

# MINUTES

## GOVERNING BOARD SPECIAL MEETING

### ARARAT CHARTER SCHOOL

6555 Sylmar Ave., Van Nuys

**June 3, 2017**

**9:30am**

#### *Regular Meeting*

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Ararat Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda or non-agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

#### **Americans with Disabilities**

The Ararat Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at

818-994-2904, or [agharibi@araratcharterschool.com](mailto:agharibi@araratcharterschool.com).

All efforts will be made for reasonable accommodations.

**I. OPEN SESSION**

**A. CALL TO ORDER:**

Meeting was called to order by Board Chairperson, Shakeh Avakian at 9:38 am.

**B. ROLL CALL**

	Present	Absent
Shakeh Avakian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marlena Gonzalez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lorena Gonzalez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Henderson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sylva Karayan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hermine Mahseredjian	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Giuliana Velarde	<input type="checkbox"/>	<input type="checkbox"/>

**C. APPROVAL OF MINUTES OF BOARD MEETING OF April 15, 2017**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Vote: \_\_\_\_\_

**II. COMMUNICATIONS**

**A. ORAL COMMUNICATIONS:**

*Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

**B. FOR INFORMATION: CHAIRPERSON’S REPORT. (Attachment)**

- 1. Update on Facilities:** phone conference between RedHook, Mr. Henderson and Principal. different options available Kristin from Edtec will assist with the budget and financial projections and by next meeting Board will have more information to share. 35K square building 280K first year if school becomes creative, we may be able to utilize smaller space that could still accommodate school’s all needs
- 2. Update on Teacher Salary Table Increase:** Finance Committee reported on the discussion that took place during the committee meeting. There is another meeting scheduled for June 24, 2017 at 8:30 am

**C. FOR INFORMATION: PRINCIPAL’S REPORT. (Attachment)**

*This is a presentation of information that has occurred since the previous Board meeting. (Per attached report)*

- 1. Update on School Calendar of Events**
- 2. Update on Annual Public Lottery**
- 3. Update on State Testing**
- 4. Update on SELPA Option 3**

**• Calendar of Events**

- Friday April 28, 2017 LAUSD SELPA Option 3 Orientation meeting
- Thursday, May 4, 2017 Spring Picture Make-ups

- Friday May 5, 2017, 2<sup>nd</sup> Grade Field Trip to Fire station
- Thursday May 8, 2017-1<sup>st</sup> Grade Field Trip to Underwood Family Farms
- Saturday May 13, 2017- Annual Public Lottery
- May 22 thru May 26- Scholastic Book Fair-Campus 1
- Thursday May 25, 2017-Early Dismissal for Open House
- Wednesday May 31, 2017-Last Award Assembly
- Thursday June 8, 2017-5<sup>th</sup> Grade vs. Staff Kickball game
- Monday June 12, 2017- Spring Programs
- Tuesday June 13, 2017- 5<sup>th</sup> Grade Culmination Program

**Field Trips:**

2<sup>nd</sup> Grade- Walking Field Trip to Fire Station-Friday May 5, 2017

1<sup>st</sup> Grade- Underwood Family Farm-Monday May 8, 2017

**Update on Summative Assessment Testing**

*2017-2018 CAASPP Testing Windows*

- Students in grades 3-5 will be testing in English Language Arts and Math on the computer
- Each student will test for one hour per day for a period of seven days
- Update on score results for 16-17

<b>3<sup>rd</sup> Grade</b>	April 25 thru May 4
<b>4<sup>th</sup> Grade</b>	May 8 thru May 17
<b>5<sup>th</sup> Grade</b>	May 22 thru June 1

**Update on new state testing accountability system (Dashboard)**

The Dashboard is a new website that shows how local educational agencies and schools are performing on the indicators included in California’s new school accountability system. The Dashboard is the next step in a series of major shifts in California K-12 schools, changes that have raised the bar for student learning, transformed testing and placed the focus on equity for all students. The Dashboard provides information that schools can use to improve.

The Dashboard is made up of easy-to-use reports that show local educational agency or school performance on six state indicators and four local indicators (six for county offices of education). Users can search to see the reports for any local educational agency or school.

**Update on SELPA Option 3:**

- Attended orientation meeting on April 28, 2017 with RSP teacher.

