, if future changes to special education governance or services are not in the best interest of students. It is primarily a strategic and administrative notice intended to preserve options while continuing collaboration with LAUSD during the 2026-2027 school year.

- **School Local Control Accountability Plan (LCAP)**
  - The LCAP plan is reviewed routinely during every SLC and ELAC meeting. The LCAP will be Board approved.

c. OPERATIONS AND COMPLIANCE REPORTS

This is a presentation of information since the previous Board meeting. (Per attached report)

1. Enrollment

- Latest Student Enrollment Report by Grade Level

Grade	*Current Cohort*
TK	*19*
K	*41*
1st	56
2nd	56
3rd	54
4th	52
5th	53
Total	**331**

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2. **Attendance**

- Report on the Percentage of the Monthly Attendance

Grade	Attendance Percentage Month 1 08/11/2025 to 09/05/2025	Attendance Percentage Month 2 09/08/2025 to 10/03/2025	Attendance Percentage Month 3 10/06/2025 to 10/31/2025	Attendance Percentage Month 4 11/03/2025 t0 11/28/2025	Attendance Percentage Month 5 12/01/2025 t0 01/09/2026	Attendance Percentage Month 6 1/12/2026 to 2/06/2026	Attendance Percentage Month 7 02/09/2026 to 03/06/2026	Attendance Percentage Month 8 03/09/2026 to 04/03/2026	Attendance Percentage Month 9 04/06/2026 to 05/01/2026	Attendance Percentage Month 10 05/04/2026 to 05/29/2026
TK	95.05%	90.65%	84.69%	95.18%	90.12%	90.20%	89.20%	94.33%	94.37%	89.20%
K	97.06%	96.30%	93.13%	94.11%	94.31%	94.07%	94.22%	91.00%	92.40%	91.40%
1st	94.08%	94.53%	93.75%	93.37%	93.14%	91.64%	90.41%	91.21%	92.02%	91.82%
2nd	96.24%	96.46%	97.45%	95.61%	95.33%	95.21%	92.86%	95.05%	94.91%	94.45%
3rd	94.65%	96.24%	94.72%	93.36%	94.44%	93.96%	96.01%	96.30%	95.46%	92.20%
4th	96.12%	94.61%	93.94%	93.70%	95.06%	92.77%	94.74%	92.01%	92.99%	90.08%
5th	94.98%	93.34%	95.09%	94.75%	92.22%	91.72%	91.48%	93.55%	93.31%	92.45%
K-5th	***96.02%***	***95.41%***	***94.16%***	***93.87%***	***93.62%***	***93.99%***	***93.01%***	***93.37%***	***93.47%***	***92.95%***

3. **State and Local Mandated Reports**

- No Update

4. **Update on Legislation**

- No Update

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d. FINANCIAL REPORT

This is an update on what has transpired since the last board meeting.

1. FY26 through May
   a. Net Income of 798k (344k less ERC), decrease of 105k vs previous
   b. Cash remains strong – 346 days

2. FY27 Final Budget
   a. FY26 Budget Assumptions
   b. MYP Summary

V. DISCUSSION, INFORMATION, AND POSSIBLE ACTION ITEMS

After the presentations, the Board will consider which items will be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

a. Facilities and all Related Matters
The Board shared an update regarding the school's ongoing facilities search. There are three potential facility options currently under consideration.

b. Renewal of Liability and Workers Compensation Insurances with CharterSAFE for the 2026-2027 School Year
The Board reviewed the annual renewal of the school's liability and workers' compensation insurance coverage through CharterSAFE for the 2026-2027 school year. The Board approved the renewal.

c. Renewal of Special Education Local Plan Area (SELPA) – Option 3 with LAUSD

i. SELPA Collective

The renewal of the school's participation in the LAUSD SELPA under Option 3 was presented. The Board discussed the benefits of continued membership and approved the renewal.

d. CALSTRS Certification Form
The Board reviewed the annual CalSTRS Certification Form, confirming the school's continued eligibility to participate in the California State Teachers' Retirement System. The certification was approved.

e. Certificate of Amendment of Articles of Incorporation
The Board reviewed the proposed amendments to the school's Articles of Incorporation. The amendments were approved.

