MINUTES

GOVERNING BOARD MEETING
ARARAT CHARTER SCHOOL

September 17, 2026
6:30 pm

Regular Meeting Location:
Ararat Charter School – Campus 1
6555 Sylmar Avenue
Van Nuys, CA 91401

Teleconferencing is available at:
Ararat Charter School – Campus 2
13400 Erwin Street
Van Nuys, CA 91401

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Instructions for Presentations to The Board by Parents and Citizens

The Ararat Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Governing Board ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.

2. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond, or take action. Members of the public who wish to comment during the Board meeting may use the "Request to Address the Governing Board" form" available on the School's website. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Governing Board may limit the total time for public comment to a reasonable time.

3. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

4. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

5. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

6. Access to Board Materials: A copy of the written materials which will be submitted to the School's Governing Board may be reviewed by any interested persons on Ararat Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

7. Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 994-2904 or cmenjivar@araratcharterschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

I. OPEN SESSION

a. Call to Order

This meeting was called to order by Board Chairperson at 6:34pm

b. Roll Call

	Present	Absent
Ms. Avakian	☐	☒
Ms. Shamieh	☐	☒
Dr. Velarde	☒	☐
Mr. Merzian	☒	☐
Mr. Shirvanian	☒	☐
Ms. Izakowitz	☒	☐
Mr. Asatryan	☒	☐

II. APPROVAL OF MINUTES OF THE BOARD MEETING(S)

a. August 20, 2026, Meeting Minutes

Recommend approval
Motion by: Mr. Shirvanian
Seconded by: Mr. Asatryan
Vote: Approved Unanimously

III. APPROVAL OF CHECK AND CREDIT CARD REGISTERS

a. August 2026

Recommend approval
Motion by: Mr. Shirvanian
Seconded by: Mr. Asatryan
Vote: Approved Unanimously

IV. COMMUNICATIONS

a. PUBLIC HEARING/ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give directions to staff following a presentation.

None

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b. PRINCIPAL'S REPORT

This is a presentation of information that has occurred since the previous Board meeting.

- **English Learner Instruction**
  - No update

- **Special Education**
  - Special Education District Validation Review (DVR)
    - The Board received an update regarding the Special Education District Validation Review (DVR), scheduled for September 29, 2026.
- **General Education**
  - iReady fall assessment results
    - iReady Proficiency and Student Growth results were presented
  - September 18 all day teacher and staff professional development
    - Eureka Math – external training
    - Behavior Training - I Can Manage Myself – teacher led
    - Behavior Intervention – Seneca and SPED team led
    - Strategy Use Refresher – UNWRAP, CUBES, EL Strategies, Morning Work – Leadership team led
  - California PBIS silver recognition
    - We received California PBIS Silver Recognition for our implementation of Positive Behavioral Interventions and Supports (PBIS).
  - High Dose Tutoring (HDT) and Responsive Acceleration in Students' Education (RAISE)
    - We provided an update on High Dose Tutoring (HDT) and Responsive Acceleration in Students' Education (RAISE), including the implementation of both programs and the additional academic support being provided to students.

- **School Local Control Accountability Plan (LCAP)**
  - No update

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c. OPERATIONS AND COMPLIANCE REPORTS

This is a presentation of information since the previous Board meeting. (Per attached report)

1. Enrollment

- Latest student enrollment report by grade level

Grade	*Current Cohort*
TK	*31*
K	*32*
1st	51
2nd	43
3rd	55
4th	44
5th	45
Total	**301**

2. Attendance

- Report on the percentage of the Monthly Attendance

Grade	Attendance Percentage Month 1 08/10/2026 to 09/04/2026
TK	92.78%
K	93.91%
1st	95.72%
2nd	92.74%
3rd	94.77%
4th	95.62%
5th	94.97%
K-5th	***94.50%***

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3. **State and Local Mandated Reports**
   - No Update

4. **Update on Legislation**
   - No Update

d. FINANCIAL REPORT

This is an update on what has transpired since the last board meeting.

