

MINUTES

GOVERNING BOARD MEETING

ARARAT CHARTER SCHOOL

6555 Sylmar Ave., Van Nuys

September 19, 2018

6:30 pm

Regular Meeting

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda or non-agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

Americans with Disabilities

The Ararat Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at

818-994-2904, or agharibi@aratcharterschool.com.

All efforts will be made for reasonable accommodations.

I. OPEN SESSION

A. CALL TO ORDER:

Meeting was called to order by Board Chairperson, Shakeh Avakian at 6:40 pm.

B. ROLL CALL

	Present	Absent
Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Henderson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Silva Karayan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hermine Mahseredjian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rosemarie Shamieh	<input checked="" type="checkbox"/>	<input type="checkbox"/>

C. APPROVAL OF MINUTES OF BOARD MEETING OF AUGUST 15, 2018

Minutes of August 15, 2018 was approved unanimously.

Recommend approval

Motion by: Dr. Karayan
Seconded by: Prof. Mahseredjian
Vote: Approved Unanimously

D. APPROVAL OF CHECK REGISTER

Check registers for the months of June and July were approved unanimously.

Recommend approval

Motion by: Mr. Henderson
Seconded by: Ms. Shamieh
Vote: Approved Unanimously

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation

None

B. PRINCIPAL'S REPORT. (Attachment)

This is a presentation of information that has occurred since the previous Board meeting. (Per attached report)

1. Update on school calendar of events

- Thursday, August 30, 2018-ACS Welcome Back Assembly for Students

- Friday, August 31, 2018-Admission Day-No School
- Tuesday, September 4, 2018-Labor Day-No School
- Tuesday, September 4, 2018-September 15, 2018-ELPAC Testing
- Monday, September 10, 2018-September 14, 2018- Scholastic Book fair
- Thursday, September 13, 2018-Back to School Night ACS 1 & ACS 2
- Monday, September 17, 2018- Choir Session 1 Begins for 4th & 5th Graders
- Friday, September 21, 2018-Award Assembly - PIC/Coffee with the Principal
- Monday September 24, 2018-Anti-Bullying Assembly Campus 2
- Wednesday, September 26, 2018- Intervention for Students Begins

Fundraising:

- Scholastic Book Fair: \$5000 Gross Sales
- School is also researching a possible fundraising opportunity with Disney on Ice production.

Field Trips:

September 19, 2018- 4th Grade Field Trip to J. Paul Getty Museum at the Getty Center

Update on State Testing- ELPAC (English Language Proficiency Assessment for California) Testing

All initial students who have been identified as English Learners have been tested

2. **Update on Enrollment**

Grade	sections per grade level	# of students	Total
K	2	51	51
1	3	80	80
2	2	56	56
3	2	55	55
4	2	47	47
5	2	51	51
	Total		340

3. **Update on Planet Bravo Computer Services**

- All weekly computer lessons are available for students and parents to see at www.planetbravo.com/acs
- Teacher have access to a Tech Support Request button for help desk services
- Teachers can also email a request to computer lab teacher for integration ideas to lessons that are being taught in the classroom
- The computer lab standard curriculum will also be available on our website for parents to see what their children are learning at <https://goo.gl/ySU8Kh>

4. **Update on Positive Behavior Support Training**

- ACS was admitted to Positive Behavior Support Training provided by COP (Charter Operator Programs) LAUSD SELPA Option 3
- ACS will not be attending LACOE Positive Support Training as previously planned

5. **Update on IPADS**

6. **Update on LAUSD Library Services**

- Fee for service has been submitted for library services at our Erwin Co-location
- 3hours, twice a week - \$10,952
- \$4,750-half of Medical benefits to be paid by ACS if we purchase time from a 3 hour library aide that is shared with another District school

7. **Update on Facilities**

- Initial conference call had with CBRE
- CBRE is a nationwide commercial restate company

The firm that is now CBRE traces its roots to San Francisco in 1906. By the 1940s, that firm grew to become one of the largest commercial real estate services companies in the western United States. In the 1960s and 1970s, the company went public and expanded both its service portfolio and geographic coverage to become a full-service provider with a growing presence throughout the United States. In the 1980s, the firm was owned by Sears, Roebuck.