f. Board Bylaws
The Board reviewed updates to the Board Bylaws. The revised Board Bylaws were approved.

g. 2026-2027 Governing Board Meeting Calendar
The proposed Governing Board meeting calendar for the 2026-2027 school year was presented and reviewed. The Board approved the calendar as presented.

h. iReady Assessment Data
An overview of student achievement data from the i-Ready assessments, highlighting overall performance trends, areas of growth, and opportunities for continued academic improvement was presented to the Board.

i. Board Survey
The Board reviewed the annual Board Survey results and discussed opportunities for continued professional growth. No action was required.

j. 2026-2027 Vendor Contracts
The vendor contracts for the 2026-2027 school year were shared. The Board reviewed the recommended service providers and approved the contracts as presented.

k. Declaration of Need
The Declaration of Need was presented. The Board approved the Declaration of Need for submission to the state.

l. Quarterly Report Uniform Complaint Procedures - Williams
The Board reviewed the quarterly Williams report. The report was accepted.

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m. College Corps – Fellowship Program

The CA College Corps Program is a state funded service initiative that places college students "Fellows" in schools, nonprofits, and community organizations to provide support in areas such as K-12 education, climate action, and healthcare. In exchange for completing a year of service, Fellows receive financial assistance, professional development, and leadership training. Acceptance into this program is pending.

n. 2026-2027 Fiscal Policies and Procedures – Payroll and Retirement

The payroll and retirement sections have been amended to allow the Principal to approve these items. This recommendation was approved.

o. Induction Contracts

Induction contracts were discussed and 4 teachers will take advantage of this opportunity.

p. 2026-2027 Compensation Discussion

The Board held a discussion regarding certificated compensation and related considerations for the upcoming school year. The 2026-2027 Salary Table was approved.

q. 2026-2027 Personnel Handbook

The Board reviewed the updated Personnel Handbook. The Board requested additional time to review the document prior to approval. No action was taken, and the item was tabled for a future meeting.

r. 2025-2026 Williams Quarterly Report

The Board reviewed the final Williams Quarterly Report for the 2025-2026 school year and approved. No UCP complaints were documented.

VI. CLOSED SESSION

Adjourned to Closed Session to consider and/or take action upon any of the following items:
Public Employee Employment (G.C. 54957)

Title:

- **Appointment, Employment, Evaluation, and Discipline of Personnel**
- **Real Estate Negotiations**

VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in the Closed Session if any

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VIII. ACTION ITEMS/CONSENT AGENDA ITEMS

After the presentations, the Board considered which items to be removed from the list of "consent" items that will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

a. **Approval is Requested for Facilities and all Related Matters**
b. **Approval is Requested for Renewal of Liability and Workers Compensation Insurances with CharterSAFE for the 2026-2027 School Year**
c. **Approval is Requested for Renewal of Special Education Local Plan Area (SELPA) – Option 3 with LAUSD**
    i. **SELPA Collective**
d. **Approval is Requested for CALSTRS Certification Form**
e. **Approval is Requested for Certificate of Amendment of Articles of Incorporation**
f. **Approval is Requested for 2026-2027 Governing Board Meeting Calendar**
g. **Approval is Requested for Board Bylaws**
h. **Approval is Requested for 2026-2027 Vendor Contracts**
i. **Approval is Requested for Declaration of Need**
j. **Approval is Requested for Quarterly Report Uniform Complaint Procedures - Williams**
k. **Approval is Requested for College Corps – Fellowship Program**
l. **Approval is Requested for 2026-2027 Fiscal Policies and Procedures – Payroll and Retirement**
m. **Approval is Requested for 2026-2027 Compensation Increase**
n. **Approval is Requested for 2026-2027 Personnel Handbook**
   This item will be tabled for a future meeting.
o. **Approval is Requested for 2026-2027 LCAP**

Recommend approval
Motion by: Dr. Velarde
Seconded by: Ms. Shamieh
Vote: Approved Unanimously

IX. FUTURE AGENDA ITEMS

The Board will discuss items for future Board meeting agendas

X. NEXT BOARD MEETING DATE

XI. ADJOURNMENT

The meeting was adjourned at 10:20 pm.

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