1. **FY26 Unaudited Actuals**
   The FY26 Unaudited Actuals were presented. Overall expenses were lower than previously forecasted, resulting in higher net income and a stronger ending fund balance.

2. **FY27 through July**
   The FY27 financial update through July was presented, including current revenue and expenditure projections and the school's cash position. The cash balance remained healthy and was projected to trend upward.

DISCUSSION, INFORMATION, AND POSSIBLE ACTION ITEMS

After the presentations, the Board will consider which items will be removed from the list of "consent" items which will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

a. Facilities and all Related Matters
The Board discussed ongoing facility matters. The escrow process remains ongoing, and the school continues to work toward securing financing for the new facility.

b. Second Appraisal Check to California Bank and Trust
The Board reviewed and approved the second appraisal check to California Bank and Trust as part of the ongoing financing process.

c. Renewal Board Resumes and Questionnaires
This item has been tabled to the next board meeting.

d. 2026-2027 Comprehensive Safe School Plan
The Board reviewed and approved the 2026-2027 Comprehensive Safe School Plan.

e. Resolution for Authorizing the Execution and Delivery of Loan and Related Financing Documents for the Acquisition and/or Improvement of Facility*
This item has been tabled to the next board meeting.

f. Charter Safe Insurance Proposal
The school received an insurance quote from CharterSAFE of approximately $82,000 should the school move to a new facility. The Board requested additional details regarding the quote, and the item will be brought back for further discussion at the next Board meeting.

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g. Prop 39 Alternative Agreement Response*
This item has been tabled to the next board meeting.

h. 2026-2027 Principal Contract
The Board reviewed and approved the 2026-2027 Principal Contract.

i. Update on California Corps Fellows
We have two CSUN College Corps Fellows who have started supporting our school. One at campus and the other at campus two.

j. CSUN Student Teaching
We currently have four CSUN student teachers supporting our classrooms, with two assigned to Campus 1 and two assigned to Campus 2.

k. Update on UPK Grant
Our $7,000 UPK Grant was approved, and furniture has been ordered through Kaplan.

l. Quarterly Report on Uniform Complaints Procedures (Instructional materials, facilities, teacher vacancy and misassignments)
The Quarterly Uniform Complaint Report was presented, with no complaints reported for the quarter.

m. Williams Instructional Materials Review Visit
The Williams Instructional Materials Review team visited the school on September 15, 2026, and reviewed all classrooms. The visit was completed successfully with no concerns noted.

V. CLOSED SESSION

Adjourned to Closed Session to consider and/or take action upon any of the following items:
Public Employee Employment (G.C. 54957)

Title:

- **Conference with Legal Counsel**
- **Appointment, Employment, and Evaluation of Personnel**
- **Real Estate Negotiations**

VI. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in the Closed Session if any
The Board approved the 2026–2027 Principal Contract in the amount of $175,545.08.

Recommend approval
Motion by: Dr. Velarde
Seconded by: Mr. Shirvanian
Vote: Approved Unanimously

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VII. ACTION ITEMS/CONSENT AGENDA ITEMS

After the presentations, the Board considered which items to be removed from the list of "consent" items that will be adopted with a single vote without discussion. This is followed by the Board discussing and voting on the items removed from the list by the Board or where individuals have signed up to address the Board on the item.

- **a.** Approval is Requested for Facilities and all Related Matters
- **b.** Approval is Requested for Second Appraisal Check to California Bank and Trust
- **c.** Approval is Requested for 2026-2027 Comprehensive Safe School Plan
- **d.** Approval is Requested for Resolution for Authorizing the Execution and Delivery of Loan and Related Financing Documents for the Acquisition and/or Improvement of Facility
  This item has been tabled to the next board meeting
- **e.** Approval is Requested for 2026-2027 Principal Contract

Recommend approval
Motion by: Ms. Izakowitz
Seconded by: Mr. Shirvanian
Vote: Approved Unanimously

VIII. FUTURE AGENDA ITEMS

The Board will discuss items for future Board meeting agendas

IX. NEXT BOARD MEETING DATE

October 15, 2026

X. ADJOURNMENT

The meeting was adjourned at 9:35 pm.

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