The next major milestone occurred in 1989 when employees and others acquired the company's operations from Sears to form CB Commercial. Throughout the 1990s, CB Commercial moved aggressively to accelerate growth and cultivate global capabilities to meet client demands. The company acquired leading firms in investment management (Westmark Realty Advisors—now CBRE Global Investors, 1995), mortgage banking (L.J. Melody & Company, 1996) and property and corporate facilities management, as well as capital markets and investment management (Koll Real Estate Services, 1997)

C. FINANCIAL REPORT

This is an update from what has transpired since the last board meeting.

1. Budget to date: Mr. Levi Kirkland reviewed the September Financial Report, emphasizing following topics: (See attached)

1. Last Forecast Comparison to Unaudited Actuals (UA)
2. June 30, 2018 Balance Sheet
3. 2017-18 Cash Flow
4. 2018-19 State Budget Update
5. 2018-19 Forecast Update
6. Exhibits

The following items were discussed as well:

- The Unaudited Actual Report was submitted to LAUSD on 08/20
- Year-End Net Income is \$169k higher than the May Forecast Budget
- Ararat ended FY 17-18 with a cash balance of \$3.1M
- LCFF
 - \$3.7B in additional funding to *fully fund LCFF*, two years ahead of schedule
 - 100% gap closure as noted in the May Revise
- COLA
 - 2.71% COLA rate
 - A COLA rate of 3.7% (2.71% + .99% augmentation rate) is included in LCFF Funding
 - The 2.71% will be applied to programs such as Special Education and Nutrition
- One Time Funding
 - Contains \$1.1B in one time funding (\$184/ PY ADA), down about \$159/ PY ADA from the May Revise
 - Potential for \$300M in one time funding for lower performing students
- AB 740 Facilities Grant
 - Includes an ongoing increase of \$24.7M to program, totaling \$136.8M for the program
 - Increased funding should help to resolve the oversubscription issue seen in FY1718

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Principal recommends approval of all consent agenda items.

IV. ACTION ITEMS

A. **Approval is Requested for AB 699 Immigration Policy (See attached)**

Recommend approval

Motion by: Mr. Henderson
Seconded by: Prof. Mahseredjian
Vote: Approved Unanimously

B. **Approval is Requested for LAUSD Library Services at Erwin Co-location**

Recommend approval

Motion by: Dr. Karayan
Seconded by: Mr. Henderson
Vote: Approved Unanimously

C. Approval is Requested for School Admission Policy (See attached)

Recommend approval

Motion by: Mr. Henderson
Seconded by: Dr. Karayan
Vote: Approved Unanimously

D. Approval is 2017-18 Unaudited Actual Report (See attached)

Recommend approval

Motion by: Ms. Shamieh
Seconded by: Mr. Henderson
Vote: Approved Unanimously

V. INFORMATION ITEMS/POSSIBLE ACTION:

A. Update on School Website: School has employed Ms. Franssuas Erazo, who is very knowledgeable in charge of all of the updates of the website.

B. Update on Nursing Services: According to Charter School Division, schools may employ LVN as school nurses. However, any screening and assessment for IEP should be done by an RN. If the school chooses to hire a LVN, the cost would be decreased.

C. Association Update: None Next meeting will be held in December.

VI. CLOSED SESSION

Adjourned to Closed Session at 8:00pm to consider and/or take action upon any of the following items:

**Public Employee Employment (G.C. 54957)
Conference with Legal Counsel**

Title:

- **Certificated Personnel Update**
- **Classified Updates**
- **Update on Certificated/Management**

VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The Governing Board will report out any action taken in closed session, if any.

The meeting was reconvened to open session at_____ .

VIII. FUTURE AGENDA ITEMS

The Board will consider items for future Board Meeting Agendas.

X. NEXT BOARD MEETING DATE:

October 24, 2018

IX. ADJOURNMENT

The meeting was adjourned at