MINUTES

GOVERNING BOARD MEETING
ARARAT CHARTER SCHOOL

August 20, 2026
6:30 pm

Regular Meeting Location:
Ararat Charter School – Campus 1
6555 Sylmar Avenue
Van Nuys, CA 91401

Teleconferencing is available at:
Ararat Charter School – Campus 2
13400 Erwin Street
Van Nuys, CA 91401

APPROVED

Instructions for Presentations to The Board by Parents and Citizens

The Ararat Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Governing Board ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.

2. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond, or take action. Members of the public who wish to comment during the Board meeting may use the "Request to Address the Governing Board" form" available on the School's website. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.

3. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

4. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

5. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

6. Access to Board Materials: A copy of the written materials which will be submitted to the School's Governing Board may be reviewed by any interested persons on Ararat Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

7. Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or cmenjivar@araratcharterschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

I. OPEN SESSION

a. Call to Order

This meeting was called to order by Board Chairperson at 6:35 pm.

b. Roll Call

	Present	Absent
Ms. Avakian	☐	☒
Ms. Shamieh	☐	☒
Dr. Velarde	☒	☐
Mr. Merzian	☐	☒
Mr. Shirvanian	☒	☐
Ms. Izakowitz	☒	☐
Mr. Asatryan	☒	☐

II. APPROVAL OF MINUTES OF THE BOARD MEETING(S)

a. June 18, 2026, Meeting Minutes
b. June 25, 2026, Meeting Minutes

Recommend approval
Motion by: Dr. Velarde
Seconded by: Mr. Shirvanian
Vote: Approved Unanimously

III. APPROVAL OF CHECK AND CREDIT CARD REGISTERS

a. May 2026
b. June 2026
c. July 2026

Recommend approval
Motion by: Mr. Shirvanian
Seconded by: Ms. Izakowitz
Vote: Approved Unanimously

IV. COMMUNICATIONS

a. PUBLIC HEARING/ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give directions to staff following a presentation.

1. Instructional Materials Resolution – Williams Audit

The Governing Board held a public hearing regarding the sufficiency of instructional materials for the 2026–2027 school year in accordance with Education Code Section 60119. The Board reviewed the availability of standards-aligned textbooks and instructional materials for all students in English Language Arts (ELA), English Language Development (ELD), Mathematics, Science, and History/Social Studies. It was reported that each student, including English learners, has sufficient instructional materials available for use in class and to take home. No public comments were received.

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b. PRINCIPAL'S REPORT

This is a presentation of information that has occurred since the previous Board meeting.

- **English Learner Instruction**
  - Initial English Language Proficiency Assessments for California (ELPAC) testing will commence 8/17

- **Special Education**
  - Search and serve efforts are underway

- **General Education**
  - August teacher and staff professional development sessions offered – 7/31- 8/7
  - iReady internal fall diagnostic testing to commence 8/17-28
  - SB114 Dyslexia Screener for grades K to 2 – DIBELS to commence 8/24

- **School Local Control Accountability Plan (LCAP)**
  - No update

c. OPERATIONS AND COMPLIANCE REPORTS

This is a presentation of information since the previous Board meeting. (Per attached report)

1. Enrollment

- **Latest student enrollment report by grade level**
  The Operations Manager presented the latest student enrollment report by grade level and provided an update on current enrollment numbers and ongoing enrollment efforts.

2. Attendance

- No report available

3. State and Local Mandated Reports

- No Update

4. Update on Legislation

- No Update

d. FINANCIAL REPORT

This is an update on what has transpired since the last board meeting.

1. Prop28 Annual Report

The Board reviewed the Proposition 28 Annual Report and discussed the use of funds to support arts and music programs.

2. Revised Budget and Cash Flow for 6 years

The Board reviewed the revised budget and six-year cash flow projections and discussed the school's financial outlook.