- MOU for SELPA Option 3 received on May 15, 2017

**By May 19, 2017, 5:00 PM - Return Paperwork:**

- Sign and email the Participant Agreement for Option 3 to Dixon Deutsch ([dixon.deutsch@lausd.net](mailto:dixon.deutsch@lausd.net)).
- Sign and deliver original copies of the MOU for Option 3 to the Charter School Division and Charter Operated Programs offices.
- *Both documents will be made available at the orientation meeting on April 28, 2017.*

**Annual Public Lottery**

Lottery Schedule 8:00am-3:00pm

<b>Grade</b>	<b># of Applicants</b>	<b># of seats of available</b>
TK/K	146 applicants	52
1 <sup>st</sup> grade	45 applicants	0
2 <sup>nd</sup> grade	31 applicants	0
3 <sup>rd</sup> grade	22 applicants	0
4th grade	16 applicants	0
5 <sup>th</sup> grade	8 applicants	0

Diversity Update

<b>Grade:</b>	<b>PHBAO</b>
K	36
1st	10
2 <sup>nd</sup>	9
3rd	10
4 <sup>th</sup>	3
5th	1

- 69/268 or 26 % of applicants were PHBAO
- 7 or 3% of PHBAO were accepted to ACS for 17-18 school year
- 7 accepted were in Kindergarten

**Update on Audits, Reviews, & Mandated Reporting**

CRDC Update- Submission deadline extended for all schools. CRDC was submitted on May 12, 2017.

The CRDC collects a variety of information including student enrollment and educational programs and services, most of which is disaggregated by race/ethnicity, sex, limited English proficiency, and disability. The CRDC is a longstanding and important aspect of the ED Office for Civil Rights (OCR) overall strategy for administering and enforcing the civil rights statutes for which it is responsible. Information collected by the CRDC is also used by other ED offices as well as policymakers and researchers outside of ED. 2015-16 Civil Rights Data Collection is due April 28, 2017

**D. FOR INFORMATION: FINANCIAL REPORT**

*This is an update from what has transpired since the last board meeting.*

**1. Budget to Date Update from Edtec**

## April Forecast Update

- Financial Summary
- Revenue Forecast Changes
- Expenses Forecast Changes
- Cash Flow Forecast
- Balance Sheet Summary
- Exhibits
- Check Register – April
- Cash Flow Projections
  - Budget vs. Actual Detail

**Forecasted Operating Income of \$136,691 after depreciation.**

A decrease of  
**\$32K** seen in the  
school's  
operating income

Forecast for  
Compensation  
and Benefits has  
been left  
conservative, with  
76% of forecast  
having been spent  
through April

**Revenue forecast decreased by \$149 to \$3.52M**

**Local Control Funding – decrease of \$841**

- LCFF Entitlement: Decrease tied to decrease in Gap funding rate per May Revise
- LCFF Gap Funding Rate: 55.28% -> 55.03%

**Federal Revenue- no change**

**Other State Funding – increase of \$344**

- Prior Year State Apportionments: Increased to actuals-PY Lottery true up-\$344

**Local Revenue- increase of \$348**

- Interest: Increased to match actuals

**Donations & Fundraising – no change**

4

**Year-to-date, ARARAT has received \$2.77M of their forecasted \$3.53M expenditures, which**

**accounts for 79% of the school’s forecasted revenue**

### III. CONSENT AGENDA ITEMS

*All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Principal recommends approval of all consent agenda items.*

Approval of Check Register

JH

HM

Approved Unanimously

### IV. ACTION ITEMS

**A. Approval is Requested for the renewal of Charter Life Employee Health Benefits**

**Recommend approval:** Kaiser Rate to be kept as a base line for the health insurance.

Motion by: JH

Seconded by: HM

Vote: Unanimously

**B. Approval is Requested for 2017-2018 MOU LAUSD SELPA Option 3**

**Recommend approval**

Motion by: HM  
Seconded by: JH  
Vote: Approved Unanimously

**V. INFORMATION ITEMS/POSSIBLE ACTION:**

**A. Update on LAUSD Preliminary Budget for 2017-2018**

Credential salaries be place at the level on the LAUSD pay chart that they will fall into as long as the net income in not less than 5% of the expenses.

JH  
MG  
Approved unanimously

**B. Update on COLA Considerations for 17-18 school year – see section A**

**C. Redevelopment of School Website** – Board is asking for 3 bids to be presented for next meeting for voting

**D. Association Update**

**VI. CLOSED SESSION**

*Adjourned to Closed Session at \_\_\_\_\_ to consider and/or take action upon any of the following items:*

**PUBLIC EMPLOYMENT**

**Title: Assistant Principal**

**Conference with Legal Counsel – Existing Litigation - Government Code Section 54956.9 (a) - OAH Case No. 2017010823**

- **Certificated Employment contracts, 2017-18**
- **Classified Employment contracts, 2017-18**

**VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

The Governing Board will report out any action taken in closed session, if any.

The meeting was reconvened to open session at \_\_\_\_\_ .

**V. FUTURE AGENDA ITEMS**

*The Board will consider items for future Board Meeting Agendas.*

**VI. NEXT BOARD MEETING DATE:**

June 17, 2017, 8:30 am at the ACS 1 Campus

**VII. ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_