

MINUTES
GOVERNING BOARD MEETING
ARARAT CHARTER SCHOOL

6555 Sylmar Ave., Van Nuys

August 2, 2017

6:30pm

Regular Meeting

I. OPEN SESSION

A. CALL TO ORDER:

Meeting was called to order by Board Chairperson, Mrs. Shakeh Avakian at 6:43 pm.

B. ROLL CALL

	Present	Absent
Shakeh Avakian		
Marlena Gonzalez		
Lorena Gonzalez		
John Henderson		
Sylva Karayan		
Hermine Mahseredjian		
Giuliana Velarde		

C. APPROVAL OF MINUTES OF BOARD MEETING OF JUNE 24, 2017

Moved by: Mr. Henderson Seconded by: Mrs. L. Gonzalez Vote: Approved Unanimously

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. FOR INFORMATION: CHAIRPERSON’S REPORT. (Attachment)

No Update

C. FOR INFORMATION: PRINCIPAL’S REPORT. (Attachment)

This is a presentation of information that has occurred since the previous Board meeting. (Per attached report)

1. Calendar of Events

- Friday, July 28, 2017-Wilkinsons Audit Visit
- Thursday August 3, 2017-New Parent Orientation Meeting
- Monday August 7 thru Thursday August 17, 2017- Summer Staff Development
- Friday August 18, 2017-Pupil Free Day
- Monday August 21, 2017- First Day of School for Students

2. Update on Enrollment

Grade	sections per grade level	Grade Level Count 2017-18
K	3	78
1	2	54
2	2	54
3	2	54
4	2	54

5	2	52
	Total	346

3. **Update on 16-17 LAUSD Oversight Visit Report:** The Oversight visit report was shared with the Board Members. (See Attached)
4. **Update on Facilities:** See Information Items.
5. **Update on Summer Staff Development:**

Monday 8/7	Tuesday 8/8	Wednesday 8/9	Thursday 8/10	Friday 8/11
Vision/Mission/Petition WASC Mid-Year Visit	16-17 School Performance Results SBAC Preparation	NGSS (Next Generation Science Standards)	Mandated Topics -Child Abuse -Blood Bourne Pathogens -Personnel Handbook	SST Process Special Education PBS (Positive Behavior Support)
Monday 8/14	Tuesday 8/15	Wednesday 8/16	Thursday 8/17	Friday 8/18
*GLAD (Guided Language Acquisition Design)	* GLAD (Guided Language Acquisition Design)	KAGAN Engagement Professional Development	English Learners T1 Planning Time	Pupil Free Day -Teachers work in their classrooms

- **Project GLAD Training Professional Development:** Project GLAD® was developed by Marcia Brechtel and Linnea Haley then field tested for nine years by the United States Department of Education. It is a professional development model in the area of academic language acquisition and literacy. Brechtel and Haley designed the strategies and model to specifically target and promote language skills, academic achievement, and cross-cultural skills with groundbreaking efficiency. At the conclusion of the Project GLAD® study in the 1990s, the U.S. Department of Education placed a mission of national dissemination upon us. As the only organization endorsed by Marcia Brechtel, it then became our goal to help the nation ‘BE GLAD’. We have continued to research and field-test our practice over the past two decades with increasing success. Our organization has exclusively continued to earn the highest measures of student performance.

6. Update on Audits, Reviews, & Mandated Reporting

- **K-12 LEAs Audit Report Requirements:** The requirements specified in Education Code section 41020 are applicable to all LEAs, including joint power entities and charter schools. As a result, audits shall be conducted in accordance with auditing standards generally accepted in the United States of America, the standards set forth in Government Auditing Standards issued by the Comptroller General of the United States, and the provisions of California Code of Regulations (CCR), Title 5, Education, Section 19810, et seq.
- **Wilkinson’s Audit:** Wilkinson visited ACS on Friday July 28, 2017 in order to review attendance data, unduplicated counts, cumulative records, LCAP, Categorical Funding allocation. They will be conducting a follow up audit on the financials in early August.
- **Unduplicated Counts Update:** Wilkinson will be reconciling our unduplicated counts in order to validate our correct student count. An audit finding letter will be provided reflecting the correct counts and will be submitted to LAUSD with an audit adjustment

- **MiSIS Update**

- Participated in conference call with LAUSD on July 19, 2017 regarding getting students demographic data into MiSIS
- LAUSD developed a plug in that will The read only Plug In will allow LAUSD to retrieve the enrollment data and import the data into LAUSD's testing environment

D. FOR INFORMATION: FINANCIAL REPORT

This is an update from what has transpired since the last board meeting.

1. No Update

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Principal recommends approval of all consent agenda items.

IV. ACTION ITEMS

A. Approval is Requested for a six day professional staff development from Be GLAD (Guided Language Acquisition Design) Inc, that will be purchased using Title III funds for \$18200.00

Recommend approval

Motion by: Mrs. L Gonzalez
Seconded by: Prof. Mahseredjian
Vote: Approved Unanimously

B. Approval is Requested for school annual calendar for 2017-2018 school year (see attached)

Recommend approval

Motion by: Mr. Henderson
Seconded by: Mrs. L. Gonzalez
Vote: Approved Unanimously

V.

INFORMATION ITEMS/POSSIBLE ACTION:

A. Board Meeting Dates for 17-18 School Years (See attached)

Recommend approval

Motion by: Mr. Henderson

Seconded by: Mrs. L. Gonzalez
Vote: Approved Unanimously

- B. Update on InSight Facilities Contract:** The Board decided to reach out to InSight and negotiate the terms of the contract. The property shown by this company is acceptable as long as the company does not require from the school to pay a higher price to cover for the seller's fee.
- C. Update on Redevelopment of School Website:** The Board decided to go ahead with iP3 Web Design company provided if the below terms are met.
- No additional fees
 - School will be authorized to make changes
 - Will work under the current domain

Recommend approval

Motion by: Mr. Henderson
Seconded by: Mrs. L. Gonzalez
Vote: Approved Unanimously

- D. Association Update:** The Association is considering to have the annual staff luncheon during November's Staff Development Day.

VI. CLOSED SESSION

Adjourned to Closed Session at _____ to consider and/or take action upon any of the following items:

Public Employee Employment (G.C. 54957)

Title:

- ♣ **Certificated Personnel Update**
- ♣ **Classified Updates**
- ♣ **Update on Certificated/Management**

**Public Employee Discipline/Dismissal/Release
Conference with Legal Counsel – Anticipated Litigation**

VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in closed session, if any.

The meeting was reconvened to open session at _____ .

V. FUTURE AGENDA ITEMS

The Board will consider items for future Board Meeting Agendas.

VI. NEXT BOARD MEETING DATE:

TBD

VII. ADJOURNMENT

The meeting was adjourned at