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V. DISCUSSION, INFORMATION, AND POSSIBLE ACTION ITEMS

After the presentations, the Board will consider which items will be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

a. Facilities and all Related Matters
The Board has authorized the Board Treasurer to make an offer up to 2M for the purchase of parking lot at 14712 Friar St.

b. Resolution Authorizing Submission of a Material Revision Request to the Los Angeles Unified School District to Change School Facility Location
The Board reviewed, discussed, and approved the resolution authorizing the submission of a Material Revision Request to LAUSD to change the school facility location.

c. Resolution for Authorization Financing for Public Charter School Projects and Declaring Official Intent to Reimburse Certain Expenditures from Proceeds of Indebtedness
The Board reviewed, discussed, and approved the resolution authorizing financing for public charter school projects and declaring its official intent to reimburse certain expenditures from proceeds of indebtedness.

d. Resolution for Authorizing the Execution and Delivery of Loan and Related Financing Documents for the Acquisition and/or Improvement of Facility
This item will be tabled to the next board meeting.

e. Articles of Organization / Formation of Limited Liability Corporation – Friends of Ararat
The Board reviewed, discussed, and approved the formation of the Limited Liability Corporation, Friends of Ararat.

f. 2026-2027 Policy Updates

i. Personnel Handbook
ii. Title I Parent Involvement Policy
iii. Fiscal Policies and Procedures

The Board reviewed, discussed, and approved the 2026–2027 policy updates, including the Personnel Handbook, Title I Parent Involvement Policy, and Fiscal Policies and Procedures.

g. 2026-2027 Finance Committee Meeting Dates
The Board reviewed, discussed, and approved the 2026–2027 Finance Committee meeting dates.

h. Instructional Materials Resolution – Williams Audit
The Board reviewed, discussed, and approved the Instructional Materials Resolution, confirming the sufficiency of instructional materials for the 2026–2027 school year.

i. Statewide Community Host Partnership Orientation – Fellows
The Board reviewed and discussed Ararat Charter School's participation in the College Corps Fellowship Program, including the role of fellows in supporting students through tutoring, mentoring, and other school-based services.

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VI. CLOSED SESSION

Adjourned to Closed Session to consider and/or take action upon any of the following items:
Public Employee Employment (G.C. 54957)

Title:

- **Conference with Legal Counsel**
- **Appointment, Employment, and Evaluation of Personnel**
- **Real Estate Negotiations**

No items to report

VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in the Closed Session if any

VIII. ACTION ITEMS/CONSENT AGENDA ITEMS

After the presentations, the Board considered which items to be removed from the list of "consent" items that will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

a. **Approval is Requested for Facilities and all Related Matters**
b. **Approval is Requested for Resolution Authorizing Submission of a Material Revision Request to the Los Angeles Unified School District to Change School Facility Location**
c. **Resolution for Authorization Financing for Public Charter School Projects and Declaring Official Intent to Reimburse Certain Expenditures from Proceeds of Indebtedness**
d. **Resolution for Authorizing the Execution and Delivery of Loan and Related Financing Documents for the Acquisition and/or Improvement of Facility**
   This item will be tabled to the next board meeting
e. **Articles of Organization / Formation of Limited Liability Corporation – Friends of Ararat**
f. **Approval is Requested for Revised Budget and Cash Flow for Material Revision**
g. **Approval is Requested for Resolution for Authorization Financing for Public Charter School Projects and Declaring Official Intent to Reimburse Certain Expenditures from Proceeds of Indebtedness**
h. **Approval is Requested for 2026-2027 Policy Updates**
   i. **Personnel Handbook**
   ii. **Title I Parent Involvement Policy**
   iii. **Fiscal Policies and Procedures**
i. **Approval is Requested for 2026-2027 Finance Committee Meeting Dates**
j. **Approval is Requested for Instructional Materials Resolution – Williams Audit**
k. **Approval is Requested for Prop28 Annual Report**

Recommend approval
Motion by: Dr. Velarde
Seconded by: Ms. Izakowitz
Vote: Approved Unanimously

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IX. FUTURE AGENDA ITEMS

The Board will discuss items for future Board meeting agendas

- Comprehensive Safe School Plan (CSSP)
- Special Education District Validation Review (DVR)
- Resolution for Authorizing the Execution and Delivery of Loan and Related Financing Documents for the Acquisition and/or Improvement of Facility
- Charter Safe Insurance Proposal
- Prop 39 response to email sent on 8/12/2026 regarding the alternative agreement

X. NEXT BOARD MEETING DATE

September 17, 2026

XI. ADJOURNMENT

The meeting was adjourned at 9:13 pm.

APPROVED